PROFESSIONAL DEVELOPMENT

at Corporate College®

JULY 2023 - JUNE 2024

216-987-2909 corporatecollege.com/pd

REGISTRATION ASSISTANCE

corporatecollege.com/enroll



Cuyahoga Community College <u>있</u>

This is the place for success.

A DIVISION OF CUYAHOGA COMMUNITY COLLEGE



Transform your organization. Transform yourself.

Founded in 2003, Corporate College, a division of Cuyahoga Community College (Tri-C^{*}), offers professional training and development solutions and state-of-art meeting and conference spaces for businesses and individuals throughout Northeast Ohio. Our professional external talent bench features the best and brightest minds in the region, and our internal group of organizational development and content experts is second to none.

The Corporate College team is made up of highly motivated and dedicated people committed to your success. Our clients benefit from the depth of knowledge we offer as well as the quality of our customer service. You can rely on our experience and insight to help guide you to great results.

Corporate College isn't your typical training and development provider. Experience the Corporate College Difference today.

Visit **corporatecollege.com** for course updates, registration, cancellation policies and more.

Open Enrollment corporatecollege.com/pd 216-987-2909

Corporate/Customized Training corporatecollege.com/corporatetraining 216-987-0234

Facility Rental corporatecollege.com/facility 216-987-2800

LOCATIONS

Advanced Technology Training Center 3409 Woodland Ave. Cleveland, OH 44115

Brunswick University Center 3605 Center Road Brunswick, OH 44212

Corporate College East 4400 Richmond Road Warrensville Heights, OH 44128

Corporate College West 25425 Center Ridge Road Westlake, OH 44145

Eastern Campus 4250 Richmond Road Highland Hills, OH 44122

Manufacturing Technology Center 2415 Woodland Ave. Cleveland, OH 44115

Western Campus 11000 Pleasant Valley Road Parma, OH 44130

Westshore Campus 31001 Clemens Road Westlake, OH 44145

Parking is convenient and free at all locations.

COURSE MODALITIES



Blended

In this hybrid learning model, part of your training takes place online, with the rest completed either in person at a Corporate College location or virtually via Webex.



Classroom

Attend live, in-person classes at a Corporate College location.



Online

Register at any time to complete these courses 100% online, at your own pace. You'll receive course login details via email one to two business days after we receive your payment.



Virtual (Webex)

Webex classes meet virtually on specific dates at specific times. Participate in real time along with your instructor and classmates. You'll receive course login details one week before classes start.

Table of Contents

| Leadership and Employee Development | Л |
|--------------------------------------|----|
| | |
| Diversity, Equity and Inclusion | 5 |
| Lean Six Sigma | 6 |
| American Society for Quality (ASQ) | |
| Certification Refreshers | 7 |
| ISO Standards and Quality Management | 7 |
| Project Management | 8 |
| Accounting, Finance, Tax and Payroll | 9 |
| Real Estate Pre-Licensure | 10 |
| Mortgage Loan Officer (MLO) | 10 |
| Digital Marketing | 11 |
| Digital Learning Design | 11 |
| Online Courses | 12 |
| Health Industry Solutions | 13 |
| Customized Training and Consulting | 14 |
| Facility Rental | 15 |
| | |

REGISTRATION

| Online: | corporatecollege.com/pd |
|------------|---|
| Email: | cpereg@tri-c.edu |
| In Person: | Bring completed registration form to any campus Enrollment Center (tri-c.edu/enrollment- center) |

Registration

Assistance: corporatecollege.com/enroll

PAYMENT

Payment must be processed at time of registration.

- Online (credit card)
- Enrollment Center (cash or check)

Installment/payment plan details: tri-c.edu/paying-for-college/how-to-pay-fornon-credit-classes.html

Other Payment Options

- Apply for scholarships at tri-c.edu/workforcescholarships
- Ask employer about tuition reimbursement (Third-party pay)
 - Register three or more employees for a 10% discount
- Search OhioMeansJobs scholarship
 opportunities at ohiomeansjobs.ohio.gov



LEADERSHIP AND EMPLOYEE DEVELOPMENT

Current and future leaders are key players in executing business strategies, and Corporate College can help ensure they're up to the challenge. Our competency-based leadership development programs incorporate personal discovery activities to increase self-awareness, real-world business challenges to improve application skills, and support tools to keep learners engaged on the job.

You can take these courses as part of the certificate program or individually.

Certificate Programs

Frontline Manager Certificate

Frontline managers and supervisors play a vital role in business by supervising the employees who deliver the products and services your valued customers desire. Investing in talent development at this critical point leads to improved supervisor effectiveness and engagement, increasing the likelihood of employee productivity, retention and engagement.

Courses include:

- Becoming a Team Player
- Dealing With Difficult People
- Delivering Great Customer Service
- Effective Communication
- Embracing Change at Work
- Frontline Leadership
- Handling Conflict at Work
- Prioritizing My Time
- Professionalism
- Using Your Strengths

Experienced Manager Certificate

A tailored development experience for seasoned supervisors to midmanagers, this program elevates skills and behaviors critical to supporting senior leadership in connecting and communicating business strategy back to the day-to-day. Fine-tuning leadership skills and behaviors helps to further engage, inspire, and drive teams and results forward.

Courses include:

- Coaching for Accelerated
 Performance
- Driving Change
- Dynamic Presentation Skills
- Emotional Intelligence
- Practical Problem-Solving
- Team Excellence

Mindful Leadership Certificate

Effective leaders are searching for new methods to navigate the volatile, complex and ambiguous nature of these unprecedented times. The name of the game has changed, and mindful leadership has emerged as the preferred leadership style.

Other available courses:

- Moving From Peer to Boss
- The 4 Essential Roles
 of Leadership: Create a
 Shared Vision and Strategy
- The 4 Essential Roles of Leadership: Execute Your Team's Strategy and Goals



REGISTER ONLINE: corporatecollege.com/leadership

LEADERSHIP AND EMPLOYEE DEVELOPMENT

Frontline Manager Certificate Program

| Frontline Manager Certificate Program | | | | | | | |
|---|---------|-------|----------|------------------|-----------------|-----------------------------|--|
| Frontline Manager Certificate Bootcamp Options | \$1,860 | 30201 | M-F | Sept. 11-15 | 8 a.m.–5 p.m. | Corporate College East | |
| | | 30200 | W, Th, F | Oct. 19-27 | 8 a.m. – 5 p.m. | Brunswick University Center | |
| | | 30202 | M-F | Dec. 4-15 | 1-5 p.m. | Virtual | |
| | | 30203 | W, Th, F | Feb. 14 - Mar. 6 | 8 a.m. – noon | Virtual | |
| | | 30204 | Th, F | Apr. 25 - May 10 | 8 a.m. – 5 p.m. | Brunswick University Center | |
| | | 30205 | W, Th, F | June 12-21 | 8 a.m. – 5 p.m. | Corporate College East | |
| Becoming a Team Player | \$199 | 30114 | W | Sept. 13 | 1-5 p.m. | Corporate College East | |
| | | 30117 | W | Oct. 25 | 1-5 p.m. | Brunswick University Center | |
| | | 30126 | М | Dec. 11 | 1-5 p.m. | Virtual | |
| | | 30118 | F | Feb. 23 | 8 a.m. – noon | Virtual | |
| | | 30119 | Th | May 2 | 1-5 p.m. | Brunswick University Center | |
| | | 30120 | F | June 14 | 1-5 p.m. | Corporate College East | |
| Dealing With Difficult People | \$199 | 30127 | Т | Sept. 12 | 8 a.m. – noon | Corporate College East | |
| | | 30128 | F | Oct. 20 | 8 a.m. – noon | Brunswick University Center | |
| | | 30129 | W | Dec. 6 | 1-5 p.m. | Virtual | |
| | | 30130 | F | Feb. 16 | 8 a.m. – noon | Virtual | |
| | | 30131 | F | Apr. 26 | 8 a.m. – noon | Brunswick University Center | |
| | | 30132 | Th | June 13 | 8 a.m. – noon | Corporate College East | |
| Delivering Great Customer Service | \$199 | 30137 | Th | Sept. 14 | 1-5 p.m. | Corporate College East | |
| | | 30138 | Th | Oct. 26 | 1-5 p.m. | Brunswick University Center | |
| | | 30139 | W | Dec. 13 | 1-5 p.m. | Virtual | |
| | | 30140 | Th | Feb. 29 | 8 a.m. – noon | Virtual | |
| | | 30141 | F | May 3 | 1-5 p.m. | Brunswick University Center | |
| | | 30142 | Th | June 20 | 1-5 p.m. | Corporate College East | |
| Effective Communication | \$199 | 30146 | Т | Sept. 12 | 1-5 p.m. | Corporate College East | |
| | | 30147 | F | Oct. 20 | 1-5 p.m. | Brunswick University Center | |
| | | 30148 | Th | Dec. 7 | 1-5 p.m. | Virtual | |
| | | 30149 | W | Feb. 21 | 8 a.mnoon | Virtual | |
| | | 30150 | F | Apr. 26 | 1-5 p.m. | Brunswick University Center | |
| | | 30151 | Th | June 13 | 1-5 p.m. | Corporate College East | |
| Embracing Change at Work | \$199 | 30173 | W | Sept. 13 | 8 a.m. – noon | Corporate College East | |
| | | 30176 | W | Oct. 25 | 8 a.m. – noon | Brunswick University Center | |
| | | 30177 | F | Dec. 8 | 1-5 p.m. | Virtual | |
| | | 30178 | Th | Feb. 22 | 8 a.m. – noon | Virtual | |
| | | 30181 | Th | May 2 | 8 a.m. – noon | Brunswick University Center | |
| | | 30182 | F | June 14 | 8 a.m. – noon | Corporate College East | |

