Submit the following items prior to registration:

- **Tri-C Application**
  Apply to Tri-C at [tri-c.edu/apply](http://tri-c.edu/apply). Once your application is processed, you will receive an email notification and an acceptance letter via U.S. Mail with your Tri-C student ID number.

- **FAFSA**
  Complete the Free Application for Federal Student Aid (FAFSA) even if you don’t plan to use financial aid. It’s required for scholarships and tuition incentive programs. [fasa.ed.gov](http://fasa.ed.gov)
  School code: 003040

- **Transcripts**
  Submit your official high school transcript (with graduation year) or GED transcript. Unofficial transcripts will be accepted at this time. Transcripts must be received prior to receiving financial aid.
  Send transcripts to: Cuyahoga Community College
  Office of the Registrar
  P.O. Box 5966
  Cleveland, OH 44101-0966
  OR
  Email to: registraroffice@tri-c.edu

- **ACT/SAT Scores**
  If you’ve taken the ACT or SAT, submit your test scores. Test scores are valid for two years. Score reports can be sent to admissions@tri-c.edu.
  See chart for eligible test scores.

### Complete the following:

- **my Tri-C space**
  Now that you’ve been accepted, log in to my Tri-C space ([my.tri-c.edu](http://my.tri-c.edu)). See instructions on reverse.

- **Financial Planning**
  In my Tri-C space, click Paying for College, then Financial Aid. Select your financial aid year to view requirements. You can also apply for scholarships and discover alternative ways to pay. Payment must be made at the time of registration.
  **Important Dates:** [tri-c.edu/financialdates](http://tri-c.edu/financialdates)  |  **Scholarships:** [tri-c.edu/scholarships](http://tri-c.edu/scholarships)

- **Placement Testing**
  Determine which option is right for you by viewing the remote placement testing guide.
  If you will be taking the English or math placement, you can access prep documents by logging into my Tri-C space. Click on the New Student tab and go to the Placement Test section.

- **Prepare for Online Coursework**
  Participate in My Online Readiness Experience to prepare you for success in the classroom and in Tri-C’s online learning environment. Click on the New Student tab in my Tri-C space and go to the Prepare for Enrollment section. [tri-c.edu/more](http://tri-c.edu/more)

- **New Student Orientation**
  We have many options for New Student Orientation. Choose which works best for your schedule.

(Continued on reverse)
### Meet With a Tri-C Counselor
Before you register for classes, you must meet with a Tri-C counselor. You can schedule a counseling appointment here: [tri-c.edu/counselingappointment](http://tri-c.edu/counselingappointment) or by calling 216-987-6000. Choose option 4, then select your campus. Placement scores and New Student Orientation must be completed prior to making your appointment.

### Register and Pay
You will register for classes after you take the Online New Student Orientation and meet with a Tri-C counselor. You must be prepared to pay, or have financial aid requirements completed, at the time of registration. Register via [my Tri-C space](http://my.tri-c.edu) on the Registration tab.

### Signing in to my Tri-C space
As soon as your application is processed, the College will generate your my Tri-C space account. Here, you will find important information regarding registration, financial aid and course planning. You can also access your student email through my Tri-C space. Check your email regularly for important updates.

1. Go to tri-c.edu
2. Click “Change Your Password” to create a password.
3. Enter your Tri-C ID (S#) and click “Continue.”
4. Enter your date of birth as your old password. (M/D/YYYY format with no leading zeros.)
5. Create a new password. Re-enter the password.
6. Click the Change button. You will be redirected to the my Tri-C space login page.
7. Log in using your Tri-C ID and the password you just created. (You will need to create a new password every 120 days.)

### CONTACT US!
**Questions regarding admissions:**
- Ask a recruiter | [www.tri-c.edu/recruiters](http://www.tri-c.edu/recruiters)

**Questions regarding New Student Orientation, registration and more:**
- Ask a success specialist | [www.tri-c.edu/studentsuccessspecialist](http://www.tri-c.edu/studentsuccessspecialist)

**Questions regarding financial aid and scholarships:**
- [www.tri-c.edu/financialaid](http://www.tri-c.edu/financialaid)

**Questions regarding transcripts:**
- [www.tri-c.edu/transcripts](http://www.tri-c.edu/transcripts)

**Ask Tri-C** | tri-c.edu/ask
**Live Chat** | tri-c.edu/livechat
**Phone** | 216-987-6000