Cuyahoga Community College
Division of Nursing
Associate Degree Nursing Education

Program
Information Packet

2020-2021

Disclaimer:
All information is subject to change. For additional information, visit www.tri-c.edu/nursing.
If you have any questions, please contact the Department of Nursing at 216-987-4067 or send an email to nursing@tri-c.edu.

Revised: Jan 2020
Dear Applicant:

Thank you for your interest in the Cuyahoga Community College Associate Degree Nurse Program. This packet is designed to provide you with information pertaining to the admission process. It is imperative that you follow the admission process outlined within this packet in order to ensure that your application is processed within a timely manner. Additionally, please make sure to check our website at http://www.tri-c.edu/programs/nursing/ as requirements are subject to change.

The nursing curriculum at Cuyahoga Community College is challenging and rewarding, but requires significant outside time commitments in order to be successful. We understand that many students must continue to work as they seek to advance themselves academically, but it is critical that you take time to make the appropriate lifestyle adjustments prior to beginning the program in order to ensure your success.

We are dedicated to helping you meet your educational and professional nursing goals, so please contact the Division of Nursing via email at nursing@tri-c.edu should you need additional assistance after you have read this packet.

We wish you much success in your pursuit of a career in nursing!

Sincerely,

Wendy Batch-Wilson DNP, RN
Dean, Division of Nursing

Ebony Drummer MSN, RN
Associate Dean, Division of Nursing

Joy Caldwell MSN, RN
Program Director, Division of Nursing

Aprille Haynie MSN, RN
Program Director, Division of Nursing

Meredith Walker MSN, RN
Program Director, Division of Nursing

Jennifer Chaye, MSN, RN
Director Nursing Skills Lab, Division of Nursing

ASSOCIATE OF APPLIED SCIENCE IN NURSING
PROGRAM INFORMATION

General Description

The Associate Degree Nursing (ADN) Program is a two-year program that admits students twice a year in a day or modified evening/weekend section. Although the course of study is designed to be completed in five semesters (2½ years), most students, due to time constraints, complete the requirements in 3 to 4 years.

In consideration of the various stages of students’ education levels and experiences, there are two entry tracks into the ADN program. These entry tracks are:

- **Generic Track**: offered to students with classes scheduled in Day or Modified Evening sections at the Eastern, Metropolitan, and Westshore campuses.

- **LPN-to-RN Track**: offered to qualified Licensed Practical Nurses through ACCESS. These students enter in the Spring modified evening section at the Eastern Campus only.

Starting Fall 2020 the Division of Nursing will be transitioning to a one-plus-one curriculum. The new nursing curriculum is presented as a career ladder concept based curriculum designed to improve nursing career mobility and provide seamless progression from nurse aide certification to practical nurse certification to the Associate of Applied Science in Nursing degree. Students who successfully complete the two prerequisite nursing courses are eligible to sit for the ODH STNA (Ohio Department of Health State Tested Nurse Aide) examination and progress to the nursing program after meeting all admission requirements. Students who successfully complete the first year of the program will be awarded a certificate of proficiency in practical nursing and are eligible to sit for the NCLEX-PN. Students who complete the second year of the nursing program will be awarded an associate degree in applied science and are eligible to sit for the NCLEX-RN. All students are admitted using a common admission criteria.

Starting Spring 2021 the Division of Nursing will be implementing a concept based curriculum for Licensed Practical Nurses (ACCESS Track). This track offers advanced standing to practicing licensed practical nurses graduating from a nursing program other than the Cuyahoga Community College Practical Nursing Program or those completing the current practical nursing program at Cuyahoga Community College prior to the fall semester of 2020. All students are admitted using a common admission criteria.
ADMISSION REQUIREMENTS

The admission requirements for the Associate Degree Nursing Program consist of four parts: General Admission Requirements and Associate Degree Nursing Program requirements, Background Check, and Health Care/CPR Requirements.

PART I: GENERAL COLLEGE ADMISSION REQUIREMENTS

The applicant must meet the requirements for general admission to the College as outlined in the College Catalog under the heading: ADMISSIONS, REGISTRATION AND MONEY MATTERS.