PROFESSIONAL DEVELOPMENT

at Corporate College®

CORPORATE COLLEGE A DIVISION OF CUYAHOGA COMMUNITY COLLEGE This is the place for success.



LEADERSHIP AND EMPLOYEE DEVELOPMENT

| Frontline Manager Certificate | Program | (continuec | 1) | | | |
|---|---------|------------|----|----------|---------------|-----------------------------|
| Frontline Leadership: The Leadership Journey | \$199 | 30159 | М | Sept. 11 | 8 a.m. – noon | Corporate College East |
| | | 30158 | Th | Oct. 19 | 8 a.m. – noon | Brunswick University Center |
| | | 30160 | М | Dec. 4 | 1-5 p.m. | Virtual |
| | | 30161 | W | Feb. 14 | 8 a.m. – noon | Virtual |
| | | 30162 | Th | Apr. 25 | 8 a.m. – noon | Brunswick University Center |
| | | 30163 | W | June 12 | 8 a.m. – noon | Corporate College East |
| Handling Conflict at Work | \$199 | 30167 | Th | Sept. 14 | 8 a.m. – noon | Corporate College East |
| | | 30168 | Th | Oct. 26 | 8 a.m. – noon | Brunswick University Center |
| | | 30169 | Т | Dec. 12 | 1-5 p.m. | Virtual |
| | | 30170 | W | Feb. 28 | 8 a.m. – noon | Virtual |
| | | 30171 | F | May 3 | 8 a.m. – noon | Brunswick University Center |
| | | 30172 | Th | June 20 | 8 a.m. – noon | Corporate College East |
| Prioritizing My Time | \$199 | 30214 | М | Sept. 11 | 1-5 p.m. | Corporate College East |
| | | 30215 | Th | Oct. 19 | 1-5 p.m. | Brunswick University Center |
| | | 30216 | Т | Dec. 5 | 1-5 p.m. | Virtual |
| | | 30217 | Th | Feb. 15 | 8 a.m. – noon | Virtual |
| | | 30218 | Th | Apr. 25 | 1-5 p.m. | Brunswick University Center |
| | | 30219 | W | June 12 | 1-5 p.m. | Corporate College East |
| Professionalism | \$199 | 30220 | F | Sept. 15 | 1-3 p.m. | Corporate College East |
| | | 30221 | F | Oct. 27 | 1-3 p.m. | Brunswick University Center |
| | | 30183 | F | Dec. 15 | 1-3 p.m. | Virtual |
| | | 30184 | W | Mar. 6 | 8-10 a.m. | Virtual |
| | | 30185 | F | May 10 | 1-3 p.m. | Brunswick University Center |
| | | 30186 | F | June 21 | 1-3 p.m. | Corporate College East |
| Using Your Strengths | \$199 | 30225 | F | Sept. 15 | 8 a.m. – noon | Corporate College East |
| | | 30226 | F | Oct. 27 | 8 a.m. – noon | Brunswick University Center |
| | | 30227 | Th | Dec. 14 | 1-5 p.m. | Virtual |
| | | 30228 | F | Mar. 1 | 8 a.m. – noon | Virtual |
| | | 30229 | F | May 10 | 8 a.m. – noon | Brunswick University Center |
| | | 30230 | F | June 21 | 8 a.m. – noon | Corporate College East |

Experienced Manager Certificate Program

| The Experienced Manager Certificate (Cohort) | \$1,350 | 30269 | W, Th, F | Nov. 2-17 | 8 a.m. – noon | Virtual |
|---|---------|-------|----------|-----------|---------------|---------|
| | | 30270 | W, Th | Apr. 3-24 | 1-5 p.m. | Virtual |
| Coaching for Accelerated Performance | \$199 | 30135 | Th | Nov. 2 | 8 a.m. – noon | Virtual |
| | | 30136 | W | Apr. 3 | 1-5 p.m. | Virtual |
| Driving Change | \$199 | 30133 | F | Nov. 3 | 8 a.m. – noon | Virtual |
| | | 30134 | Th | Apr. 4 | 1-5 p.m. | Virtual |
| Practical Problem-Solving | \$199 | 30355 | W | Nov. 8 | 8 a.m. – noon | Virtual |
| | | 30354 | Th | Apr. 18 | 1-5 p.m. | Virtual |
| Emotional Intelligence (EQ) 2.0 | \$199 | 30195 | Th | Nov. 9 | 8 a.m. – noon | Virtual |
| | | 30194 | Th | Apr. 11 | 1-5 p.m. | Virtual |

LEADERSHIP AND EMPLOYEE DEVELOPMENT

| Experienced Manager Certificate Program (continued) | | | | | | | | | | |
|---|-------------------------|-------|----------|---------|---------------|---------|--|--|--|--|
| Ongoing Performance Management | \$199 | 30174 | W | Nov. 15 | 8 a.m. – noon | Virtual | | | | |
| | 30175 W Apr. 17 1-5 p.m | | 1-5 p.m. | Virtual | | | | | | |
| Dynamic Presentation Skills | \$199 | 30144 | Th | Nov. 16 | 8 a.m. – noon | Virtual | | | | |
| | | 30143 | W | Apr. 10 | 1-5 p.m. | Virtual | | | | |
| Team Excellence | \$199 | 30222 | F | Nov. 17 | 8 a.m. – noon | Virtual | | | | |
| | | 30223 | W | Apr. 24 | 1-5 p.m. | Virtual | | | | |

Mindful Leadership Certificate Program

| Mindful Leadership Certificate | \$1,080 | 30245 | М | Oct. 23-Nov. 27 | 1-4 p.m. | Virtual | | | |
|--------------------------------|---------|-------|----|-----------------|----------|---------|--|--|--|
| | | 30246 | Th | May 2-June 13 | 2-5 p.m. | Virtual | | | |

| Other Available Courses | | | | | | | | | | |
|---|-------|-------|----|---------|---------------|---------|--|--|--|--|
| Moving From Peer to Boss | \$199 | 30179 | М | Nov. 27 | 8 a.m. – noon | Virtual | | | | |
| | | 30180 | Th | May 23 | 1-5 p.m. | Virtual | | | | |
| The 4 Essential Roles of Leadership: Create a Shared Vision and Strategy | \$399 | 30265 | Th | Sept. 7 | 8 a.m. – noon | Virtual | | | | |
| | | 30266 | Т | Mar. 5 | 1-5 p.m. | Virtual | | | | |
| The 4 Essential Roles of Leadership: Execute Your Team's Strategy and Goals | \$399 | 30263 | M | Oct. 23 | 8 a.m. – noon | Virtual | | | | |
| | | 30264 | W | May 22 | 1-5 p.m. | Virtual | | | | |



REGISTER ONLINE: <u>corporatecollege.com/leadership</u>

DIVERSITY, EQUITY AND INCLUSION

Diversity is essential. But without equity, inclusion and a sense of belonging, it is meaningless and even counterproductive. Gain insight into your unconscious bias and the impact of micro-messages, and learn how to utilize your diverse experiences to become a more inclusive leader or employee. Not only will our programs help you succeed on the job, they will also benefit your everyday interactions.

