Dual Admission & Enrollment Agreement
Between
Cuyahoga Community College
And
Cleveland State University

THIS AGREEMENT (the “Agreement”) is entered into as of this 14\textsuperscript{th} of June 2017 (“the “Effective Date”) by and between Cuyahoga Community College District ("Tri-C"), with an address at 700 Carnegie Avenue, Cleveland, Ohio 441152878 and Cleveland State University ("CSU"), with an address at 2121 Euclid Avenue Cleveland, Ohio 44115. Tri-C and CSU are institutions of higher education established pursuant to Section 3354 of the Ohio Revised Code.

BACKGROUND

Tri-C and CSU as part of the University System of Ohio desire to enter into a contract clarifying the status and treatment of students who choose to enroll at CSU while studying at Tri-C. The goal of the partnership program established by this Agreement is to recruit and enroll students to Tri-C and CSU with the intent that students first complete the associate degree at Tri-C, while purposefully preparing for transfer to CSU to complete the bachelor’s degree. While enrolled at Tri-C, Dual Admission Program students will have access to many services and programs at CSU that generally are not available until a student matriculates. This agreement will provide an umbrella under which current and future program specific agreements can be implemented.

ACCORDINGLY, in consideration of the foregoing, of the other promises and mutual covenants contained in this Agreement, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

A. Admission Requirements and Processes

Students may apply and be admitted to the Dual Admission Program directly out of high school or as college transfer students. In either case, students would begin the Dual Admission Program by completing an associate degree at Tri-C, while purposefully planning to transfer to CSU for bachelor degree completion. The Dual Admission Program requires that students apply and be admitted to Tri-C, and also to CSU. Students entering the Dual Admission Program with no college credits completed are encouraged to begin their first 24 credit hours of study at Tri-C.

1. A Dual Admission Program application will be available from the Admission Office of CSU or any Tri-C Campus Enrollment Center or on the Tri-C Transfer Center webpage or the CSU website. Tri-C students who wish to participate in the Program should complete the Dual Admission Application
and submit it to the Campus Enrollment Center at any Tri-C location. The Tri-C Registrar will send official transcripts (processing fee waived) to CSU as part of the initial application process and for each semester thereafter.

2. Tri-C students that have previously attended CSU are eligible to participate in the Dual Admission Program.

3. All students who meet the standard admission requirements for both Tri-C and CSU as well as the Dual Admission eligibility requirements (as stated in Appendix A) will be eligible for Dual Admission Program admission.

4. If a high school student does not initially meet admission requirements to CSU, but does meet admission requirements of Tri-C, the student may reapply for Dual Admission Program admission status after completing a minimum of 12 transferable non-developmental Tri-C credits to include ENG1010, and one college level math class (Math 1100 or higher) with a minimum of a C grade in each and a cumulative GPA of 2.0. This same admissions process applies to current Tri-C students attempting to enroll in the Dual Admission Program.

5. Tri-C students who have been accepted into the program will have catalog rights at CSU from the term their Dual Admission Program application is accepted and their attendance at CSU will be governed by CSU’s policies.

6. As a part of the process of applying to the Dual Admission Program, students will sign an agreement to release student record information between Tri-C and CSU.

7. All Tri-C students, who have earned credits in Fall 2005 or after, will receive transfer credit for all college level courses in which a “D” or better has been earned. Acceptance of credits does not guarantee that transfer courses automatically meet course and/or program requirements for graduation. Students must review individual course and program requirements with their CSU academic advisor to determine whether transfer courses will count toward graduation. Only courses earned at the baccalaureate degree granting university (CSU) will be used to calculate the cumulative GPA for said university.

8. The parties will comply with all applicable laws and regulations in performing their obligations hereunder. When taking actions (or failing to act) in any way relating to this Agreement, each party agrees that it will not unlawfully discriminate against any person on the basis of race, sex, religion, disability, age, national origin, or ancestry, genetic information, military status, sexual orientation, gender identity and expression, veteran status, or color.
B. Partnership Program Enrollment

1. To help ensure a seamless transfer, academic advisors from CSU will work with Tri-C Transfer Centers and/or counseling faculty to conduct appointments on each of Tri-C’s campuses with Dual Admission Program students and candidates. All Dual Admission Program students will be advised so as to be able to complete their associate degree prior to transfer while simultaneously completing CSU degree requirements. When applicable, and in the student’s best interest, Tri-C will accept CSU courses to fulfill the students’ Associate Degree requirements.