PART II: NURSING PROGRAM ADMISSION REQUIREMENTS

To be eligible for admission into the nursing program, the applicant must meet the following minimum requirements:

1. Students must be 18 years or older and have a high school diploma transcript, GED Equivalency or higher degree transcript on file in the Office of the Registrar.

2. Completion of all prerequisite course work except for BIO 2331 with a C or higher.

**Prerequisite Course Work ADN Generic Track :**

<table>
<thead>
<tr>
<th>Course</th>
<th>Program Admission Requirements</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>BIO 2331*</td>
<td>Anatomy and Physiology I</td>
<td>4</td>
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<tr>
<td>MATH 1240**</td>
<td>Contemporary Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>PSY 1010 or PSY 101 H</td>
<td>General Psychology or Honors General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>NURS 1000***</td>
<td>Introduction to Health Care and Professional Nursing Concepts</td>
<td>1</td>
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<tr>
<td>NURS 1010***</td>
<td>Introduction to Patient Care Concepts</td>
<td>4</td>
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<td></td>
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</tbody>
</table>

All prerequisite course work except Bio 2331 must be completed at a C or higher.

*BIO 2331 must be completed with a B or higher.

**Math 1240 or higher will be accepted.

***Applicants must successfully pass the HESI A2 before registering for course, and begin the ADN program within one year of completion of NURS 1000/1010 or will have to retake NURS 1000/1010.

Students who transfer in credits for ENG-1020 with a grade of C or higher, without having credit for ENG-1010 will have ENG-1010 waived, but the required 6 hours in Communication must be earned.

Courses used as prerequisites or core courses for the Health Careers Programs must have a traditional letter grade. The Pass/No Pass option for prerequisites and core courses will not be accepted by the Health Career and Nursing Programs. Students are responsible for consulting with their program director or counselor to determine Pass/No Pass grading options.
Prerequisite Course Work Advanced Placement for LPN to RN Track (individuals who already have LPN license): Spring 2021

<table>
<thead>
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<td>ENG 1010 or ENG 101 H</td>
<td>College Composition or Honors College Composition I</td>
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<tr>
<td>NURS 1250***</td>
<td>LPN to RN Transitions I Introduction to Health Care Concepts</td>
<td>3</td>
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All prerequisite course work except Bio 2331 must be completed at a C or higher.
*BIO 2331 must be completed with a B or higher.
**Math 1240 or higher will be accepted.
*** Must successfully pass the HESI LPN-to-RN Mobility Exam before registering for course.
***NURS 1250 may not be repeated

LPN-to-RN applicants must have these additional requirements:
- Licensed in Ohio without restriction (Student must maintain a license without restriction during program attendance)
- Graduated from an approved practical nursing program
- Submit an official transcript from Practical Nursing Program.
- Credentialed to administer medication by the Ohio Board of Nursing (OBN)
- Transcript(s) from other college(s) filed with the Office of the Registrar as required under general admission requirements
- All transcripts should be mailed to the:
  - Office of the Registrar, P.O. Box 5966, Cleveland, OH 44101-0966 for all Advanced Placement LPN-to-RN applicants.

3. A cumulative Grade Point Average (GPA) of 2.75 from Tri-C with a minimum of 9 credit hours from any course that may be used to meet the general education requirements for the Associate of Applied Science Degree. If an applicant’s Tri-C GPA is less than 3.0, transfer GPA from an accredited institution as recognized by the college can be used for admission criteria only if the student has 9 credit hours of courses that may be used to meet the general education requirements and an overall GPA of 2.75 or higher.

   Students who have completed Health related courses may apply to use these courses to meet the 9 credit hour requirement. These courses are subject to division approval only.

   Applicants to the Advanced Placement LPN-to-RN program may use their LPN official transcript to meet GPA requirements for entrance if the overall GPA is a 2.75 or higher.
4. **HESI Requirements:**

**Generic ADN Applicants:**

Generic ADN applicants are required to take The Health Education Systems Inc Admission Assessment Exam-A2 (HESI A2) as part of the application process for entry into the Associate Degree Nursing Program. Students can complete the A2 at any time during the application process, but must complete it prior to beginning NURS 1010-Introduction to Patient Care Concepts and must achieve a minimum score of 75% on the Math and English** sections for consideration for the program. One attempt can be made per month. If a 2nd attempt is needed only the section(s) below 75% needs to be completed.