You can take these courses as part of the certificate program or individually.

Certificate Programs

Inclusive Champion Certificate

The word "champion" comes from the Latin concept of campionem, or "fighter." In today's business world, a champion is a person who stands for an ideal and has the passion to engage others in working toward achieving that ideal in the workplace. Inclusive champions are important to organizations because they strive to personally model the values of inclusion and respect for all.

Courses include:

- Adapting Cross-Culturally With Emotional Intelligence
- Embracing Generational Diversity
- Understanding Unconscious Bias
- Valuing Differences Our Uniquenesses

Inclusive Leadership Certificate

High-performing leaders know it takes a unique skill set to create authentic relationships with all people, no matter their race, gender, religion or other dimension of diversity.

Courses include:

- · Adapting Cross-Culturally With Emotional Intelligence
- Embracing Generational Diversity
- Overcoming Conflict in a Diverse Workplace
- Inclusive Leadership
- Understanding Unconscious Bias
- Valuing Differences Our Uniquenesses
- · Women in Leadership



REGISTER ONLINE: corporatecollege.com/diversityandinclusion

DIVERSITY, EQUITY AND INCLUSION

Inclusive Champion Certificate

| Inclusive Champion Certificate Bootcamp Options | \$680 | 30573 | M, Th | Oct. 4-5 | 8 a.m. – 5 p.m. | Corporate College |
|--|-------|-------|----------|----------------|-----------------|------------------------|
| | | 30274 | W, Th, F | Nov. 29-Dec. 6 | 8 a.m. – noon | Virtual |
| | | 30275 | М, Т | Apr. 8-16 | 1-5 p.m. | Virtual |
| | | 30276 | T, W | June 4-5 | 8 a.m. – 5 p.m. | Corporate College East |
| Adapting Across Cultures Through Emotional Intelligence | \$99 | 30115 | Th | Oct. | 1-3 p.m. | Corporate College East |
| | | 30116 | W | Dec. 6 | 8-10 a.m. | Virtual |
| | | 30121 | Т | Apr. 16 | 1-3 p.m. | Virtual |
| | | 30122 | W | June 5 | 1-3 p.m. | Corporate College East |
| Embracing Generational Diversity | \$199 | 30152 | W | Oct. 4 | 8 a.m. – noon | Corporate College East |
| | | 30153 | W | Nov. 29 | 8 a.m. – noon | Virtual |
| | | 30154 | М | Apr. 8 | 1-5 p.m. | Virtual |
| | | 30155 | Т | June 4 | 8 a.m. – noon | Corporate College East |
| Understanding Unconscious Bias | \$199 | 30190 | W | Oct. 4 | 1-5 p.m. | Corporate College East |
| | | 30191 | W | Dec. 13 | 8 a.m. – noon | Virtual |
| | | 30192 | Т | Apr. 23 | 1-5 p.m. | Virtual |
| | | 30193 | Т | June 4 | 1-5 p.m. | Corporate College East |
| Valuing Differences – Our Uniquenesses | \$199 | 30196 | Th | Oct. 5 | 8 a.mnoon | Corporate College East |
| | | 30197 | F | Dec. 1 | 8 a.m. – noon | Virtual |
| | | 30198 | М | Apr. 15 | 1-5 p.m. | Virtual |
| | | 30199 | W | June 5 | 8 a.m. – noon | Corporate College East |

Inclusive Leadership Certificate

| Inclusive Leadership Certificate Bootcamp Options | \$1,160 | 30920 | W, Th | Oct. 4-12 | 8 a.m5 p.m. | Corporate College East |
|--|---------|-------|-------------|-----------------|---------------|------------------------|
| | | 30277 | W, Th, F | Nov. 29-Dec. 14 | 8 a.m. – noon | Virtual |
| | | 30278 | М, Т | Apr. 8-29 | 1-5 p.m. | Virtual |
| | | 30279 | T, W, Th, F | June 4-7 | 8 a.m 5 p.m. | Virtual |
| Adapting Across Cultures Through Emotional Intelligence | \$99 | 30115 | Th | Oct. 5 | 1-3 p.m. | Corporate College East |
| | | 30116 | W | Dec. 6 | 8-10 a.m. | Virtual |
| | | 30121 | Т | Apr. 16 | 1-3 p.m. | Virtual |
| | | 30122 | W | June 5 | 1-3 p.m. | Corporate College East |
| Embracing Generational Diversity | \$199 | 30152 | W | Oct. 4 | 8 a.m. – noon | Corporate College East |
| | | 30153 | W | Nov. 29 | 8 a.m. – noon | Virtual |
| | | 30154 | М | Apr. 8 | 1-5 p.m. | Virtual |
| | | 30155 | Т | June 4 | 8 a.m. – noon | Corporate College East |

PROFESSIONAL DEVELOPMENT

at Corporate College®





This is the place for success.

DIVERSITY, EQUITY AND INCLUSION

| Inclusive Leadership | \$199 | 30206 | W | Oct. 11 | 8 a.m. – noon | Corporate College East |
|---|-------|-------|----|---------|---------------|------------------------|
| | | 30207 | Th | Dec. 7 | 8 a.m. – noon | Virtual |
| | | 30208 | М | Apr. 22 | 1-5 p.m. | Virtual |
| | | 30209 | Th | June 4 | 8 a.mnoon | Corporate College East |
| Overcoming Conflict in a Diverse Environment | \$199 | 30210 | Th | Oct. 12 | 8 a.mnoon | Corporate College East |
| | | 30211 | Th | Nov. 30 | 8 a.m. – noon | Virtual |
| | | 30212 | Т | Apr. 23 | 1-5 p.m. | Virtual |
| | | 30213 | Th | June 6 | 1-5 p.m. | Corporate College East |
| Understanding Unconscious Bias | \$199 | 30190 | W | Oct. 4 | 1-5 p.m. | Corporate College East |
| | | 30191 | W | Dec. 13 | 8 a.m. – noon | Virtual |
| | | 30192 | Т | Apr. 23 | 1-5 p.m. | Virtual |
| | | 30193 | Т | June 4 | 1-5 p.m. | Corporate College East |
| Valuing Differences – Our Uniquenesses | \$199 | 30196 | Th | Oct. 5 | 8 a.m. – noon | Corporate College East |
| | | 30197 | F | Dec. 1 | 8 a.m. – noon | Virtual |
| | | 30198 | М | Apr. 15 | 1-5 p.m. | Virtual |
| | | 30199 | W | June 5 | 8 a.m. – noon | Corporate College East |
| Women in Leadership | \$99 | 30232 | W | Oct. 11 | 1-3 p.m. | Corporate College East |
| | | 30233 | Th | Dec. 14 | 8-10 a.m. | Virtual |
| | | 30234 | М | Apr. 29 | 1-3 p.m. | Virtual |
| | | 30235 | F | June 7 | 8-10 a.m. | Virtual |

REGISTER ONLINE: <u>corporatecollege.com/diversityandinclusion</u>

PROFESSIONAL DEVELOPMENT

at Corporate College®

CORPORATE COLLEGE A DIVISION OF CUYAHOGA COMMUNITY COLLEGE



This is the place for success.

Lean Six Sigma (LSS) is a data-driven process that uses statistics, the DMAIC method, graphs and other tools to provide a framework for breakthrough performance improvement. The central idea behind LSS is that an organization can measure the "defects" in a process, then easily and systematically identify ways to eliminate them with the aim of reaching as close to zero defects as possible.

Our powerful blended-learning approach combines live instruction, virtual learning and online modules to create courses that are more effective, efficient and affordable than traditional training methods.

Certificate Programs

Champion/Executive Belt

For leaders who will direct the selection of continual improvement projects and serve as project champions.

White Belt

For those looking to gain a basic understanding of LSS.

Yellow Belt

For supervisors or team members who contribute process-specific subject matter expertise in order to improve the impact and success of a process improvement project.

