

# TRANSFER DEGREE MAP (Program Articulation Agreement)

Cuyahoga Community College, Associate of Applied Business, Paralegal Studies  
to  
University of Cincinnati, College of Education, Criminal Justice, and Human Services,  
Bachelor of Science, Law & Paralegal Studies



**Originating Institution:** Cuyahoga Community College (Tri-C)  
**Degree/Program:** Associate of Applied Business (AAB) / Paralegal Studies

**Target Institution:** University of Cincinnati / College of Education, Criminal Justice, and Human Services  
**Degree/Program:** Bachelor of Science (BS) / Law & Paralegal Studies

**Introduction:** This agreement details the applicability of courses from the Cuyahoga Community College Associate of Applied Business in Paralegal Studies degree to the Bachelor of Science in Law & Paralegal Studies degree in the UC College of Education, Criminal Justice, and Human Services. Students who complete the Associate of Applied Business in Paralegal Studies degree at Cuyahoga Community College (Tri-C) have partially satisfied the UC Law & Paralegal Studies General Education requirement.

**Articulation Overview:** Graduates from Cuyahoga Community College (Tri-C) who have followed the prescribed program and are accepted into the UC College of Education, Criminal Justice, and Human Services will enter with 60 hours of transfer credit applicable toward the Bachelor of Science in Paralegal Studies degree.

**Admission Criteria:** Please note: completing the courses on the Transfer Degree Map below does not guarantee admission to the UC Bachelor of Science in Law & Paralegal Studies degree program.

**Minimum GPA:** 2.5

**BS Completion:** Completion of this program may require more than four semesters to complete due to prerequisite requirements and the order in which required courses must be taken and are offered. UC academic advising staff will work with each transfer student to develop the most expedient pathway to graduation.

**Admission Period:** Cuyahoga Community College (Tri-C) students must be admitted to the UC College of Education, Criminal Justice, and Human Services during the duration of this agreement (i.e. between December 2023 and July 31, 2026).

**Agreement Execution Date:** December 2023

**Agreement End Date:** July 31, 2026

## EXECUTION, DURATION AND REVIEW OF AGREEMENT:

This agreement becomes effective upon its approval of both institutions and will remain effective for the duration of the [Transfer Pathways Completion Articulation Agreement \(Institutional Agreement\)](#). At the end of this time, the Transfer Degree Map will be reviewed and may be renegotiated. Cuyahoga Community College (Tri-C) and the UC College of Education, Criminal Justice, and Human Services agree to keep one another informed as program changes affecting the agreement occur and will be reviewed on an annual basis and is subject to change due to revisions in program curriculum or ABA-approved status. Both Colleges will agree upon any future additions and/or amendments to this document in writing.

As strong partners, Cuyahoga Community College Paralegal Studies program agrees to provide direct access to students in the last semester of their degree program to a University of Cincinnati representative **upon request when possible**. This could be in the form of a classroom visit or other opportunities to directly interact and educate students about the program at the University of Cincinnati. Cuyahoga Community College Paralegal Studies program also agrees to provide a graduation list with email addresses **upon request when possible**. The University of Cincinnati College of Education, Criminal Justice, and Human Services will provide success rates of incoming cohorts of Cuyahoga Community College Paralegal Studies students upon request as able.

**Cuyahoga Community College students are encouraged to work closely with their academic advisor to monitor possible changes.**

See attached appendix for course equivalencies and Transfer Degree Map.

*signed via DocuSign on 12/13/2023*

\_\_\_\_\_  
 Jim Ploskonka [date]  
 Associate Dean  
 Public Safety Center of Excellence  
 Cuyahoga Community College

*signed via DocuSign on 12/18/2023*

\_\_\_\_\_  
 Lawrence Johnson, PhD [date]  
 Dean  
 College of Education, Criminal Justice, and Human  
 Services  
 University of Cincinnati

*signed via DocuSign on 12/13/2023*

\_\_\_\_\_  
 Candice Storey, JD [date]  
 Program Director  
 Paralegal Studies  
 Cuyahoga Community College

*signed via DocuSign on 12/18/2023*

\_\_\_\_\_  
 J.C. Barnes, PhD [date]  
 Director  
 School of Criminal Justice  
 College of Education, Criminal Justice, and Human  
 Services  
 University of Cincinnati

*signed via DocuSign on 12/18/2023*

\_\_\_\_\_  
 Emma Fletcher, J.D. [date]  
 Associate Professor & Program Coordinator  
 Paralegal Studies  
 College of Education, Criminal Justice, and Human  
 Services  
 University of Cincinnati