There is a limit of 2 attempts in a 12-month period.

**Three separate tests compose the English Language portion of the exam. The three tests are: Reading Comprehension, Vocabulary, and Grammar.

**LPN to RN Applicants:**

LPN-to-RN applicants applying Spring 2021 will be required to complete the HESI LPN-ADN Mobility Exam as part of the application process for entry into the Associate Degree Nursing Program. Students can complete the HESI LPN-ADN Mobility Exam at any time during the application process, but must complete it prior to beginning NURS 1250 – LPN Transitions I and must achieve a minimum and achieve a score of 850.

5. Submit an Online Request for Review once the above criteria has been met at [https://www.tri-c.edu/programs/nursing/admission-information.html](https://www.tri-c.edu/programs/nursing/admission-information.html). Please note, having one of these areas missing will result in a declined review.

***Applicants are encouraged to submit an application as soon as admission requirements are completed in order to reserve a space in the program. Support courses can be completed during the interim period while waiting to enter the Nurse Program sequence. Admission is based on first come basis until program is filled.

***Students who accept a slot in the nursing program (with a specific starting date for nursing courses) and do not attend orientation, decline a slot after orientation, do not attend the first day of class, do not meet all medical record, health insurance, CPR, and/or background check requirements will be required to re-start the application process. Students admitted for a fall semester may reapply after Sept. 1st; students admitted for a spring semester may apply after February 1st. Students must meet all current admission requirements at the time of application.

**Note:** for placement deadlines, please refer to [http://www.tri-c.edu/programs/nursing/currently-placing.html](http://www.tri-c.edu/programs/nursing/currently-placing.html)
TRANSFER PROCEDURE

TRANSFER PROCEDURE FROM OUTSIDE UNIVERSITY/COLLEGE/PROGRAM FOR ADVANCED STANDING

Applicants who were enrolled in nursing courses at another college or school of nursing and now wish to transfer into the Cuyahoga Community College Nursing Program must first apply for general college admission. Only students who are currently in good academic standing at their current/previous nursing school are eligible for transfer status consideration.

Nursing transfer credits will not be accepted from students who have been absent for two or more years from their nursing program. Only credits from the most current attended educational institution will be considered.

Once the applicant has met the minimum program admission requirements, the student must submit to the Division of Nursing Education the following information at least twelve weeks prior to the desired semester:

1. A letter indicating academic good standing from the Director/Dean of the current/previous nursing program sent directly to Division of Nursing.
2. A letter requesting admission as a transfer student.
3. A complete syllabus for each nursing course completed at the previous school(s).
4. An official transcript from the previous school(s).

These documents will be reviewed by the Nursing Admission & Progression Committee, which will then make recommendations regarding the student’s transfer status. The Committee does not meet during the Summer Term. Admission of transfer students who meet the requirements will be placed on a space available basis.

Applicants who were enrolled in another college, but who have not taken any nursing clinical courses will follow the general transfer process as described in the Catalog. Note: Non-nursing courses will be evaluated in accordance with general transfer policies and procedures.

MILITARY CREDIT

Transfer credit may be awarded for courses earned through the college-level United States Armed Forces Institute (USAFI). For individuals with experience in the armed forces of the United States, or in the National Guard, or in a reserve component:

- Military education skills and training will be reviewed in accordance with the College’s transfer policy;
- The individual will be awarded credit for any military education or skills training that is substantially equivalent to the curriculum established in Chapter 4723-5 of the Ohio Administrative Code.
GRADUATES OF INTERNATIONAL NURSING PROGRAMS

An international graduate nurse educated in a country other than the United States who desires to become a registered nurse in Ohio, must contact the Ohio Board of Nursing for information on applying for licensure as a Registered Nurse in the State of Ohio by examination:

The Ohio Board of Nursing
17 South High Street, Suite 400
Columbus, Ohio 43215-
3413 (614) 466-3947
# PROGRAM TRACKS
## ASSOCIATE OF APPLIED SCIENCE IN NURSING - GENERIC

<table>
<thead>
<tr>
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<td>NURS 1000**</td>
<td>Introduction to Health Care Concepts</td>
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<td>NURS 1010**</td>
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**Associate Degree Nursing Program**

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<tr>
<th>First Semester</th>
<th>Credit Hours</th>
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<tr>
<td>BIO-2341***</td>
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<td>PSY-2020</td>
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<tr>
<td>BIO 2500****</td>
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<tr>
<td>NURS 2000</td>
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<td>NURS 2010</td>
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**NURSING PROGRAM TOTAL**  **62**

*Satisfy prerequisites for BIOL 2331. BIO 2331 must be completed with a grade of B or higher

**Applicants must successfully pass the HESI A2 before registering for course, and begin the ADN program within one year of completion of NURS 1000/1010 or will have to retake NURS 1000/1010.

***BIO 2341 must be completed with a grade of B or higher

****BIO 2500 must be completed with a grade of B or higher
### Program Admission Requirements

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<tr>
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<td>College Composition or Honors College Composition I</td>
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<tr>
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### Associate Degree Nursing Program

#### First Semester

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<td>BIO-2341***</td>
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<tr>
<td>PSY-2020</td>
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#### Second Semester

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<tr>
<td>NURS 1230</td>
<td>Fundamentals of Nursing Care of Childbearing Families and Children (8 weeks)</td>
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</tr>
<tr>
<td>NURS 1210</td>
<td>Concepts of Nursing Care for Patients within the Community and Behavioral Health Settings (Second 8 weeks)</td>
<td>2</td>
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<tr>
<td>ENG - 1020</td>
<td>College Composition II</td>
<td>3</td>
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#### Third Semester

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<td>Microbiology</td>
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<tr>
<td>NURS 2000</td>
<td>Concepts of Nursing Care for Patients with Acute and Chronic Conditions II</td>
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#### Fourth Semester

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</thead>
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<tr>
<td>NURS 2010</td>
<td>Concepts of Nursing Care for Patients with Complex Conditions</td>
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<tr>
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<td><strong>TOTAL</strong></td>
<td><strong>6</strong></td>
</tr>
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</table>

**NURSING PROGRAM TOTAL**: **55**

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*Satisfy prerequisites for BIOL 2331. BIO 2331 must be completed with a grade of B or higher

**Must successfully pass the HESI LPN-to-RN Mobility Exam before registering for course.

**NURS 1250 may not be repeated

***BIO 2341 must be completed with a grade of B or higher

****BIO 2500 must be completed with a grade of B or higher
PART III: BACKGROUND CHECK

The completion of a criminal background check (BCI) is one of the admission requirements to the nursing program. The background check is required to ascertain (I) the ability of students to eventually become licensed in the profession and (II) the ability of students to attend mandatory clinical rotations at external facilities in accordance with the requirements of the program.

Because a criminal history can have different effects at the educational, licensure, and employment levels, when a person is considering pursuing a nursing career, it is best to have as much information as possible prior to deciding to enroll in a nursing program. The Board encourages individuals who have criminal histories and who are interested in pursuing a nursing career to: (1) Contact approved nursing education programs and ask about the programs’ enrollment criteria with respect to criminal convictions; (2) Review the criminal history information available on the Board’s website under the Criminal Records Check, and (3) Contact healthcare facilities and inquire about hiring criteria with respect to criminal convictions.

https://nursing.ohio.gov/licensing-certification-ce/

Effective January 12, 2013, the BCI process may begin no sooner than six months prior to entry into the program. (Program entry is defined as the first day of class in which the student begins the nursing program).

The BCI must be completed, reviewed and cleared prior to full acceptance into the program. The BCI will be valid as long as the student is continually enrolled in the nursing program. Students who leave and return to the program may be required to complete another BCI check.

Background checks completed by another vendor, employer, or while enrolled at another school/institution will not be accepted.