Green Belt

For individuals selected by senior leadership to serve as facilitators of continual improvement projects.

Black Belt

Expert-level certification for those with the necessary skills to lead cross-functional project teams, assist senior leadership and provide technical assistance and training to Green Belts. Approved for accreditation through the Council of Six Sigma Certification.



Programs and instructors meet the official industry standard for Lean Six Sigma.

Grade and Completion Policy: LSS Certification

Participants must complete all assigned course modules and utilize project coaching hours (where applicable) within 30 days of the final classroom session. Exams and projects must be completed within 60 days of the final classroom session.

LeanOhio

Corporate College is an official provider of LeanOhio Transforming the Public Sector Boot Camp program. The mission of LeanOhio is to make government services simpler, faster, better and less costly. Using continuous improvement methods such as Lean and Six Sigma, state agencies are cutting red tape, removing inefficiencies, improving customer service and achieving measurable results.



REGISTER ONLINE: corporatecollege.com/lss

Yellow Belt: General Industry

| Lean Six Sigma Yellow Belt | \$1,400 | 30357 | W | Sept. 13-Nov. 15 | 8:30 a.m4:30 p.m. | Corporate College East | Online: Sept. 13 Classroom: Oct. 4, 11 | | | | |
|----------------------------|---------|-------|-------|------------------|-------------------|--------------------------------|--|--|--|--|--|
| | | 30356 | M, W | Oct. 9-Dec. 4 | 6-10 p.m. | Virtual | Online: Oct. 9 Classroom: Oct. 23, 25, 30, Nov. 1 | | | | |
| | | 30335 | F | Nov. 3 - Jan. 12 | 8:30 a.m4:30 p.m. | Brunswick University Center | Online: Nov. 3 Classroom: Dec. 1, 8 | | | | |
| | | 30362 | T, Th | Feb. 20-Apr. 23 | 6-10 p.m. | Virtual | Online: Feb. 20 Classroom: March 5, 7, 19, 21 | | | | |
| | | 30336 | Th | Apr. 4-May 30 | 8:30 a.m4:30 p.m. | Brunswick University Center | Online: April 4 Classroom: April 18, 25 | | | | |
| | | 30337 | Th | May 30 – July 25 | 8:30 a.m4:30 p.m. | Corporate College East | Online: May 30 Classroom: June 13,20 | | | | |

| Yellow Belt: Education | | | | | | | |
|---|---------|---|-------|------------------|--------------------|--------------------------------|--|
| Lean Six Sigma Yellow Belt for Education | \$1,400 | \$1,400 30571 W Sept. 13 - Nov. 15 8:30 a.m 4:30 p.m. Corporate College East | | | | | |
| | | 30363 | M, W | Oct. 9-Dec. 4 | 6-10 p.m. | Virtual | Online: Oct. 9 Classroom: Oct. 23, 25, 30; Nov. 1 |
| | | 30343 | F | Nov. 3 - Jan. 12 | 8:30 a.m 4:30 p.m. | Brunswick University Center | Online: Nov. 3 Classroom: Dec. 1, 8 |
| | | 30364 | T, Th | Feb. 20-Apr. 23 | 6-10 p.m. | Virtual | Online: Feb. 20 Classroom: March 5, 7, 19, 21 |
| | | 30344 | Th | Apr. 4-May 30 | 8:30 a.m 4:30 p.m. | Brunswick University Center | Online: April 4 Classroom: April 18, 25 |
| | | 30345 | Th | May 30 – July 25 | 8:30 a.m4:30 p.m. | Corporate College East | Online: May 30 Classroom: June 13, 20 |

PROFESSIONAL DEVELOPMENT

at Corporate College®

CORPORATE COLLEGE A DIVISION OF CUYAHOGA COMMUNITY COLLEGE This is the place for success.



Yellow Belt: Health Care

| Lean Six Sigma Yellow Belt for Health Care | \$1,400 | 30572 | W | Sept. 13-Nov. 15 | 8:30 a.m4:30 p.m. | Corporate College East | Online: Sept. 13 Classroom: Oct. 4, 11 |
|---|---------|-------|-------|------------------|--------------------|--------------------------------|--|
| | | 30360 | M, W | Oct. 9-Dec. 4 | 6-10 p.m. | Virtual | Online: Oct. 9 Classroom: Oct. 23, 25, 30; Nov. 1 |
| | | 30340 | F | Nov. 3 - Jan. 12 | 8:30 a.m4:30 p.m. | Brunswick University Center | Online: Nov. 3 Classroom: Dec. 1, 8 |
| | | 30361 | T, Th | Feb. 20-Apr. 23 | 6-10 p.m. | Virtual | Online: Feb. 20 Classroom: March 5, 7, 19, 21 |
| | | 30341 | Th | Apr. 4 - May 30 | 8:30 a.m 4:30 p.m. | Brunswick University Center | Online: April 4 Classroom: April 18, 25 |
| | | 30342 | Th | May 30 – July 25 | 8:30 a.m4:30 p.m. | Corporate College East | Online: May 30 Classroom: June 13, 20 |

| Full Green Belt (Yellow an | Full Green Belt (Yellow and Green Belt Content): General Industry | | | | | | | | | | | |
|--|---|-------|-------|-------------------|-------------------|---------------------------|---|--|--|--|--|--|
| Lean Six Sigma Green Belt Certification - Comprehensive | \$3,700 | 30375 | W, Th | Sept. 13-Feb. 8 | 8:30 a.m4:30 p.m. | Corporate College East | Yellow Belt Online: Sept. 13 Classroom: Oct. 4, 11 Green Belt Online: Nov. 2 Classroom: Nov. 16, 30; Dec. 7 (no class Nov. 23) | | | | | |
| | | 30376 | M-Th | Oct. 9–Feb. 15 | 6-10 p.m. | Corporate College East | Yellow Belt Online: Oct. 9 Classroom: Oct. 23, 25, 30; Nov. 1 Green Belt Online: Nov. 14 Classroom: Nov. 28, 30; Dec. 5, 7, 12, 14 | | | | | |
| | | 30377 | M-Th | Feb. 20 – July 15 | 6-10 p.m. | Corporate College East | Yellow Belt Online: Feb. 20 Classroom: March 5, 7, 19, 21 Green Belt Online: Apr. 15 Classroom: April 29; May 1, 6, 8, 13, 15 | | | | | |

| Full Green Belt (Yellow and Green Belt Content): General Industry (continued) | | | | | | | | | | | | |
|---|---------|-------|----|----------------|--------------------|---------------------------|--|--|--|--|--|--|
| Lean Six Sigma Green Belt Certification - Comprehensive | \$3,700 | 30378 | Th | Apr. 4–Aug. 15 | 8:30 a.m 4:30 p.m. | Corporate College East | Yellow Belt Online: Apr. 4 Classroom: Apr. 18, 25 Green Belt Online: May 16 Classroom: May 30; June 6, 13 | | | | | |

| Full Green Belt (Yellow an | 1 | 1 | | | | | |
|--|---------|-------|-------|-------------------|--------------------|---------------------------|---|
| Lean Six Sigma Green Belt for Education - Comprehensive | \$3,700 | 30379 | W, Th | Sept. 13-Feb. 8 | 8:30 a.m 4:30 p.m. | Corporate College East | Yellow Belt Online: Sept. 13 Classroom: Oct. 4, 11 Green Belt Online: Nov. 2 Classroom: Nov. 16, 30; Dec. 7 (no class Nov. 23) |
| | | 30380 | M-Th | Oct. 9–Feb. 15 | 6-10 p.m. | Corporate College East | Yellow Belt Online: Oct. 9 Classroom: Oct. 23, 25, 30; Nov. 1 Green Belt Online: Nov. 14 Classroom: Nov. 28, 30; Dec. 5, 7, 12, 14 |
| | | 30381 | M-Th | Feb. 20 – July 15 | 6-10 p.m. | Corporate College East | Yellow Belt Online: Feb. 20 Classroom: March 5, 7, 19, 21 Green Belt Online: April 15 Classroom: April 29; May 1, 6, 8, 13, 15 |
| | | 30382 | Th | Apr. 4 - Aug. 15 | 8:30 a.m4:30 p.m. | Corporate College East | Yellow Belt Online: Apr. 4 Classroom: Apr. 18, 25 Green Belt Online: May 16 Classroom: May 30; June 6, 13 |