**Primary Contact Person for this Agreement:**

	Cuyahoga Community College	University of Cincinnati
<b>Name</b>	Rebecca Dinnen	Rachel Fulton
<b>Title</b>	Specialist, Transfer and Articulation Articulation, Transfer, and Prior Learning	Sr Transfer & Articulation Specialist Transfer Center, Enrollment Management
<b>Email</b>	Rebecca.Dinnen@tri-c.edu	transfer@uc.edu
<b>Mailing Address</b>	Jerry Sue Thornton Center 2500 East 22 <sup>nd</sup> Street Cleveland, OH 4417	Transfer Center University Pavilion 120 PO Box 210202 Cincinnati, Ohio 45221-0202

# Transfer Degree Map

FROM

Cuyahoga Community College (Tri-C)  
**Associate of Applied Business (AAB)  
Paralegal Studies**

TO

University of Cincinnati  
College of Education, Criminal Justice & Human Services  
**Bachelor of Science (BS)  
Law & Paralegal Studies**

This agreement is valid from **December 2023 to July 31, 2026**

## Admissions & Deadlines

**Transfer Admissions Information:** [admissions.uc.edu/information/transfer](https://admissions.uc.edu/information/transfer)

### Admission Criteria:

- Completion of the courses on this worksheet does not guarantee admission to the UC program.
- Students who complete the AAB Paralegal Studies at Cuyahoga Community College (Tri-C) have partially satisfied the UC Law & Paralegal Studies General Education requirement.
- Students must be admitted to the UC College of Education, Criminal Justice, & Human Services during the duration of this agreement.
- Minimum GPA: 2.5

## Tuition & Scholarships

**General Tuition & Fees:** [uc.edu/bursar/fees](https://uc.edu/bursar/fees)

**Scholarships for transfer students:** [financialaid.uc.edu/sfao/scholars/transfer](https://financialaid.uc.edu/sfao/scholars/transfer)

## Contact Information

### Transfer Center:

Email: [transfer@uc.edu](mailto:transfer@uc.edu)

Admissions: [admissions.uc.edu](https://admissions.uc.edu)

Pre-Transfer Advising: [uc.edu/transferadvising](https://uc.edu/transferadvising)

### Details of this agreement or equivalencies:

Rachel Fulton, Sr Transfer & Articulation Specialist,  
Transfer Center, [transfer@uc.edu](mailto:transfer@uc.edu)

## More Information

**BS Law & Paralegal Studies majors in the College of Education, Criminal Justice, & Human**

**Services:** [online.uc.edu/undergraduate-degrees/bs-paralegal-studies/](https://online.uc.edu/undergraduate-degrees/bs-paralegal-studies/)

**General information about the University of Cincinnati:** [uc.edu](https://uc.edu)

**General information about UC Breadth of Knowledge (BoK) requirements:**

[uc.edu/about/provost/colleges-and-offices/offices/undergraduate-affairs/gen-ed-core/definitions.html](https://uc.edu/about/provost/colleges-and-offices/offices/undergraduate-affairs/gen-ed-core/definitions.html)

## Curriculum Equivalencies

The following suggested course sequence includes all course requirements for this program's Transfer Degree Map. You should consult with an academic advisor each semester to ensure you maintain appropriate degree progress and are fulfilling all requirements for the agreement. For details beyond course planning, please consult with your academic advisor (Tri-C) or the Transfer Center (UC).

SEMESTER 1					
Cuyahoga Community College			University of Cincinnati		
15 hr			15 hr		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
ACCT 1020	Applied Accounting (or higher)	3	ACCT 1000BLOCK	<i>Free Elective</i>	3
PL 1001	Intro to the Paralegal Profession	3	PARA 1001	Introduction to Legal Studies	3
ENG 1010 Or ENG 101H	College Composition I Or Honors College Composition	3	ENGL 1001	English Composition I	3
IT 1090 Or IT 109H	Computer Applications Or Honors Computer Applications	3	IT 1001C	<i>Technology &amp; Innovation Elective</i>	3
POL 1010 Or POL 101H	American National Government Or Honors American National Govt	3	POL 1010	<i>Historical Perspective Elective</i>	3