For general information on student BCI’s please see:

http://www.tri-c.edu/programs/healthcareers/Pages/BackgroundCheckInformation.aspx
Currently, there are eleven offenses that are automatic bars to obtaining a nursing license for applicants who entered a prelicensure nursing education program after June 1, 2003. This means that the Board of Nursing (Board) is prohibited from issuing a license to a person who has pled guilty to, been convicted of, or has a judicial finding of guilt for one of the offenses listed below.

- Aggravated Murder
- Murder
- Voluntary Manslaughter
- Felonious Assault
- Kidnapping
- Rape
- Aggravated Robbery
- Aggravated Burglary
- Sexual Battery
- Gross Sexual Imposition
- Aggravated Arson
- or a substantially similar law of another state.

In addition, the Board may propose to deny an application, or place restrictions on a license granted, for a conviction of, a plea of guilty to, a judicial finding of guilt of, a judicial finding of guilt resulting from a plea of no contest to, or a judicial finding of eligibility for intervention in lieu of conviction for the following: (1) any felony (that is not an absolute bar); (2) a crime involving gross immorality or moral turpitude; (3) a misdemeanor drug law violation; or (4) a misdemeanor in the course of practice. In regard to these four types of offenses, the Board is unable to advise or give a definitive answer about the effect a criminal history will have on the ability to obtain a nursing license in the State of Ohio.

The Board does not have the authority to make a determination or adjudication until an application has been filed. If an applicant has a criminal history, the Board conducts a thorough investigation and considers a number of factors, including but not limited to: whether the applicant has made restitution, completed probation and/or otherwise been rehabilitated; the age of the offense; the facts and circumstances underlying the offense; and the total number and pattern of offenses.

Please also be advised that although the Board may grant a license to an applicant who has a criminal offense history, an individual may be restricted from working in certain settings based on his or her criminal history due to federal and state laws, which require criminal records checks prior to employment in certain settings, and which may impose absolute or discretionary bars to employment in certain patient care settings, for example, in facilities or settings involving care provided to older adults, disabled adults, or children. See, e.g., Ohio Administrative Code Chapters 3701-60-07; 173-9-07; 5101:3-45-11; 5123:2-2-02; 5101:3-45-11.

Similarly, the Board cannot answer questions regarding one’s eligibility to attend nursing school or participate in clinical instruction. Nursing programs vary in regard to enrollment criteria, so it is recommended that you contact the nursing program to determine whether you are eligible to enroll.
PART IV: HEALTH CARE/CPR REQUIREMENTS

Prospective students must complete and submit certain requirements for consideration and/or placement in the nursing program. Once accepted into the program, nursing students must maintain these requirements or they will not be permitted into any clinical setting. The maintenance of accurate and up-to-date information of all requirements is the sole responsibility of the student.

For additional information on the Health Care Requirements, please visit: https://www.tri-c.edu/programs/health-careers/clinical-compliance-how-to-videos.html

IMMUNIZATIONS

For the most current immunization requirements please visit: http://www.tri-c.edu/programs/health-careers/documents/hcn-immunization-and-req-completion-guide.pdf

You are encouraged to review and begin obtaining the required documentation as soon as possible.

Please note that the requirements can change depending on the hospital/health care facility agreements.

BLS/CPR CERTIFICATION

A course in cardiopulmonary resuscitation must be completed prior to the scheduled orientation date. Students are required to provide documentation of the current professional level CPR course. The required CPR course must be a BLS for Healthcare Providers course earned through the American Heart Association (AHA). No other course will be accepted. When submitting documentation of AHA certification a copy of the card, certified letter, certificate, electronic verification, eCard, or other form of validation deemed acceptable by the program may be used. When submitting a CPR card for documentation of certification, the copy of the card must be front and back of the card. The card, letter, or certificate must be signed. If submitting the eCard certificate of completion, it must show the unique ID and QR code for verification purposes. Students who fail to complete the approved course in cardiopulmonary resuscitation will be administratively dropped from the program. Students must maintain current CPR certification throughout the Nursing Program.

STUDENT RESPONSIBILITY STATEMENT

Students are also responsible for having their current address and telephone number reported to the Enrollment Center at any campus. This information can also be updated through My Tri-C space.