| LEAN SIX SIGMA Full Green Belt (Yellow and Green Belt Content): Health Care | | | | | | | | | | | |
|--|---------|-------|-------|-------------------|--------------------|---------------------------|---|--|--|--|--|
| Lean Six Sigma: Green Belt for Health Care — Comprehensive | \$3,700 | 30371 | W, Th | Sept. 13-Feb. 8 | 8:30 a.m 4:30 p.m. | Corporate College East | Yellow Belt Online: Sept. 13 Classroom: Oct. 4, 11 Green Belt Online: Nov. 2 Classroom: Nov. 16, 30; Dec. 7 (no class Nov. 23) | | | | |
| | | 30372 | M-Th | Oct. 9-Feb. 15 | 6-10 p.m. | Corporate College East | Yellow Belt Online: Oct. 9 Classroom: Oct. 23, 25, 30; Nov. 1 Green Belt Online: Nov. 14 Classroom: Nov. 28, 30; Dec. 5, 7, 12, 14 | | | | |
| | | 30373 | M-Th | Feb. 20 - July 15 | 6-10 p.m. | Corporate College East | Yellow Belt Online: Feb. 20 Classroom: March 5, 7, 19, 21 Green Belt Online: April 15 Classroom: April 29; May 1, 6, 8, 13, 15 | | | | |
| | | 30374 | Th | Apr. 4 – Aug. 15 | 8:30 a.m 4:30 p.m. | Corporate College East | Yellow Belt Online: Apr. 4 Classroom: Apr. 18, 25 | | | | |
| | | | | | | | Green Belt Online: May 16 Classroom: May 30; June 6, 13 | | | | |

| Green Belt: General Indu | Green Belt: General Industry | | | | | | | | | | | |
|---|------------------------------|-------|-------|-----------------|--------------------|---------------------------|---|--|--|--|--|--|
| Lean Six Sigma Yellow Belt to Green Belt | \$2,300 | 30338 | Th | Nov. 2 - Feb. 8 | 8:30 a.m 4:30 p.m. | Corporate College East | Online: Nov. 2 Classroom: Nov. 16, 30; Dec. 7 (no class Nov. 23) | | | | | |
| | | 30365 | T, Th | Nov. 14-Feb. 15 | 6-10 p.m. | Corporate College East | Online: Nov. 14 Classroom: Nov. 28, 30; Dec. 5, 7, 12, 14 | | | | | |
| | | 30366 | M, W | Apr. 15–July 15 | 6-10 p.m. | Corporate College East | Online: April 15 Classroom: April 29; May 1, 6, 8, 13, 15 | | | | | |
| | | 30339 | Th | May 16-Aug. 15 | 8:30 a.m4:30 p.m. | Corporate College East | Online: May 16 Classroom: May 30; June 6, 13 | | | | | |

Green Belt: Education \$2,300 30348 Th Lean Six Sigma Yellow Belt to Nov. 2 - Feb. 8 8:30 a.m.-4:30 p.m. Corporate College Online: Nov. 2 **Green Belt for Education Classroom:** East Nov. 16, 30; Dec. 7 (no class Nov. 23) 30369 Nov. 14-Feb. 15 Corporate College T, Th 6-10 p.m. Online: Nov. 14 East Classroom: Nov. 28, 30; Dec. 5, 7, 12, 14 30370 M, W Apr. 15-July 15 6-10 p.m. Corporate College Online: April 15 East **Classroom:** April 29; May 1, 6, 8, 13, 15 30349 Th May 16-Aug. 15 8:30 a.m. - 4:30 p.m. Corporate College Online: May 16 East Classroom: May 30; June 6, 13

Green Belt: Health Care

| Lean Six Sigma Yellow Belt to Green Belt for Health Care | \$2,300 | 30346 | Th | Nov. 2 - Feb. 8 | 8:30 a.m 4:30 p.m. | Corporate College East | Online: Nov. 2 Classroom: Nov. 16, 30; Dec. 7 (no class Nov. 23) |
|---|---------|-------|-------|-----------------|--------------------|---------------------------|---|
| | | 30367 | T, Th | Nov. 14-Feb. 15 | 6-10 p.m. | Corporate College East | Online: Nov. 14 Classroom: Nov. 28, 30; Dec. 5, 7, 12, 14 |
| | | 30368 | M, W | Apr. 15–July 15 | 6-10 p.m. | Corporate College East | Online: April 15 Classroom: April 29; May 1, 6, 8, 13, 15 |
| | | 30347 | Th | May 16-Aug. 15 | 8:30 a.m 4:30 p.m. | Corporate College East | Online: May 16 Classroom: May 30; June 6, 13 |

| В | Black Belt | | | | | | | | | | | | |
|---|--|---------|-------|----|-----------------|--------------------|---------------------------|---|--|--|--|--|--|
| | ean Six Sigma Green Belt to lack Belt | \$3,725 | 30333 | Th | Oct. 19-Feb. 22 | 8:30 a.m 4:30 p.m. | Corporate College East | Online: Oct. 19 Classroom: Nov. 2, 9, 16, 30; Dec. 7, 14 (no class Nov. 23) | | | | | |
| | | | 30334 | Μ | Apr. 1–July 22 | 8:30 a.m 4:30 p.m. | Corporate College East | Online: April 1 Classroom: April 15, 22, 29; May 6, 13, 20 | | | | | |

| Lean Ohio | | | | | | | |
|---|-------|-------|------|------------|--------------------|------------------------|--|
| LeanOhio Boot Camp: Transforming the Public Sector | \$750 | 30330 | M,T | Oct. 16-24 | 8:30 a.m 4:30 p.m. | Corporate College East | |
| | | 30332 | Th,F | May 9-17 | 8:30 a.m 4:30 p.m. | Corporate College East | |

AMERICAN SOCIETY FOR QUALITY (ASQ) CERTIFICATION REFRESHERS

American Society for Quality (ASQ) Certification Refreshers

Corporate College has partnered with ASQ Cleveland Section 800 (asqcleveland.org) to offer ASQ certification refresher courses that prepare participants for various certification exams. ASQ-certified professionals can see immediate results in terms of job promotions, higher salaries and new opportunities. ASQ certification serves as formal recognition of an individual's proficiency in and comprehension of a specified body of knowledge at a specific point in time.

- Certified Quality Auditor (CQA) Refresher
- Certified Quality Engineer (CQE) Refresher



REGISTER ONLINE: corporatecollege.com/asq

ISO STANDARDS AND QUALITY MANAGEMENT

These courses provide tools and techniques for individuals to improve work processes, product quality and service quality. Corporate College offers overview courses for executives, ISO (International Organization for Standardization) implementation team members and lead or internal auditors.

ISO 9001: General Quality

The standard for any business management system.

IATF 16949: Automotive

One of the automotive industry's most widely used international standards for quality management.

AS9001D: Aerospace

The quality management standard in the aviation, space and defense industry.

ISO 13485/21CFR820: Medical Devices

For organizations involved in the design, production, installation and servicing of medical devices.

ISO 14001: Environmental

Management system for organizations to improve environmental impact, energy efficiency and sustainability.

ISO 45001: Occupational Health and Safety

Standard for occupational health and safety management systems.

ISO 17025: Laboratories

Management system that ensures excellent service and consistent data within calibration/testing laboratories.

ISO 55001: Asset Management

Helps organizations more effectively manage asset life cycles.

