



STUDENT SERVICES GUIDE



Department and Contact Info	Services	Location	Hours
Assessment and Testing 216-987-2256 easttestingcenter@tri-c.edu eastassessment@tri-c.edu	Academic testing for online and blended courses Placement testing	ESS 1108	Monday 9 a.m. – 4 p.m. Tuesday 11 a.m. – 7 p.m. Wednesday – Friday 9 a.m. – 4 p.m.
Athletics, Wellness and Recreation 216-987-2075 tri-c.edu/athletics tri-c.edu/recreation	Fitness center Community recreation	ESS 1503/1521	Monday – Friday 7:30 a.m. – 5 p.m.
Aspire, GED and ESOL 216-987-2973 tri-c.edu/aspire	Basic literacy education Adult diploma program Ohio Options short-term certificate program Basic computer skills English for speakers of other languages (ESOL)	ESS 1203	Monday – Friday 8:30 a.m. – 5 p.m.
Barnes & Noble Bookstore 216-987-2070 tri-c.edu/bookstore	Textbooks and course materials School supplies Laptops Tri-C apparel	ESS 1401	September: Monday – Friday 9 a.m. - 5 p.m. Extended hours: Saturday, Sept. 10, 10 a.m. – 2 p.m. Monday, Sept. 12 and Tuesday, Sept. 13, 9 a.m.- 6:30 p.m. Monday – Friday 9 a.m. - 5 p.m.
Campus Police and Security Services Non-Emergency: 216-987-4325 Emergency: 216-987-4911 tri-c.edu/campuspolice	Campus security and safety services Report injuries and accidents Lost and found	ESS 1619	24/7
Career Center 216-987-2567 tri-c.edu/careerservices	Job search advice Internships Career coaching Interview skills Resume assistance MyPlan career assessment	ESS 1103	Monday – Friday 8:30 a.m. – 5 p.m.
Counseling 216-987-2280 tri-c.edu/counseling eastcounseling@tri-c.edu	Academic and career advising Psychological services Academic planning	ESS 2422	Monday – Thursday 8:30 a.m. – 5 p.m. Friday 9:30 a.m. – 5 p.m.

Department and Contact Info	Services	Location	Hours
Enrollment Center 216-987-6000 eastregistration@tri-c.edu	Credit/noncredit registration and enrollment Payment processing Stomp Card (student ID) Student records and updates International, veterans and College Credit Plus services	ESS 1600	Monday – Friday 8:30 a.m. – 5 p.m.
Financial Aid and Scholarships 216-987-6000 (Option 2) tri-c.edu/financialaid financialaid@tri-c.edu School Code: 003040	FAFSA assistance Scholarship application assistance Student loans Work-study Other financial aid services	ESS 1600	Monday – Friday 8:30 a.m. – 5 p.m.
Helpdesk 216-987-4357 tri-c.edu/helpdesk	Blackboard support Browser issues Microsoft Office assistance <i>my Tri-C space</i> login assistance	Off-site	24/7
Library/Learning Commons 216-987-2085 tri-c.edu/learning-commons tri-c.edu/library	Reference materials Research assistance OhioLINK Laptop rental Technology access Printing <i>my Tri-C space</i> assistance Computer basics	ESS 3100	Monday – Friday 8:30 a.m. – 5 p.m.
Student Accessibility Services 216-987-2052 tri-c.edu/access cccsas@tri-c.edu	Accommodations for physical or learning disabilities Wheelchairs for campus use	ESS 1202	Monday – Friday 8:30 a.m. – 5 p.m.
Student Affairs 216-987-2202 tri-c.edu/studentaffairs sadean-east@tri-c.edu	Miscellaneous student concerns and assistance Student conduct and complaints Dean's list and Commencement	ESS 2133	Monday – Friday 8:30 a.m. – 5 p.m.
Student Engagement 216-987-2045 tri-c.edu/eaststudentengagement	Lockers Phi Theta Kappa Student Government Student clubs and organizations Co-curricular activities Leadership development Food pantry	ESS 1303	Monday – Friday 8:30 a.m. – 5 p.m.
Student Success Center 216-987-2298 tri-c.edu/studentsuccessspecialist	Peer mentoring Connection to campus resources <i>my Tri-C space</i> navigation assistance	ESS 1101	Monday – Friday 8:30 a.m. – 5 p.m.

Department and Contact Info	Services	Location	Hours
Technology Learning Center/ Student Laptop Program tri-c.edu/tlc tri-c.edu/studentlaptop	Technology access for students and community members Printing Laptop loan and purchase assistance* <i>*Registered students only</i>	ESS 3202	Monday – Friday 8:30 a.m. – 5 p.m.
Transfer Center 216-987-4115 tri-c.edu/transfer	Assistance with researching, applying, touring and transferring to four-year institutions	ESS 1103	Monday – Friday 8:30 a.m. – 5 p.m.
TRIO Student Support Services 216-987-2805 tri-c.edu/ssss	Assistance for first-generation college students* <i>*Must meet income eligibility requirements</i>	EMHC 116	Monday – Friday 8:30 a.m. – 5 p.m.
Tutoring 216-987-2343 tri-c.edu/tutoring	Virtual and in-person tutoring for current Tri-C students	ESS 1108	Monday and Thursday 9 a.m. – 5 p.m. Tuesday and Wednesday 9 a.m. – 7 p.m. Friday 9 a.m. – 2 p.m.
Veteran and Military-Connected Services 216-987-2025 tri-c.edu/veterans	Enrollment assistance Military affiliate student orientation Support services for veterans and their family members	ESS 2406	Monday – Friday 8:30 a.m. – 5 p.m.
Women in Transition 216-987-2272 tri-c.edu/wit	Personal development, career exploration and basic computer skills workshops for adult women returning to college and/or work	ESS 1203	Monday – Friday 8:30 a.m. – 5 p.m.
Writing Center tri-c.edu/writingcenter To set up a Webex or phone consultation, use the scheduling portal at www.tri-c.edu/eastwritingcenter For written feedback, email EastWritingCenter@tri-c.edu .	Writing and research assistance in various disciplines	ESS 1115A	VIRTUAL Monday 10 a.m. – 6 p.m. Tuesday - Friday 10 a.m. – 10 p.m. Saturday 10 a.m. – 2 p.m. ON-CAMPUS Monday 10 a.m. – 5 p.m. Tuesday - Thursday 10 a.m. – 6 p.m.

