



# Interested in pursuing a career in skilled dispatch communications?

## Dispatch Communications

### Course Fee: \$1500

Jan 13 - April 2, 2020	Mon. - Thur.	5:00 p.m.-9:30p.m.	<b>CRN 31995</b>	<i>Western Campus</i>
Jan 18 - April 2, 2020	Sat./Sun. *	8:00 a.m.-5:00p.m.	<b>CRN 31994</b>	<i>Eastern Campus</i>
Jan 18 - April 2, 2020	Sat./Sun. *	8:00 a.m.-5:00p.m.	<b>CRN 32116</b>	<i>Brunswick Campus</i>

No class on Jan. 20, 2020 (Martin Luther King, Jr. Day)

\*Weekend classes will join evening activities March 30-April 2, 2020

**Finals week:** Evening Class: March 23-26, 5pm-9:30pm. Weekend Classes: March 28-29, 8am-5pm

- Twelve-week course, consisting of classroom and hands-on training, including keyboarding and listening and responding to actual 911 and non-emergency calls
- Basic introduction to Emergency Medical Dispatch
- Specialized training on 911 Trainer CAD Simulator
- Certification in 911 Telecommunications to include Police, Fire, and EMS
- Certifications in several industry related FEMA classes
- Suspicious Activity Reporting certificate issued by DHS
- Certificate of Completion for Active Shooter, A.L.I.C.E., Bias Free Communications ,Critical Incident Dispatching, Keyboarding, and NENA Beyond the Basics: Advances in Managing Stressful Callers, Active Shooter Events and NG 911

#### Included in Course Fee:

- Class uniform shirts
- Textbook
- Certification Test Fee

#### Locations:

Western Campus: Public Safety Training Center, 11000 Pleasant Valley Road, Parma OH 44130

Eastern Campus: Student Services room 3210, 4250 Richmond Road, Highland Hills, OH 44122

Brunswick University Center: 3605 Center Rd, Brunswick, OH 44212

Contact Rachael Sedlak at 216-987-3031 or rachael.sedlak@tri-c.edu for registration.

Contact Commander Henderson at 216-987-5304 or melva.henderson@tri-c.edu for program questions.

### Registration Deadline: January 6, 2020

\*\*Registration form must be submitted to the Public Safety Training Center Office by the deadline above.\*\*

Orientation for the Western & Eastern Classes will be Thursday, January 9, 2020 at 5pm at Eastern Campus-Student Services room 3210

Orientation for the Brunswick class will be Saturday, January 11, 2020 at 10am

# PUBLIC SAFETY TRAINING CENTER: DISPATCH COMMUNICATION REGISTRATION

## REGISTRATION OPTIONS

BY FAX: (216) 987-0639

SCAN TO EMAIL: rachael.sedlak@tri-c.edu

### IN-PERSON:

Credit card, purchase order, check or money order at our Western

Campus, Public Safety Training Center located at:

7029 Homewood Avenue  
Parma Heights, Ohio 44130

### BY MAIL:

Credit card, purchase order, check or money order to:

Cuyahoga Community College  
KeyBank PSTC, ATTN: Rachael Sedlak  
11000 Pleasant Valley Road  
Parma, Ohio 44130-5113

\*Tri-C is not responsible for lost or misdirected mail

## REGISTRATION INFORMATION

REGISTRATION / CANCELLATION DEADLINES: Registration deadline is **January 6, 2020**.

If you have applied for a scholarship you must have confirmation no later than the registration deadline.

If you have received a scholarship you must have any remaining balances paid for or set up a payment plan no later than the registration deadline.

**REFUND POLICY:** Participants will receive a full refund if cancelled by the registration deadline date. You are responsible for withdrawing. Choosing not to attend does not eliminate your need to drop the course or obligation for payment.

**WESTERN CAMPUS PARKING:** Available in front & back lots of the KeyBank Public Safety Training Center building on Western Campus.

**EASTERN CAMPUS PARKING:** Available in the Lots R1 and R2, next to the Student Services Building

**BRUNSWICK CAMPUS PARKING:** Available in front & back lots.

## PERSONAL INFORMATION

Name \_\_\_\_\_  
Last First Initial

Social Security Number- last 4 digits REQUIRED

Address \_\_\_\_\_  
Number Street Apt. No.

