

Student Accommodation:

A student who requires a reasonable religious accommodation should make a request directly to his/her course instructor. The request must include an explanation of the religious conflict that exists and the suggested accommodation. The student should notify the course instructor of the needed accommodation within the first week of the term. In the event that a student requested accommodation involves an alternative examination time or date, any make-up examination given must be comparable in format and difficulty to the examination given to the entire class. If there are concerns about the student's requested accommodation, the instructor should consult with his/her Dean and the Director of Diversity & Inclusion. An instructor may not unilaterally deny a request for a religious accommodation without first consulting with their Dean and the Director of Diversity & Inclusion. The reasonable accommodation provided need not be the accommodation requested.

Complaints:

Individuals who disagree with a determination regarding a request for a religious accommodation, who believe they have been treated in a discriminatory manner, should follow the grievance process detailed in the College's Discrimination and Harassment Complaint Procedure (3354:1-42-01.2).