STUDENT E-MAIL COMMUNICATIONS POLICY

Cuyahoga Community College (CCC) has established email as an official and primary means of communication with students. An official Cuyahoga Community email address is required for all students.

The college expects that every student will receive email at his or her CCC email address and will read email on a frequent and consistent basis. A student's failure to receive and read college communications in a timely manner does not absolve that student from knowing and complying with the content of such communications.
Students may elect to redirect (auto-forward) email sent to their CCC email address. Students who redirect email from their official CCC email address to another address do so at their own risk. If email is lost as a result of forwarding, it does not absolve the student from the responsibilities associated with communications sent to their official CCC email address.

**STUDENT RESOURCES & LINKS**

**College-Wide Resources**

Additional college-wide resources are available to nursing students at each campus. For a full range of services please go to the Cuyahoga Community College website: [https://www.tri-c.edu/index.html](https://www.tri-c.edu/index.html)

Cuyahoga Community College Catalog: [https://www.tri-c.edu/college-catalog/](https://www.tri-c.edu/college-catalog/)


**Counseling**

A fully staffed counseling and academic advising department is available on all three campuses. Services offered are academic, career, psychological, personal, and social adjustment counseling. An academic counselor should be consulted upon entry in the program for assistance in choosing course offerings. Students should seek counseling services on the campus where their records are located. **OFFICES ARE OPEN DAYS AND EVENINGS MONDAY THROUGH THURSDAY, DAYS ON FRIDAY, AND ON SATURDAY MORNINGS. APPOINTMENTS ARE ENCOURAGED. A COUNSELING BROCHURE AND A WELCOME BOOK ARE AVAILABLE IN THE COUNSELING OFFICE ON EACH CAMPUS.**

Also see additional student resources provided by the Tri-C Counseling Center: [https://www.tri-c.edu/counseling-center/academic-counseling.html](https://www.tri-c.edu/counseling-center/academic-counseling.html)

Cuyahoga Community College Division of Nursing: [https://www.tri-c.edu/programs/nursing/](https://www.tri-c.edu/programs/nursing/)

Student Disability Services: [https://www.tri-c.edu/student-accessibility-services/index.html](https://www.tri-c.edu/student-accessibility-services/index.html)

**Financial Aid**

Students can meet with a Student Financial Aid Advisor to obtain information about various financial aid options, including grants, scholarships, student loans, and public benefits. [http://www.tri-c.edu/paying-for-college/financial-aid-and-scholarships/](http://www.tri-c.edu/paying-for-college/financial-aid-and-scholarships/)

**Tuition Fee Schedule**

Click on the link below to access the current “Tuition and Payment Schedule” [http://www.tri-c.edu/paying-for-college/tuition-and-fees/](http://www.tri-c.edu/paying-for-college/tuition-and-fees/)

<table>
<thead>
<tr>
<th>Additional Expenses*</th>
<th>*All prices subject to change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entrance &amp; Exit Exams</td>
<td>$200 (Variable)</td>
</tr>
<tr>
<td>Books &amp; Supplies</td>
<td>$2200 (Variable)</td>
</tr>
</tbody>
</table>
Uniforms $250 (Variable)
Laboratory Fees $250 (Variable)
Liability Insurance ($6.25 per semester) $25 (Variable)
Background Check $125 (Variable based on previous hx)
Medical Insurance is required, Must be obtained at your own expense

Miscellaneous Expenses
Stethoscope, scissors, hemostat (Variable)
Health examination (Variable)
Immunizations (Variable)
Drug Screening required for some clinical sites $30 (Variable)

Project Go!

Cuyahoga Community College is partnering with the Ohio Department of Job and Family Services (ODJFS), the Ohio Benefit Bank (OBB) and the Cleveland Food Bank to break down barriers to college completion. This program provides support and assistance to students who may face financial challenges while working toward their educational goals.


Ohio Board of Nursing

For questions regarding approved programs, NCLEX-RN licensure, etc. in the state of Ohio visit the Ohio Board of Nursing Website: https://nursing.ohio.gov/