Courses include:

- IATF 16949:2016 Understanding and Internal Quality Auditing
- AIAG and VDA FMEA Training
- ISO 9001:2015 Understanding and Internal Auditing

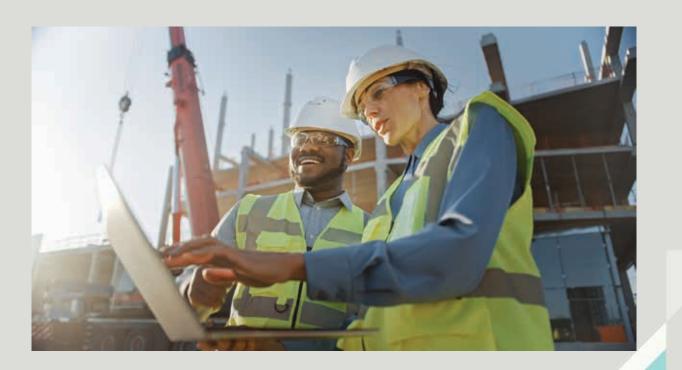
REGISTER ONLINE: corporatecollege.com/iso

AMERICAN SOCIETY FOR QUALITY (ASQ) CERTIFICATION REFRESHERS



ASQ Refreshers

| | Certified Quality Engineer (CQE) Refresher | \$695 | 30569 | W | Sept. 13 – Nov. 15 | 6-9 p.m. | Corporate College East |
|---|---|-------|-------|----|--------------------|-----------------|------------------------|
| | | | 30570 | Sa | Feb. 3 - Mar. 23 | 9 a.m. – 1 p.m. | Corporate College East |
| | Certified Quality Auditor (CQA) Refresher | \$615 | 30567 | Th | Sept. 7-Oct. 26 | 6-9 p.m. | Corporate College East |
| 4 | | | 30568 | W | Apr. 17 – June 5 | 6-9 p.m. | Corporate College East |



REGISTER ONLINE: corporatecollege.com/asq

PROFESSIONAL DEVELOPMENT

at Corporate College®





This is the place for success.

ISO STANDARDS AND QUALITY MANAGEMENT

| | ISO Standards | | | | | | | | | | |
|---|--|---------|-------|-------|-----------------|--------------------|------------------------|--|--|--|--|
| | IATF 16949:2016 Understanding and Internal Auditing | \$1,095 | 30358 | T-Th | Sept. 12-14 | 8:30 a.m5 p.m. | Corporate College East | | | | |
| | | | 30359 | T-Th | Apr. 2-4 | 8:30 a.m 5 p.m. | Corporate College East | | | | |
| | AIAG and VDA FMEA Training | \$725 | 30308 | W, Th | Oct. 11-12 | 8:30 a.m. – 5 p.m. | Corporate College East | | | | |
| 1 | Plexus ISO 9001:2015 Understanding and Internal Auditing | \$995 | 30306 | T-Th | Oct. 24-26 | 8:30 a.m5 p.m. | Corporate College East | | | | |
| | | | 30307 | T-Th | Apr. 30 – May 2 | 8:30 a.m. – 5 p.m. | Corporate College East | | | | |



REGISTER ONLINE: corporatecollege.com/iso

PROFESSIONAL DEVELOPMENT

at Corporate College®





This is the place for success.

PROJECT MANAGEMENT

In today's competitive business climate, there is an increasing demand for cost savings and greater efficiencies, innovation and incorporating practices that bring value through higher production and better quality. With an expectation of increased ROI, collaborative, project-style work and change management have become key methods to drive results. But most organizations face challenges that lead to projects that fail to meet their objectives, despite being funded and managed by highly capable professionals.

The difference between project success and the inability to see projects through to successful completion is professionals who have the fundamental project management skills required to drive progress and deliver value.

You can take these courses as part of the certificate program or individually.

Certificate Programs

Project Manager Entry-Level Certificate

Gain the knowledge and skills required to support project management at your organization. This course prepares participants for entry-level career opportunities in project management and provides those already working as project managers with the skills required for project management certification.

Courses include:

- Introduction to Agile and Scrum
- Frontline Leadership: The Leadership Journey
- PMI Exam Prep: Certified Associate in Project Management (CAPM) with Introduction to Project Management

Experienced Project Manager Certificate

Expand your knowledge and skills in order to lead and manage projects at your organization. Learn to apply leadership principles to formulate a vision for your organization's project management function and prepare for project management certification exams.

Courses include:

- Coaching for Accelerated
 Performance
- Certified ScrumMaster (CSM)
- PMI Exam Prep: Project
 Management Professional (PMP)
- Team Excellence

Certified ScrumMaster (CSM)

The Certified ScrumMaster® (CSM) course is a two-day, entry-level course taught by a Certified Scrum Trainer®. The CSM course covers all the basics of Scrum so that participants can begin to fulfill the ScrumMaster role.

Courses include:

Certified ScrumMaster (CSM)

Other available courses:

PMI Certification Exam Prep Courses

• PMI Agile Certification Prep (PMI-ACP)

Problem-Solving Courses

- Lean Six Sigma Green Belt
- · Lean Six Sigma Yellow Belt
- Practical Problem-Solving

PMI Exam Information:

- PMI Certificate Exams available to take online
- PMP Exam Update

REGISTER ONLINE: corporatecollege.com/projectmanagement

PROJECT MANAGEMENT

| Experienced Project Manager Certificate Program | | | | | | | |
|---|---------|-------|-------------|-------------------|--------------------|---------|--|
| Experienced Project Manager Certificate Bootcamp Options | \$3,100 | 30605 | M-F | Oct. 2-Nov. 17 | 8 a.m.–9:45 p.m. | Virtual | |
| | | 30606 | M, W, F, Sa | Jan. 26 – Apr. 24 | 8:30 a.m. – 5 p.m. | Virtual | |
| Certified ScrumMaster (CSM) | \$1,195 | 30629 | M, W | Oct. 2-11 | Noon-4:15 p.m. | Virtual | |
| | | 30630 | M, W | Feb. 19-28 | Noon-4:15 p.m. | Virtual | |
| PMI Exam Prep: Project Management Professional (PMP) | \$1,995 | 30600 | M, W | Oct. 9-Nov. 15 | 6:30-9:45 p.m. | Virtual | |
| | | 30626 | F, Sa | Jan. 26 - Mar. 2 | 8:30-11:45 a.m. | Virtual | |
| Coaching for Accelerated Performance | \$199 | 30135 | Th | Nov. 2 | 8 a.m. – noon | Virtual | |
| | | 30136 | W | Apr. 3 | 1-5 p.m. | Virtual | |
| Team Excellence | \$199 | 30222 | F | Nov. 17 | 8 a.mnoon | Virtual | |
| | | 30223 | W | Apr. 24 | 1-5 p.m. | Virtual | |

Entry-Level Project Manager Certificate Program

| Entry-Level Project Manager Certificate Bootcamp Options | \$2,200 | 30603 | M, T, Th | Sept. 26-Dec. 4 | 1-10 p.m. | Virtual |
|---|---------|-------|----------|-------------------|--------------------|---------|
| | | 30604 | M, W | Feb. 14-Mar. 27 | 8 a.m10 p.m. | Virtual |
| Frontline Leadership: The Leadership Journey | \$199 | 30160 | М | Dec. 4 | 1-5 p.m. | Virtual |
| | | 30161 | W | Feb. 14 | 8 a.m. – noon | Virtual |
| Introduction to Agile and Scrum | \$895 | 30622 | M-W | Sept. 20-Oct. 4 | 6:30-9:45 p.m. | Virtual |
| | | 30624 | Th, F | Mar. 14-22 | 8:30 a.m12:30 p.m. | Virtual |
| PMI Exam Prep: Certified Associate in Project Management (CAPM) With Introduction to Project Management | \$1,695 | 30601 | T, Th | Sept. 26-Oct. 19 | 6-10 p.m. | Virtual |
| | | 30602 | M, W | Feb. 26 - Mar. 27 | 6-10 p.m. | Virtual |

| Additional Project Management Courses | | | | | | | |
|---|---------|-------|-------|------------------|---------------------|---------|--|
| Introduction to Project Management | \$525 | 30309 | T, Th | Sept. 26-28 | 6-10 p.m. | Virtual | |
| | | 30310 | M, W | Feb. 26-28 | 6-10 p.m. | Virtual | |
| PMI Agile Certification Prep (PMI-ACP) | \$1,395 | 30350 | M, W | Aug. 21–Sept. 18 | 6:30-9:45 p.m. | Virtual | |
| | | 30351 | T, Th | Nov. 2-Dec. 5 | 6:30-9:45 p.m. | Virtual | |
| PMI Exam Prep: Project Management Professional (PMP) | \$1,995 | 30599 | T, Th | Aug. 29–Oct. 5 | 6:30-9:45 p.m. | Virtual | |
| | | 30627 | F, Sa | Oct. 6-Nov. 11 | 8:30-11:45 a.m. | Virtual | |
| | | 30628 | F, Sa | Apr. 19-May 25 | 8:30-11:45 a.m. | Virtual | |
| Introduction to Agile and Scrum | \$895 | 30623 | Th, F | Nov. 30 - Dec. 8 | 8:30 a.m 12:30 p.m. | Virtual | |

PROFESSIONAL DEVELOPMENT

at Corporate College®





This is the place for success.