City State Zip County

Home Phone    -    -      
Area Code

Cell Phone    -    -      
Area Code

Email \_\_\_\_\_

Date of Birth:   -   -    
Month Day Year

Have you ever been convicted of a sexual related offense or a violent crime against a minor?  Yes  No

Gender:  Male  Female U.S. Citizen:  Yes  No  
Are You a Veteran:  Yes  No

### Ethnic Background:

BLACK  AMERICAN INDIAN OR ALASKAN  
 WHITE (NON-HISPANIC)  ASIAN, PACIFIC ISLANDER, OR INDIAN SUBCONTINENT  
 HISPANIC  OTHER

## EMPLOYMENT INFORMATION

Complete this area if you are working for a Department/Agency

Department Name \_\_\_\_\_

Phone    -    -      
Area Code Ext.

Address \_\_\_\_\_  
Number Street

City State Zip County

Fax    -    -      
Area Code

## PAYMENT INFORMATION

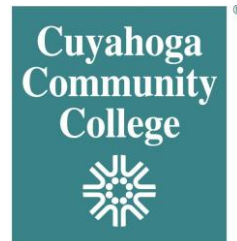
Scholarship Please specify: \_\_\_\_\_  Check or Money Order (enclosed & payable to Cuyahoga Community College)

Mastercard Account Number \_\_\_\_\_ Security Code \_\_\_\_\_  
 Visa Name on Card \_\_\_\_\_ Exp. Date \_\_\_\_\_  
 Discover Signature \_\_\_\_\_  
 Amer. Express

### IMPORTANT PAYMENT INFORMATION

Effective July 15, 2014, a 2.4 percent service fee will apply to all payments made by credit card for Cuyahoga Community College (Tri-C<sup>®</sup>) tuition, fees and other student account charges.

Check one:



COURSE NO.	COURSE TITLE	START DATE	FEE
3 1 9 9 5	Dispatch Communications - Evening at Western	01/09/20	\$1500.00
3 1 9 9 4	Dispatch Communications - Weekend at Eastern	01/09/20	\$1500.00
3 2 1 1 6	Dispatch Communications - Weekend at Brunswick	01/11/20	\$1500.00

Please indicate your shirt size (shirts are unisex): \_\_\_\_\_

Signature (required) \_\_\_\_\_ TOTAL \_\_\_\_\_

## **FY19 WORKFORCE SCHOLARSHIP PROCESS (FY19)**

Please have the following at the time you apply:

- Current or returning students: Student ID number
- New student: Call 866-933-5175 and select option 1 to obtain an S#  
(Please ask the customer service representative how to obtain your Password)

Go to [www.tri-c.edu/scholarships](http://www.tri-c.edu/scholarships) to access the scholarship page. Click the green box on the right that says "Apply for Scholarships". You will need to have your student ID number ready to begin to sign in.

1. Complete all required areas of the online application
2. When completing the essay keep the punctuation very basic to avoid error messages.
3. **Send an email to the below email addresses to confirm that you have completed and submitted your application. Please include your S#, last 4 of SSN, the name of the class, the date you would like to start and the amount requested.**

[Latina.johnson@tri-c.edu](mailto:Latina.johnson@tri-c.edu) , [Melissa.Hall@tri-c.edu](mailto:Melissa.Hall@tri-c.edu)  
and  
[melva.henderson@tri-c.edu](mailto:melva.henderson@tri-c.edu)

4. **Deadline for scholarship application** submission for Spring 2020 classes is **Friday, December 20, 2020.**
5. When you submit your scholarship application you **must** also submit your class registration form to the Law Enforcement Division of the Public Safety Training Center to hold your seat. If a registration is not submitted you will not be able to attend the class.
6. Your scholarship award will **NOT** be for the full class amount of \$1500.00. Please be prepared to make payment for your remaining balance no later than **Wednesday, January 8, 2020.**

**CLASSES BEGINS JANUARY 9, 2020**

**FY19 ATA SCHOLARSHIP PROCESS (FY19)**  
**FOR STUDENTS 17-24 YEARS OF AGE**

**Requirements:**

- 17-24 years of age
- HS Diploma
- Cuyahoga County resident
- Has a child or sibling under 18 years (helpful but not required)
- Attend orientation and eligibility session

If you meet the requirements listed above contact one of the representatives listed below  
by **December 20, 2020**

Miguel Sanchez @ 216-987-3521  
or  
Kelci Williams @ 216-987-4767

1. **Deadline for scholarship application** submission for January 2020 class is **Friday, December 20, 2020**.
2. When you submit your scholarship application you **must** submit your class registration form to the ATA Office. If a registration is not submitted you will not be able to attend the class.

**CLASSES BEGINS JANUARY 9, 2020**