

How does the Bookstore Authorization (Book Account) work? The Book Account (Bookstore Authorization) is taken from your expected federal financial aid. If you have at least \$100.00 expected after tuition costs, a bookstore authorization will be set up on your My Tri-C Card. You can use the amount allotted in the Bookstore based on the specific dates for each session.

- **12 or more credits = \$850.00; 9 – 11 credits = \$638.00; 6 – 8 credits = \$425.00; 1 – 5 credits = \$213.00**

Does the Bookstore Authorization (Book Account) have to be repaid? Bookstore authorizations are set up based on your expected financial aid at the time the book authorization is created. If your financial aid status changes and you are no longer eligible for the expected financial aid that was used to determine the bookstore authorization, you may have to pay for purchases charged to your account.

What do I have to do in order to use my financial aid to purchase books and supplies, vending, and dining dollars (meal plans)? You have to answer the Title IV Authorization on your **My Tri-C Space** to authorize charges to your student account. By indicating **YES** to answer the Title IV Authorization, you give the college permission to allow charges for your selection of purchases.

What happens when I purchase vending and dining dollars on my student account? You can purchase vending and meal plans through the authorized aid as displayed as “memo” on their student account, minus the amount to be used for tuition, fees, and bookstore authorizations. As you charge vending and meal plans on your student account, the purchases will reduce your financial aid refund for the semester.

What do I do if I do not have enough money on my Bookstore Authorization (Book Account)? Generally, we do not automatically increase bookstore authorizations. You can consult with a Student Financial Aid Advisor to review eligibility for an increase of your bookstore authorization by calling or visiting Student Financial Aid & Scholarships.

How do I know when my Bookstore Authorization (Book Account) is available? You will receive an email through your college email notifying you of bookstore authorization availability. You can also check your **My Tri-C Space** account or AMC machine located in/near the Bookstore to check availability of funds available.

My classes start for part-of-term (2nd 8-weeks). When can I purchase my books? You may buy your books at the beginning of the full semester or part-of-term session based on your bookstore authorization. Once bookstore authorizations close for the full session, they will re-open for subsequent sessions, based on completed financial aid file, expected financial aid eligibility, and start of classes. However, you will only receive one bookstore authorization per semester.

My bookstore authorization was originally set up at the beginning of the full-semester, but I am registered in a later term and I have authorized aid. Can I still use my bookstore account? If you had not used your bookstore authorization and you are enrolled in part-of-term courses only (2nd 8-week), you can refer to the dates of the bookstore authorization by session. You should consult with a Student Financial Aid Advisor about availability of bookstore authorizations.

What happens to the unused portion of my Bookstore Authorization (Book Account)? You will be refunded any unused portion of the bookstore authorization as a part of the financial aid refund process. However, you can load funds to your My Tri-C Card at the AMC or online for on-campus purchases in Food Services, Book Store, and Java City.

Can I use my Bookstore Authorization (Book Account) to buy books on-line? Yes, through My Tri-C Space, you can purchase books online from the Tri-C Bookstores.