PROJECT MANAGEMENT

| Certified ScrumMaster (CSM) Certificate Program | | | | | | | |
|--|---------|-------|------|------------|----------------|---------|--|
| Certified ScrumMaster (CSM) Certificate Program | \$1,195 | 30629 | M, W | Oct. 2-11 | Noon-4:15 p.m. | Virtual | |
| | | 30630 | M, W | Feb. 19-28 | Noon-4:15 p.m. | Virtual | |

| Supply Chain | | | | | | |
|--|---------|-------|------|-----------------|----------|---------|
| APICS Certified Supply Chain Professional (CSCP) | \$1,395 | 30576 | M, W | Sept. 18-Oct. 4 | 1-5 p.m. | Virtual |
| | | 30578 | M, W | Apr. 22 – May 8 | 1-5 p.m. | Virtual |
| | | | | | | |
| Global Supply Chain Management | \$895 | 30583 | M, W | Mar. 4-13 | 1-5 p.m. | Virtual |
| | | | | | | |
| Principles of Global Supply Chain Compliance and Corporate Social Responsibility | \$895 | 30579 | M, W | Feb. 5-14 | 1-5 p.m. | Virtual |



REGISTER ONLINE: <u>corporatecollege.com/projectmanagement</u>

ACCOUNTING, FINANCE, TAX AND PAYROLL

The backbone of almost every business entity, accounting is key to high-level decision-making. Our courses are geared toward those seeking basic finance and accounting knowledge as well as those already working in the field.

Enrolled Agent Intensive Exam Prep

Enrolled agents are licensed by the federal government, have demonstrated special competence in tax matters and professional ethics, and can practice before the IRS anywhere in the United States. They may present cases at all levels of the IRS and represent clients, with or without their presence, on such matters as examination of a filed return, liability for a delinquent return, payment of a past due tax and submission of a federal tax lien.

Payroll

Corporate College and the American Payroll Association are pleased to present the PayTrain College and University® Program for payroll professionals at all skill levels. Whether you're new to the industry and need to learn the basics or an experienced professional preparing for the Fundamental Payroll Certification (FPC) or Certified Payroll Professional (CPP) exam, this program can help you meet your goals.

Courses include:

- Payroll Level I: Fundamental Payroll Certification (FPC)
- Payroll Level II: Certified Payroll Professional (CPP)



REGISTER ONLINE: corporatecollege.com/finance

ACCOUNTING, FINANCE, TAX AND PAYROLL

| | Enrolled Agent Intensive Exam Prep Boot Camp | \$2,450 | 30283 | Sa | Apr. 27 – Aug. 31 | 9 a.m. – 1 p.m. | Virtual |
|---|---|---------|-------|----|-------------------|---------------------|------------------------|
| | Payroll Level I: Fundamental Payroll Certificate (FPC) Exam Prep | \$1,300 | 30341 | Sa | Sept. 9-Nov. 18 | 9 a.m 12:30 p.m. | Virtual |
| - | | | 30242 | Sa | Apr. 6-June 15 | 9 a.m 12:30 p.m. | Virtual |
| - | 8 | | | | | 1 |] |
| | Payroll Level II: Certified Payroll Professional (CPP) Exam Prep | \$1,500 | 30236 | Sa | Sept. 9-Dec. 9 | 9 a.m 12:30 p.m. | Virtual |
| | | | 30238 | Sa | Sept. 9-Dec. 9 | 9 a.m 12:30 p.m. | Corporate College East |
| | | | 30237 | Sa | Apr. 6-Jul. 13 | 9 a.m 12:30 p.m. | Virtual |
| | | | 30239 | Sa | Apr. 6-Jul. 13 | 9 a.m. – 12:30 p.m. | Corporate College East |



REGISTER ONLINE: corporatecollege.com/finance

PROFESSIONAL DEVELOPMENT

at Corporate College®





This is the place for success.

REAL ESTATE PRE-LICENSURE

Corporate College is excited to offer this online, self-paced Ohio Real Estate Pre-Licensure Education and Exam Prep course with optional mentor support from a local real estate agent. Login information provided via email. Course meets 120-hour educational requirement for national and state licensure (40 hours practice, 40 hours law, 20 hours appraisal, 20 hours finance).

Ohio Real Estate Pre-Licensure Education and Exam Prep: National and State (Online)

Ohio Real Estate Pre-Licensure Education and Exam Prep: National and State (Online) w/Coach*

*Includes 8-10 hours of coaching from a local real estate agent. Meetings scheduled directly with agent within weeks of course access.

*Login details provided via email one to two business days after payment is received.

Other available courses:

 Ohio Real Estate Pre-Licensure Exam Prep Edge: National and State (Online)

Want to receive credit toward an Associate of Technical Studies degree?

Learn more at tri-c.edu/transfer/transferresources/agency-to-collegepathways.html.

Join Corporate College as we embark on a new adventure in real estate!

Facilitated by industry experts, our Real Estate Workshop Series covers a variety of important topics for current and potential realtors. Learn, network and earn CEUs.

REGISTER ONLINE: corporatecollege.com/realestate

MORTGAGE LOAN OFFICER (MLO)

A mortgage loan officer assists consumers and businesses in choosing a loan product, applying for it and communicating with the financial institution through the closing process.

The 24-hour Pre-Licensure Education and Exam Prep course includes three hours of federal law, three hours of ethics, two hours of nontraditional mortgage lending, four hours of Ohio law and 12 hours of electives.

The 8-hour Continuing Education course includes three hours of federal mortgage-related law; two hours of ethics, fraud and consumer protection; two hours of lending standards related to nontraditional mortgage products; and one hour of elective content.

REGISTER ONLINE: corporatecollege.com/mortgageloan

Ohio Mortgage Loan Officer Pre-Licensure Education and Exam Prep (Online)

Ohio Mortgage Loan Officer Continuing Education (Online)

Participants will have **11** days to complete these online, self-paced courses.

DIGITAL MARKETING

Digital changes everything. Culture. Commerce. Community. And then digital goes and changes itself. Such is the rate of progress. Your ambition may be big and clear, but without the right digital skills, it is completely out of reach. And it's not just about what you can do — it's also about what the world knows you can do.

The greatest professional challenge of the 21st century is staying relevant — closely followed by communicating how relevant you are in that noisy, dynamic space where new meets now. Luckily these online courses in Digital Marketing will help you stay relevant, today and for the rest of your career.

All courses are online and self-paced, so you can choose when you want to start. Classes can be completed in as little as 12 weeks and others in 12 months. Once you enroll in a course, you will receive your online registration instructions within two business days.

Certificate Programs (100% online)

- Certified Digital Marketing Associate Essentials
- Certified Digital Marketing Professional
- Certified Digital Marketing Specialist in Digital Strategy and Planning
- Certified Digital Marketing Specialist in Search Marketing
- · Certified Digital Marketing Specialist in Social Media
- Certified Digital Sales Professional

Other available tracks:

- Content Marketing
- Customer Experience (CX)
- Data and Web Analytics
- Digital Display
- Digital Strategy
- E-Commerce

- Email Marketing
- Paid Media (PPC)
- Search Engine Optimization (SEO)
- Social Media Marketing
- UX and Website Design

REGISTER ONLINE: corporatecollege.com/digitalmarketing

DIGITAL LEARNING DESIGN

Learn how to design end-to-end digital learning experiences with this globally recognized online certification course for aspiring digital learning professionals. Gain the core skills needed to design videos, multimedia e-learning, micro learning, podcasts, social learning and more.

Choose from two course types:

- Virtual Cohort (18 weeks)
- On-Demand (up to 12 months)

REGISTER ONLINE: corporatecollege.com/digitallearning

Digital Learning Design Professional Certificate (Virtual Cohort)

Digital Learning Design Professional Certificate (On-Demand)

ONLINE COURSES

Why Online Learning? Why Not?

Register, pay and start at any time. All classes are online, self-paced and self-study!

