



Veterans Initiative

DD 214 Copy Resources

National Archives Online

1. Order free copy of DD-214 online for veterans through **eVetRecs**. Must be:
 - A **military veteran**, or
 - Next of kin of a **deceased**, former member of the military. The **next of kin** can be any of the following:
 - Father
 - Mother
 - Son
 - Daughter
 - Sister
 - Brother
 - Surviving spouse that has not remarried

Use this link: <http://www.archives.gov/veterans/>

2. Download and complete SF-180. Follow the instructions for mail/faxing.

Use this link: <http://www.archives.gov/veterans/>

eBenefits

1. Follow the link below to eBenefits Homepage.
2. Choose the “access my DOCUMENTS” menu option.
3. If you have an established account, choose the “Log in” option and enter the username and password for access request.
4. If you do NOT have an account, choose the “Register” option and enter the requested information.
 - Write down and keep safe your username and password for future access.
 - Follow the menu prompts to request your DD-214 and other documentation.

Use this link: <http://www.ebenefits.va.gov/>

Cuyahoga County Veterans Service Commission

- Has information to request Military records, including DD-214, directly through the service commission or by mail:

Use this link: <http://vsc.cuyahogacounty.us/en-US/medals-military-records.aspx>

The VSC can be contacted by phone at: (216) 698-2600 / 1-866-915-8387

For other services, visit their website: <http://vsc.cuyahogacounty.us/>

DD214 continued...

By mail:

The request must contain the following information for the National Personnel Records Center to locate your service records. This information includes:

- The veteran's complete name used while in service
- Service number
- Social security number
- Branch of service
- Dates of service
- Date and place of birth (especially if the service number is not known).
- If you suspect your records may have been involved in the 1973 fire, also include:
 - Place of discharge
 - Last unit of assignment
 - Place of entry into the service, if known.
- All requests must be **signed** and **dated** by the veteran or next-of-kin.
- **If you are the next of kin of a deceased veteran**, you must provide proof of death of the veteran such as a copy of death certificate, letter from funeral home, or published obituary.

Mail a written request for your DD214 to:

National Personnel Records Center
Military Personnel Records
1 Archives Drive
St. Louis, MO 63138
NPRC Customer Service Line: **314-801-0800**