2. Students are encouraged but not required to complete at least twenty-four credit hours before taking a class at CSU to ensure they are successful.

3. Dual Admission Program students will receive a CSU Viking Identification card and a Tri-C My Tri-C Card and shall be entitled to facilities and services offered to regularly admitted students at both Tri-C and CSU. Students that are registered for at least 1 hour at CSU are entitled to access to CSU University and Tri-C College libraries, Career Services, computer labs, sporting events, parking, e-mail and internet access.

4. Once students receive an acceptance letter from CSU, they must schedule an appointment to meet with an advisor to schedule classes. Students have the option of attending a CSU Transfer Orientation either in-person or online.

C. Program Administration

1. Dual Admission Program Students will be coded and tracked in the Student Information Systems at both CSU and Tri-C.

2. CSU and Tri-C will each assign a representative to serve as a liaison and assure continued communication between the institutions on matters related to this Agreement. CSU and Tri-C representatives will formally review this Agreement on an annual basis.

3. Students have the opportunity to meet with both a Tri-C Counselor and a CSU Advisor throughout their participation in the Dual Admission Program.

4. Dual Admission Program Student records and transcripts will be shared between Tri-C and CSU at the end of each semester as part of the “Reverse Transfer” program.

5. Except as may be prohibited by law or CSU policy, CSU will send an annual report to Tri-C on the progress of Dual Admission Program Students after their transfer to CSU. Except as may be prohibited by law or Tri-C policy, Tri-C will send CSU an annual report on the progress of Tri-C Dual Admission Program Students.
6. Dual Admission Program Students will not be assessed a transcript request fee for transcripts issued for the administration of the Dual Admission Program.

7. Marketing will be coordinated by University Marketing at CSU and Integrated Communications Department at Tri-C. All printed materials and web content will be mutually agreed upon prior to publication.

8. In an effort to maintain updated and current transfer guides, both institutions will exchange electronic files for curriculum and course changes and updates on a yearly basis.

D. Student Conduct

1. Dual Admission Program Students will be subject to the policies and procedures of Tri-C when participating in Tri-C programs or when present at Tri-C facilities. Dual Admission Program Students will also be subject to the policies and procedures of CSU when participating in CSU programs or when present at CSU facilities.

2. Except as may be prohibited by law or by an applicable policy of a party to this agreement, CSU and Tri-C will each promptly notify the other of any financial, disciplinary, or academic actions that have been or are about to be taken against a Dual Admission Program Student. Tri-C or CSU may take any of these actions on its own, and the other party is not required to take similar action against a Dual Admission Program Student merely because such an action was taken by the other party. Except as set forth explicitly in this Agreement, neither party will have any authority to direct the actions of the other party relating to any Dual Admission Program Student.

E. Financial Aid and Scholarships

Subject to applicable law and any applicable policies of each institution, Dual Admission Program Students who wish to apply for financial aid can only do so at one institution at a time. Students should apply for financial aid via Tri-C’s Financial Aid Office until obtaining at least 60 credit hours or the associate degree. After obtaining at least 60 credit hours or the associate degree, Dual Admission Program Students will apply for financial aid via CSU’s Financial Aid Office for periods of part-time or full-time enrollment at CSU.

1. Scholarship information: for all students transferring in to CSU can be found here: http://www.csuohio.edu/financial-aid/scholarships-for-new-transfer-students

2. Dual Admission students, are eligible for transfer student scholarships if their first semester of enrollment at CSU is fall (or summer and if they are enrolled full-time during that semester). They will remain eligible if they were admitted for an earlier semester but did not enroll. Students that enrolled part-time in an earlier semester are not eligible.
➢ If a student is admitted for a prior semester and enrolls after scholarships are awarded on April 1, they will be retroactively awarded scholarships.

F. Term and Termination

1. This Agreement will run from the Effective Date until the end of the last day of the Spring 2020 academic term of Tri-C or of CSU (whichever comes last), at which time this Agreement will automatically expire unless extended in a writing signed by both parties prior to termination.