SEMESTER 2					
Cuyahoga Community College			University of Cincinnati		
18 hr			18 hr		
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
MATH 1190 or OT36: MAT	Algebraic & Quantitative Reasoning or Approved OT36 Mathematics course	3		<i>Quantitative Reasoning Elective</i>	3
PHIL 1020	Introduction to Logic	3	PHIL 1011	<i>Free Elective</i>	3
PL 1300	Civil Procedure	3	PARA 2021	Civil Litigation I	3
PL 1401	Legal Research & Writing I	3	PARA 1011	Legal Research & Writing I	3
PL 1502	Law Office Technology	3	PARA 1013C	Law Office Technology	3
ENGL 1020 Or ENG 102H	College Composition II Or Honors College Composition II	3	ENGL 2089	Intermediate Composition	3

### SEMESTER 3

Cuyahoga Community College			16 hr	University of Cincinnati			16 hr	
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
PL 2301	Torts and Evidence	4	PARA 2000BLOCK	<i>Free Elective</i>	4			
PL 2401	Legal Research & Writing II	3	PARA 1012	<i>Free Elective</i>	3			
PL 2440	Business Transactions	3	PARA 2024	Corporate & Business Org Law	3			
PL 2540	Family Law ( <i>PL Elective Course</i> )	3	PARA 1014	Family Law	3			
COMM 1010	Fundamentals of Speech Comm. ( <i>Recommended Elective</i> )	3	COMM 1071	Intro to Public Speech	3			

### SEMESTER 4

Cuyahoga Community College			14 hr	University of Cincinnati			11 hr	
Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr	Course ID	Course Title	Cr Hr
PL 2851	Paralegal Practicum	1	PARA 2000BLOCK	<i>Free Elective</i>	1			
PL 2991	Paralegal Capstone	1	PARA 2000BLOCK	<i>Free Elective – for PRFS 1001</i>	1			
PL 2560	Advanced Litigation ( <i>PL Elective Course</i> )	3	PARA 2022	Civil Litigation II	3			
PL 2421	Wills, Trusts, and Estates ( <i>PL Elective Course</i> )	3	PARA 2025	Estate Planning & Probate	3			
PL 2521	Bankruptcy & Debtor/Creditor Law ( <i>PL Elective Course</i> )	3	PARA 2028	<i>Lower-Level Legal Specialty</i>	3			
POL 1020 Or POL 2100	State & Local Government Constitutional Law	3	POL 2016 Or POL 2000BLOCK	<i>Not Applicable to BS Program</i>	--			

Total credits for AAB degree:	<b>63</b>	Total transfer credits toward BS at UC:	<b>60</b>
		Total remaining credits for BS at UC:	<b>60</b>
		Total credits for BS at UC:	<b>120</b>

### Remaining Coursework at University of Cincinnati

Course sequencing below assumes a fall start date. If starting the program during any other term, please consult with your academic advisor. For details beyond course planning, please consult with your academic advisor or the Transfer & Transition Advising Center. At least 6 PARA courses must be completed in synchronous format even if that requires retaking previously completed courses. C- minimum required for all PARA courses.

<b>SEMESTER 5</b>		<b>15 hr</b>
<b>Course ID</b>	<b>Course Title</b>	<b>Cr Hr</b>
PARA 2023	Real Estate Law	3
BoK: NS	Natural Science Elective Course	3
PARA XXXX	Lower-Level Legal Specialty Course	3
PARA 2026	Administrative Litigation	3
	Focus Area/Minor/Certificate	3

<b>SEMESTER 6</b>		<b>15 hr</b>
<b>Course ID</b>	<b>Course Title</b>	<b>Cr Hr</b>
BoK: DEI, SCE	Diversity, Equity, & Inclusion (DEI) <i>or</i> Society, Culture & Ethics (SCE)	3
PARA 3001	Investigative Techniques	3
PARA 3005	Children & the Law	3
PARA XXXX	Lower-Level Legal Specialty Course	3
	Focus Area/Minor/Certificate	3

<b>SEMESTER 7</b>		<b>15 hr</b>
<b>Course ID</b>	<b>Course Title</b>	<b>Cr Hr</b>
PARA 3XXX+	Upper-Level Legal Specialty Course	3
CJ 4020	Criminal Procedure	3
PARA 4010	Advanced Legal Research	3
	Focus Area/Minor/Certificate	3
	Focus Area/Minor/Certificate	3

<b>SEMESTER 8</b>		<b>15 hr</b>
<b>Course ID</b>	<b>Course Title</b>	<b>Cr Hr</b>
PARA 4020	Advanced Paralegal Seminar	3
PARA 3XXX+	Upper-Level Legal Specialty Course	3
	Focus Area/Minor/Certificate	3
	Focus Area/Minor/Certificate	3
PARA 3XXX+	Upper-Level Legal Specialty Course	3