

Learning and Teaching Excellence Grant Mini Grant Program (LTE) Application Review Rubric

Applicant Name:

Review Date:

Criteria	0	1	2	Total
Project Description	Missing or unclear description of project	Describes project, but does not include relevance to student engagement, student learning and/or completion	Clearly describes project and relevance to student engagement, student learning and/or completion	
Project Scope	Impacts a limited number of students and/or one faculty member	Impacts more than 5 students and/or more than one faculty member or program manager	Impacts more than 25 students, and/or more than three faculty members and/or program managers	
Implementation Strategy & Timeline	Missing, unclear or unfeasible implementation strategy	Describes implementation strategy, but lacks details and clear timeline	Clearly describes implementation strategy and timelines	
Outcomes Based	Missing, unclear or unmeasurable outcomes	Outcomes present, but not clearly stated or measurable	Outcomes are clearly stated and measurable	
Assessment Plan	Missing, unclear, or incomplete plan for assessment	Measures are included, but they are unclear or do not align to the project outcomes	Measures are clearly stated and align with project outcomes.	
Student Success	Missing, unclear or incomplete explanation of contribution to student success	Describes student success, but lacks details	Clearly describes how the project will impact student success	
Strategic Plan Relevance	Missing, unclear or incomplete explanation of relevance to Strategic Plan	Describes strategic need, but is not clearly stated or aligned with the College's Strategic Plan	Strategic need present, clear, and fully aligned to the College's Strategic Plan	
Project Budget	Missing, unclear or incomplete budget	Budget estimates are included, but details are missing	Budget estimate is included with details	
Comments and Recommended Funding Amount				
TOTAL				