2. Either party may terminate this Agreement in the event of a material breach by the other party, effective upon the date that is 90 days after the notice that includes a description of the breach; provided in either case that the breaching party shall be allowed until said effective date to cure said breach, and if the breach is so cured the termination notice will be of no effect.

3. Upon expiration or termination of this Agreement for any reason, Dual Admission Program Students previously accepted by or admitted to CSU shall continue to receive the benefits contemplated by this Agreement.

G. Miscellaneous.

1. Severability. If any Section or provision of this Agreement be held illegal, unenforceable or in conflict with any law by a court of competent jurisdiction, such Section or provision of this Agreement shall be deemed severed from this Agreement and the validity of the remainder of this Agreement shall not be affected thereby.

1. Notices. All notices or other written communications relating to termination, expiration, or legal matters required or permitted under this Agreement shall be given in writing by courier or reputable overnight delivery services, or by certified mail, return receipt requested to either party at its address first set forth above with, in the case of Tri-C, an additional copy addressed to “General Counsel.”

For Cuyahoga Community College: For Cleveland State University:
Lisa Williams Jianping Zhu
Vice President, Learning and Provost and Senior Vice President for
Engagement Academic Affairs
700 Carnegie Avenue 2121 Euclid Avenue
Cleveland, OH 44115 Cleveland, OH 44115

With a copy to: With a copy to:
Office of General Counsel Office of General Counsel
Cuyahoga Community College Cleveland State University
700 Carnegie Avenue 2121 Euclid Avenue, AC 327
Cleveland, OH 44115 Cleveland, OH 44115
2. **Waivers and Amendments.** The waiver by either party of any provision of this Agreement on any occasion and upon any particular circumstance shall not operate as a waiver of such provision of this Agreement on any other occasion or upon any other circumstance. This Agreement may be modified or amended only via a writing signed by both parties.

3. **Survival.** Sections F (3) and this Section G shall survive expiration or termination of this Agreement for any reason.

4. **Complete Agreement; Integration.** This Agreement contains the complete understanding of the parties with respect to the subject matter hereof and supersedes all other agreements, understandings, communications and promises of any kind, whether oral or written, between the parties with respect to such subject matter.

5. **Counterparts.** This Agreement may be executed in multiple counterparts, all of which shall be originals and which together shall constitute a single agreement.

6. **No Third Party Beneficiaries.** This Agreement does not and is not intended to confer any rights or remedies upon any party other than Tri-C and CSU.

7. **Facsimile Signatures.** For the purpose of interpreting this Agreement, facsimile signatures shall be considered equivalent to original signatures.

8. **Neutral Interpretation.** This contract has been prepared for signature only after each party has had sufficient opportunities to negotiate changes. Each party has been represented by its own lawyer, has had sufficient opportunities to consult with that lawyer, and has done so. The parties agree that this contract should be understood and interpreted as a document fully negotiated and accepted by the parties, and should not be construed against the drafting party.

9. **Compliance with Laws.** The parties will comply with all applicable laws and regulations in performing their obligations hereunder. When taking actions (or failing to act) in any way relating to this Agreement, each party agrees that it will not unlawfully discriminate against any person on the basis of race, sex, religion, disability, age, national origin, or ancestry, genetic information, military status, sexual orientation, gender identity and expression, veteran status, pregnancy, or color.

10. **Marketing.** All promotion and advertising of the Articulation of the Agreement must conform to the statement approved by the College Marketing & Communications Department, (see Attachment C).
INTENDING TO BE LEGALLY BOUND, by signing below, each party acknowledges its agreement with the terms and conditions of this Agreement and each signatory represents and warrants that he/she is authorized to sign on behalf of and to bind his/her party to all of the terms and conditions of this Agreement as of the Effective Date.

