

# REGISTRATION FORM

## HOW TO REGISTER

**BY PHONE: 216-987-3075**, (choose option 1)  
Have credit card information available.

**ONLINE:** [www.tri-c.edu/corporatecollege/register-for-classes](http://www.tri-c.edu/corporatecollege/register-for-classes)

### BY MAIL

Complete registration form.  
Mail with check, money order, credit card information or purchase order to:  
Metropolitan Campus  
Manufacturing Technology Center  
Enrollment Center  
2415 Woodland Ave.  
Cleveland, OH 44115

### BY FAX: 216-987-3210

To register and pay with credit card or purchase order.

For complete registration information, including cancellation, refund, withdrawal and substitution policies, please visit:  
<http://www.tri-c.edu/corporatecollege/register-for-classes/registration-policies.html>

### IN PERSON

You may register in person at any Tri-C Enrollment Center.  
See <http://www.tri-c.edu/enrollment-center/> for hours of operation.

- Metropolitan/Advanced Technology Training Center  
3409 Woodland Ave.  
Cleveland, OH 44115
- Metropolitan/Manufacturing Technology Center  
2415 Woodland Ave.  
Cleveland, OH 44115
- Eastern Campus  
4250 Richmond Road  
Highland Hills, OH 44122
- Western Campus  
11000 Pleasant Valley Road  
Parma, OH 44130
- Brunswick University Center  
3605 Center Road  
Brunswick, OH 44212
- Westshore Campus  
31001 Clemens Road  
Westlake, OH 44145
- Corporate College® East  
4400 Richmond Road  
Warrensville Hts., OH 44128
- Corporate College® West  
25425 Center Ridge Road  
Westlake, OH 44145

**Note:** Effective Oct. 1, 2015, credit cards will no longer be accepted in person at the registration window. Payment may still be made by check, money order or cash.

## PERSONAL INFORMATION All information in this section is required.

Name \_\_\_\_\_  
Last First M.I.

Social Security Number [ ][ ]-[ ][ ]-[ ][ ][ ][ ]

Address \_\_\_\_\_  
Number Street Apt. No.

City State Zip County

Home Phone [ ][ ][ ]-[ ][ ][ ]-[ ][ ][ ][ ]  
Area Code

Cell Phone [ ][ ][ ]-[ ][ ][ ]-[ ][ ][ ][ ]  
Area Code

Email \_\_\_\_\_

Have you ever been convicted of a sexual related offense or a violent crime against a minor?  Yes  No

Have you been convicted of a sexual offense in the past 15 years?  Yes  No

Are you required to register as a sexual offender?  Yes  No

Date of Birth: [ ][ ]-[ ][ ]-[ ][ ][ ]  
Month Day Year

Tri-C ID (S#) if known: S [ ][ ][ ][ ][ ][ ][ ][ ]

The College is required to collect Social Security numbers to comply with federal and state requirements. Once you have been admitted as a student, a Tri-C ID number will be generated. This number begins with the letter "S" followed by eight randomly generated numbers. You will use this ID to register for classes and access your grades and other student information.

Gender:  Male  Female

### OPTIONAL

U.S. Citizen:  Yes  No Are You a Veteran:  Yes  No

### Ethnic Background:

- BLACK
- WHITE (NON-HISPANIC)
- HISPANIC
- AMERICAN INDIAN OR ALASKAN
- ASIAN, PACIFIC ISLANDER, OR INDIAN SUBCONTINENT
- OTHER

## BUSINESS OR WORK INFORMATION

Complete this area if you are a new student or if any information has changed.

Business Name \_\_\_\_\_

Address \_\_\_\_\_  
Number Street

City State Zip County

Phone [ ][ ][ ]-[ ][ ][ ]-[ ][ ][ ][ ]  
Area Code Ext.

Fax [ ][ ][ ]-[ ][ ][ ]-[ ][ ][ ][ ]  
Area Code

## PAYMENT INFORMATION

Bill Company, via attached purchase order  Check (enclosed)  Money Order (enclosed)

MasterCard Account Number \_\_\_\_\_

Visa Name on Card \_\_\_\_\_

Discover Signature \_\_\_\_\_

Amer. Express

Security Code \_\_\_\_\_

Exp. Date \_\_\_\_\_

If registering for an ONLINE course, start date is required.

### IMPORTANT PAYMENT INFORMATION

Effective July 15, 2014, a service fee (currently 2.25 percent) will apply to all payments made by credit card for Cuyahoga Community College (Tri-C®) credit and non-credit tuition, fees and other student account charges.

Call 216-987-3075 if you have any questions.

COURSE NO.	COURSE TITLE	START DATE	FEE

Signature (required) \_\_\_\_\_

TOTAL \_\_\_\_\_

