



## Syllabus Part A: Required Components

COMPONENT	SYLLABUS PART A
CRN, course number, course title, meeting times, modality, part of term, meeting location	<input type="checkbox"/>
Instructor contact information (name, phone number, email, office location, hours)	<input type="checkbox"/>
Course description from <a href="#">catalog</a>	<input type="checkbox"/>
Learning outcomes, link to <a href="#">full course outline</a>	<input type="checkbox"/>
Academic credit statement (statement can be found in Part B link below)	<input type="checkbox"/>
Textbook and required materials	<input type="checkbox"/>
Course schedule and assignments, last date to withdraw	<input type="checkbox"/>
Grading scale	<input type="checkbox"/>
Class policies (e.g., attendance, behavior, plagiarism, late assignments, AI)	<input type="checkbox"/>

OTHER HELPFUL RESOURCES	
<a href="#">Student Handbook</a>	<input type="checkbox"/>
<a href="#">Academic Calendar</a>	<input type="checkbox"/>
<a href="#">Suggested Syllabus Language Regarding AI</a>	<input type="checkbox"/>

QUESTIONS?
<p>Holly Craider            holly.craider@tri-c.edu   216-987-2006  <a href="#">Part B: Required Instructional Policies</a></p>