

Medical Laboratory Technology (MLT) Program: Entry Guide & Registration Checklist

The Program

Medical Laboratory Technology is a high-precision field. Success in the lab depends on your ability to follow clinical protocols—starting with this registration process. You are responsible for tracking your progress through these pre-program requirements. If you have questions, please reach out so we can keep you on track.

Getting Started: Applying

To officially join the MLT student list and allow the Program Director to monitor your progress, please complete one of the following:

- **Major Declaration:** Formally declare "Medical Laboratory Technology" as your major.
- **Online Interest Form:** Complete the 'Get Started Here' form on the [program website](#).

Note for Dual-Program Students: If you are already enrolled in another Health Professions major at Tri-C, you do not need to change your major. Simply submit the 'Get Started Here' form so we can monitor your course completion and provide you with progress updates for entry.

Program Prerequisites

You must complete **one** of the two pathways below with a grade of "**C**" or higher in each course to be eligible for department approval.

Choose Your Biology Track

GENERAL BIOLOGY TRACK	ANATOMY & PHYSIOLOGY TRACK
BIO-1500: PRINCIPLES OF BIOLOGY I (4 cr)	BIO-2331: Anatomy & Physiology I (4 cr)
HTEC-1060: MEDICAL TERMINOLOGY (3 cr)	BIO-2341: Anatomy & Physiology II (4 cr)
TOTAL: 7 CREDITS	Total: 8 Credits
<i>Best for: students who may want to bridge into other biological sciences, biotechnology, biochemistry, or similar fields later.</i>	<i>Best for: students who may want to advance into other health careers later.</i>

Core Requirements (Required for ALL Students)

Regardless of which science track you chose above, you must also complete these three courses with a grade of "**C**" or higher :

- **MLT-1001:** Intro to Medical Lab Science (3 cr)
- **MATH-1410:** Prob. and Statistics I - or higher (3 cr)
- **ENG-1010:** College Composition I (3 cr)

Important Academic Notes:

- **GPA:** You must maintain a cumulative GPA of **2.50** or higher.
- **Chemistry 1020 Prep:** CHEM-1020 (required during the first semester of the program) requires either a sufficient score on the Chemistry Placement Test or completion of CHEM-1010 with a "C" or higher.
- **Transfer Students:** If you have taken courses at a previous school, please ensure they are officially transferred so they can be evaluated for equivalent completion of prerequisites.
- **Bachelor's Degree Students:** If you have a BS in Biology, Biochemistry, Biotechnology, Health Sciences, or a related field, some courses may be waived. Please contact the Interim Program Director, Jeannie Davis, to discuss your specific transcript.

Clinical Requirements

Detailed clinical requirements will be reviewed during **MLT-1001**. Please note the following:

Critical Requirement

- **Hepatitis B Compliance:** You must be compliant **14 days before the first day of the program start date**. Failure to meet this deadline will result in being dropped from the course to make room for students on the waiting list.

A Note on Background Checks (BCI)

- Please do not start your background check too early. These are only valid for **one year**. To avoid paying for a second check at your own expense, wait until you are in your 3rd semester of the program.

In the meantime, for more information, please visit the [Clinical Compliance Information Page](#).

How to Request Approval to Register

Once your prerequisites are nearing completion, follow these steps to request a registration audit:

1. **Email the Director:** Send an email to jeannie.davis@tri-c.edu
2. **Use this Subject Line:** MLT Registration Request: [Your Full Name] - [Your S#]
1. **Audit Process:** Audits are performed every **Wednesday**. We review transcripts and clinical compliance files in the order in which requests are received. The date and time of your email request is noted in the processing of approvals.
3. **Confirmation:** You will receive an email confirming your assigned entry semester or be provided a list of missing requirements. *You must first complete the missing requirements before you are given a spot.*

Priority Note: Registration priority is given to students who have completed all prerequisite courses and are Hepatitis B compliant.

Contact & Support

Jeannie Davis, Interim Program Director, Laboratory Phlebotomy & Medical Laboratory Technology
MSHC 126I | 216-987-4438 | jeannie.davis@tri-c.edu

Academic Counseling (Metropolitan Campus) 216-987-4590 | MetroCounseling@tri-c.edu

Quick Links:

- [MLT Homepage](#)
- [Tri-C Enrollment Guide](#)