CUYAHOGA COMMUNITY COLLEGE
DISTRICT:

By:  
Lisa Williams
Vice President, Learning and Engagement

Date 6-14-17

CLEVELAND STATE
UNIVERSITY:

By:  
Jianping Zhu
Provost and Senior Vice President for Academic Affairs

Date 6/19/2017

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ATTACHMENT A

To The
Dual Admission Program Agreement Dated June 14, 2017
By and Between
Cuyahoga Community College District
And
Cleveland State University

Articulation Criteria and Benefits

1. The articulation criteria ("Articulation Criteria") are:

   a. Students must be eligible for participation in the Dual Admission Program. Program requirements are listed as below:

      Students are eligible for admission as a first-year student at CSU if they:
      • Will be pursuing post-secondary education for the first time since graduating high school.
      • Have a cumulative 2.3 high school grade point average.
      • Have earned an ACT composite score of 16 or an SAT score of 770 (combined critical reading and math, tests administered prior to March 2016) or a SAT total score of 860 (tests administered after March 2016).

      Students are eligible for admission as a first-year student at CSU if they:
      • Will be pursuing post-secondary education for the first time since earning a GED.
      • Have submitted an ACT composite score of 16 or an SAT score of 770 (combined critical reading and math, tests administered prior to March 2016) or a SAT total score of 860 (tests administered after March 2016).

      Students are eligible for admission as transfer students at CSU if they:
      • Are pursuing a post-secondary education at CSU after previously enrolling at another post-secondary institution after graduating from high school.
      • Have a cumulative 2.0 post-secondary grade point average at all previous college and universities combined.
      • Have submitted a high school transcript with a cumulative grade point average of 2.3 or a GED transcript if the student has fewer than 12 semester credit hours completed.
      • Have submitted an ACT composite score of 16 or an SAT score of 770 (combined critical reading and math, tests administered prior to March 2016) or a SAT total score of 860 (tests administered after March 2016) if the student has fewer than 12 semester credit hours completed.

      Students are eligible for Dual Admission under this agreement if they:
      • Meet the admissions requirements as a transfer or first-year student
      • Intend to complete their first associate degree
      • Have not attained any college degree
      • Plan to complete a bachelor’s degree program at CSU

2. The articulation benefits ("Articulation Benefits") are:
a. Students in the Dual Admission Program are considered students of each institution and are eligible to participate in and use academic services available to current students of each institution.

b. Dual Admission Program students enrolled in at least 6 CSU credit hours are eligible to apply for on-campus housing.

c. CSU’s Admission Fee for Dual Admission Program students will be waived.
ATTACHMENT B

To The
Dual Admission Program Agreement Dated June 14, 2017
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All existing articulation agreements as well as all future articulation agreements and approved transfer pathways between CSU and Tri-C will be covered by this Dual Admission Program agreement:

Specific agreements and transfer pathways may be accessed:

- On Tri-C's external website www.tri-c.edu. Search Transfer Center, or go to www.tri-c.edu/transfer then select University Partnerships, Articulation Agreements, then select Cleveland State University.
- On CSU’s website at: https://www.csuohio.edu/dual-admissions/dual-admissions
ATTACHMENT C

To The
Dual Admission Program Agreement Dated June 14, 2017
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Marketing and Advertising Restrictions

Promotion of Partnership to
Domestic and International Students

In order for Cuyahoga Community College and Cleveland State University to reach out to partners and the community effectively, it is important to monitor the impression conveyed through all forms of communication such as advertising, publications and signage. The sum total of all impressions generated by these communications must be effective and meaningful to the audiences with which the College and CSU communicate.

Therefore, the parties agree that any use of the other’s name, trade name, trademark, logo and tagline, or any other defining symbol or name associated with either entity during the term of this Agreement shall be for the sole purpose of promoting this Agreement. Express written permission or a limited license is required to use the other party’s name, trade name, trademark, logo, tagline or any other defining symbol or name associated with the other entity. Neither party will use the other’s name or symbols in a way that would cause confusion in the public mind as to the relationship between the parties. All written materials associated with this agreement must distinctly note the termination date of the Agreement, the degrees within the Agreement, and the average additional hours required to complete the degree. Any and all promotional materials, including, written, verbal, video graphic, electronic, or multimedia of any kind must be reviewed and approved by both parties prior to any use or distribution.

Marketing Contacts:

Cuyahoga Community College District:

Eric Wheeler
Director, Creative Services
Services and Marketing
Integrated Communications Department
Jerry Sue Thornton Center
Cleveland, OH 44115-2214
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Cleveland State University:

Robert Spademan
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