

ELECTIVE WORKSHOPS

Choose three of the Counseling and/or Career Center workshops below to meet the elective requirement for Advanced Leadership Certification.

COUNSELING CENTER WORKSHOPS

For information regarding registration and for specific details about the date, time and location for each workshop, visit www.tri-c.edu/connect4success.

CONFLICT MANAGEMENT

ZSSO 1004

Learn new skills for handling conflict. Discover what type of negotiator you are and how to handle difficult professional and interpersonal situations.

MAKING & EVALUATING TOUGH DECISIONS

ZSSL 1006

Learn some fundamental guidelines for making tough decisions.

DIVERSITY IS EVERYONE

ZSSL 1010

Explore the many different types of diversity. Learn how to promote respect for yourself and others.

RECOGNIZING & MANAGING STRESS

ZSSL 1007

Learn how to recognize your stress and discover self-talk and relaxation techniques to manage your stress and increase your health and happiness.

LEARNING YOUR MBTI TYPE

ZSSA 1008

Discover your personality type and strengths. Get tips on how to deal with different personality types.

CAREER CENTER WORKSHOPS

For information regarding registration and for specific details about the date, time and location for each workshop, visit www.tri-c.edu/careerservices.

YOUR NETWORKING PLAN

Become familiar with simple networking tools and other resources to help you with your job search.

BUSINESS ETIQUETTE

Understand the basics of workplace, technology (techno) and dining etiquette that will assist you in developing and maintaining a successful career.

2015 Student of the Year Award

Students must meet the following minimum requirements:

- Complete at least General Leadership Certification
- Be a currently enrolled student
- Complete at least 24 credit hours by the end of Fall Term
- Have a minimum GPA of 2.5
- Complete 50 documented hours of campus and/or community service

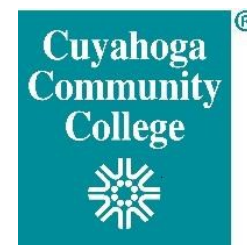
Applications available in the Student Life Office, WHCS A100.

APPLICATION DEADLINE: FRIDAY, APRIL 3, 2015

CUYAHOGA COMMUNITY COLLEGE WESTERN CAMPUS

STUDENT LIFE LEADERSHIP CERTIFICATION PROGRAM

FALL 2014



WHY GET CERTIFIED?

- REACH YOUR LEADERSHIP POTENTIAL
- ENHANCE YOUR RESUME
- NETWORK WITH LEADERS AND FUTURE LEADERS
- GAIN LEADERSHIP EXPERIENCE THROUGH SERVICE PROJECTS
- EARN ACADEMIC CREDIT (HUM 1100)

CERTIFICATE REQUIREMENTS

Select a certification level (**General, Advanced or Distinguished**) and complete all requirements. Upon completion of requirements, submit an application for certification to the Student Life Office, WHCS A100. Applications are available in the brochure rack outside the Student Life Office.

GENERAL CERTIFICATION

- Complete the five **Core Workshops** in any order.
- Be a member of a Tri-C student club. Only a student can be a member of a club. A student is anyone who has paid for a credit or noncredit course.
- Volunteer at a minimum of two **on-campus** activities. Volunteer time must add up to four hours.
- Have a 2.0 accumulative grade point average and be in good standing at time of application.

Students will receive a certificate of completion.

ADVANCED CERTIFICATION

- Complete **General Certification** requirements.
- Complete three of the elective workshops on the back of this brochure.
- Volunteer at a minimum of one **on-campus** activity. Volunteer time must add up to two hours and be different from the hours used for General Certification.
- Complete 10 hours of community service (volunteer hours conducted **off campus**). This can be related to your student club or any other non-profit group. Volunteer hours must be completed within the past two years prior to certification. These hours must be documented on company letterhead and include a description of the work, dates, number of hours volunteered and an official signature.
- Have a 2.0 accumulative grade point average and be in good standing at time of application.

Students will receive a certificate of completion and a leadership padfolio.

LEAGUE OF DISTINGUISHED CERTIFIED LEADERS

- Complete **Advanced Certification** requirements.
- Complete a three-credit leadership course: Leadership Development Studies, HUM-1100. You can register for this course through the campus Enrollment Center.
- Have a 2.0 accumulative grade point average and be in good standing at time of application.

Students will receive a certificate of completion and a lapel pin.

CORE WORKSHOPS

Select one CRN for each workshop. In-class workshops will meet in WLA B211.

LEADERSHIP EXPLORATION

ZLCP 1000 in-class OR ZLCP 1014 online

Identify various leadership styles and the pros and cons for each. Create effective personal vision and mission statements.

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| • Saturday, September 20, 2014, 10-11 a.m. | CRN: 86616 |
| • Saturday, October 18, 2014, 10-11 a.m. | CRN: 86621 |
| • Saturday, November 15, 2014, 10-11 a.m. | CRN: 86626 |
| • Online at your convenience by December 5, 2014 | CRN: 86303 |

LEADING WITH GOALS

ZLCP 1003 in-class OR ZLCP 1015 online

Set SMARTER short-term and long-term goals. Create meaningful mission statements for groups.

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| • Saturday, September 20, 2014, 11-12 p.m. | CRN: 86617 |
| • Saturday, October 18, 2014, 11-12 p.m. | CRN: 86622 |
| • Saturday, November 15, 2014, 11-12 p.m. | CRN: 86627 |
| • Online at your convenience by December 5, 2014 | CRN: 86304 |

TIME MANAGEMENT SKILLS

ZLCP 1002 in-class OR ZLCP 1013 online

Apply various time management techniques. Conquer procrastination.

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| • Saturday, September 20, 2014, 12-1 p.m. | CRN: 86618 |
| • Saturday, October 18, 2014, 12-1 p.m. | CRN: 86623 |
| • Saturday, November 15, 2014, 12-1 p.m. | CRN: 86628 |
| • Online at your convenience by December 5, 2014 | CRN: 86305 |

TEAM BUILDING/EMPOWERING OTHERS

ZLCP 1001 in-class OR ZLCP 1016 online

Build stronger teams. Empower others.

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| • Saturday, September 20, 2014, 2-3 p.m. | CRN: 86619 |
| • Saturday, October 18, 2014, 2-3 p.m. | CRN: 86624 |
| • Saturday, November 15, 2014, 2-3 p.m. | CRN: 86629 |
| • Online at your convenience by December 5, 2014 | CRN: 86306 |

EFFECTIVE MEETINGS & COMMUNICATION

ZLCP 1012 in-class OR ZLCP 1004 online

Plan for productive meetings. Recognize effective verbal and nonverbal communication.

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| • Saturday, September 20, 2014, 3-4 p.m. | CRN: 86620 |
| • Saturday, October 18, 2014, 3-4 p.m. | CRN: 86625 |
| • Saturday, November 15, 2014, 3-4 p.m. | CRN: 86630 |
| • Online at your convenience by December 5, 2014 | CRN: 86307 |