

CORPORATE COLLEGE®

A DIVISION OF
CUYAHOGA COMMUNITY COLLEGE

Cuyahoga
Community
College



Payroll Certification Program

In cooperation with the American Payroll Association, Corporate College® presents the PayTrain College and University® Program for payroll professionals. Comprised of two professional development courses, PayTrain Level 1 and PayTrain Level 2, this program is designed for all levels of payroll administration. Whether you are interested in preparing for the Fundamental Payroll Certification (FPC) or Certified Payroll Professional (CPP) exams, or are new to the industry and need to learn the basics of payroll, this program can help you meet your goals.

PayTrain Level 1

Learn the fundamental payroll calculations and applications necessary for individuals who are new to the payroll industry, those who support the payroll industry and those who are preparing for the FPC or CPP exams. This program will provide you with the basic knowledge and skills required to maintain payroll compliance and prevent costly penalties.

PayTrain Level 2

This is a continuation of PayTrain Level 1 and provides students with an in-depth understanding of the advanced payroll topics necessary for payroll managers and supervisors. This program is ideal for experienced payroll professionals seeking compliance training, professional development or CPP certification preparation.

corporatecollege.com/paytrain | 216-987-2909

Audience

- FPC and CPP exam candidates
- Experienced and entry-level payroll professionals
- Managers and supervisors providing strategic payroll management
- Sales professionals and consultants serving the payroll industry
- Systems analysts and engineers writing payroll programs
- Payroll service bureau client representatives

Course Offerings

Payroll Level 1: Fundamental Payroll Certification (FPC)
Saturdays, \$850

Payroll Level 2: Certified Payroll Professional (CPP)
Saturdays, \$900

Job Placement Support

We have partnered with Willory to help Corporate College graduate find positions in payroll. Willory is a staffing and consulting firm dedicated to HR & payroll. During the classes offered above, staffing specialists will be on-site to help review your resume and credentials, preparing you for employment. Additionally, Willory is offering \$200 scholarships to five students. **Apply at willory.com/scholarship.**



REGISTRATION

corporatecollege.com/paytrain

216-987-3075, option 1