

Accessing My Tri-C Space and Student Email

My Tri-C Space

- Go to My Tri-C Space: my.tri-c.edu
- Click on *change your password*
- Enter your Tri-C Id number (*S00000000*) then click *continue*
- Enter your birthday date (*mm/dd/yyyy*) as your old password (no leading zeros-ex: *6/8/2000*)
- Create a new password (at least 8 characters) containing a combination of letters and numbers-ex: *fluffy1*
- Re-enter new password and click *change*
- You will be redirected to my Tri-C Space, secure access log in
- Log in to My Tri-C Space using your Tri-C ID number (*S00000000*)

Student Email

- Access your Tri-C email by signing into my Tri-C space and then clicking on the *student* or *new student* tab on the left
- The *student email* icon will appear
- Click on the *student email* icon. Type your full S number @acad.tri-c.edu as your email address-ex: *S00000000@acad.tri-c.edu*
- Use your My Tri-C Space password to log in
- If it is your first time logging in, select the “Eastern Time/US & Canada” time zone
- You will then be directed to your inbox