Corporate College offers a wide variety of programs that are completed entirely online, at your own pace and without a live instructor. A discussion board is available within the portal where you can ask questions of the subject matter expert.

- All courses are online, self-paced and self-study, so you can choose when you want to start.
- Some courses can be completed in as little as a day, while others may take anywhere from 30 days to 12 months.
- Our partnerships with various online vendors ensure you get the most up-to-date, industry-recognized curriculum.

Get access to course materials within two business days of email registration!

Once you enroll and pay for a course, you'll receive instructions via email within two business days. You can then begin your learning journey!

- Accounting, Finance and Tax
- Business and Leadership
- Communication and Writing
- Comprehensive Professional Medical Coding
- Computer Applications (Adobe, Microsoft Office)
- Digital Learning Design
- Digital Marketing/Sales
- Food Safety and Event Planning
- Human Resources/Learning
- Information Technology and CompTIA
- Lean/Lean Six Sigma
- Mortgage Loan Officer
- Project Management
- Real Estate Pre-Licensure
- Soft Skills
- Supply Chain
- Teacher Education



REGISTER ONLINE: corporatecollege.com/onlinecourses

ONLINE COURSES

Corporate College offers a wide variety of online programs that are completed entirely online, at your own pace and without a live instructor. A discussion board is available within the portal where you can ask questions of the subject matter expert. Some courses can be completed in as little as one day, while other may take 30 days or up to one year. Course acess is obtained within 1-2 business days of course payment and registration.

| Accounting, Finance and Tax | | |
|--|---------|--|
| Bookkeeping Administration Certification | \$2,995 | |
| Fundamentals of Accounting | \$1,499 | |
| Intuit QuickBooks Online Plus | \$1,499 | |
| Investing in Stocks and Bonds | \$140 | |

| Business and Leadership | | |
|---|-------|--|
| Basic Management Skills | \$395 | |
| Human Resources Soft Skills Bundle | \$215 | |
| Supervisors and Managers Soft Skills Bundle | \$215 | |
| Work Place Essentials Soft Skills Bundle | \$215 | |

| Communication and Writing | | | | | |
|---|---------|--|--|--|--|
| Advanced Writing | \$140 | | | | |
| Business Writing for Busy Professionals | \$400 | | | | |
| Grant-Writing Certificate | \$2,295 | | | | |
| Introduction to Writing | \$140 | | | | |

| Comprehensive Professional Medical Coding | | | | | |
|---|---------|--|--|--|--|
| Comprehensive Professional Medical Coding | \$4,200 | | | | |
| (Virtual Cohort) | | | | | |

| Computer Applications | | |
|---------------------------------------|---------|--|
| Adobe Acrobat DC | \$375 | |
| Adobe Animate CC | \$375 | |
| Adobe Dreamweaver CC | \$375 | |
| Adobe Illustrator CC | \$375 | |
| Adobe InDesign CC | \$375 | |
| Adobe Photoshop CC | \$750 | |
| Adobe Premiere CC | \$375 | |
| Introduction to Adobe Photoshop CC | \$375 | |
| Microsoft Access 2016 | \$470 | |
| Microsoft Excel 2016 | \$470 | |
| Microsoft Office 365: Suite 2019 | \$1.500 | |
| Microsoft Office 365: Access 2019 | \$470 | |
| Microsoft Office 365: Excel 2019 | \$470 | |
| Microsoft Office 365: Outlook 2019 | \$470 | |
| Microsoft Office 365: PowerPoint 2019 | \$470 | |

| Computer Applications | | |
|---------------------------------|-------|--|
| Microsoft Office 365: Word 2019 | \$470 | |
| Microsoft Outlook 2016 | \$470 | |
| Microsoft PowerPoint 2016 | \$470 | |
| Microsoft Word 2016 | \$470 | |
| Photoshop Intermediate | \$375 | |

| Digital Marketing | | |
|--|---------|--|
| Certified Digital Marketing Professional | \$2,250 | |
| Certified Digital Marketing Specialist in Digital Strategy and Planning | \$2,250 | |
| Certified Digital Marketing Specialist in Search Marketing | \$2,250 | |
| Certified Digital Marketing Specialist in Social Media | \$2,250 | |
| Content Marketing | \$445 | |
| Customer Experience (CX) | \$445 | |
| Data and Web Analytics | \$445 | |
| Digital Display | \$445 | |
| Digital Strategy | \$445 | |
| E-Commerce | \$445 | |
| Email Marketing | \$445 | |
| Paid Media (PPC) | \$445 | |
| Sales and Marketing Professional | \$2,165 | |
| Search Engine Optimization (SEO) | \$445 | |
| Social Media Marketing | \$445 | |
| UX and Website Design | \$445 | |

| Hospitality | | |
|---|---------|--|
| Earn More With Service | \$145 | |
| Event Planner Career Prep | \$1,545 | |
| Ohio Level One Food Protection Manager Certification | \$20 | |
| Ohio Level Two Manager Certification in Food Protection Training | \$90 | |
| Ohio Retail Manager Certification in Food Protection Training Level II | \$140 | |

PROFESSIONAL DEVELOPMENT

at Corporate College®





ONLINE COURSES

| Human Resources | | |
|---|---------|--|
| Associate Professional in Human Resources (aPHR) Exam Prep | \$499 | |
| Professional in Human Resources (PHR) Exam Prep | \$2,000 | |
| Senior Professional in Human Resources (SPHR) Exam Prep | \$2,000 | |

| Information Technology | | |
|------------------------|-------|--|
| ++C++ Introduction | \$375 | |
| C Sharp Introduction | \$375 | |
| Introduction to AI | \$129 | |
| Introduction to SQL | \$375 | |
| Java Programming | \$475 | |

| Lean Six Sigma | | |
|-----------------------------------|-------|--|
| Introduction to Six Sigma | \$225 | |
| Lean for Education: Comprehensive | \$375 | |
| Lean for Education: Introduction | \$195 | |

| LSAT Test Prep | | | |
|--|---------|--|--|
| LSAT 165+ Liveonline Course | \$1,500 | | |
| LSAT Fundamentals Liveonline Course | \$810 | | |
| Mortgage Loan Officer (MLO) | | | |
| Ohio Mortgage Loan Officer Pre-Licensure | \$559 | | |

| Education and Exam Prep | | |
|---|-------|--|
| Ohio Mortgage Loan Officer Continuing Education Course | \$155 | |
| | | |

| Project Management | | |
|---|---------|--|
| Certified Associate in Project Management (CAPM) Exam Prep | \$999 | |
| Project Management Professional (PMP) Exam Prep | \$1,200 | |

Real Estate Pre-Licensure

| Ohio Real Estate Pre-Licensure Education and Exam Prep: | \$1,300 |
|---|---------|
| National and State (Online) | |

| Ohio Real Estate Pre-Licensure Education and Exam Prep: | \$1,800 |
|---|---------|
| National and State with Coach Support | |

Coaching support is available every other week throughout the year. Visit corporatecollege.com/realestate for more information and to register.

| Human Skills | | |
|---|-------|--|
| All Human Skills Bundle | \$999 | |
| Human Skills – Administrative Bundle | \$215 | |
| Human Skills – Career Development Bundle | \$215 | |
| Human Skills - Personal Development Bundle | \$215 | |
| Human Skills – Sales and Marketing Bundle | \$215 | |
| Human Skills – Supervisor and Managers Bundle | \$215 | |
| Human Skills – Work Place Essentials Bundle | \$215 | |

| Supply Chain | | |
|---|-------|--|
| Introduction to Supply Chain Management | \$999 | |

| Teacher Education | | |
|--|---------|--|
| Creating a Global Classroom | \$140 | |
| Effective and Engaging Use of Interactive Whiteboards in the Classroom | \$140 | |
| Effective Parent-Teacher Meetings | \$140 | |
| Grant Writing for Teachers and Educational Support Personnel | \$140 | |
| Learning Styles in the Classroom | \$305 | |
| Managing Conflict for Teachers and Educational Support Personnel | \$140 | |
| Multiple Intelligences in the Classroom | \$305 | |
| Online Safety for Teachers and Students | \$140 | |
| Project-Based Learning Strategies and Tools | \$140 | |
| Students as Content Creators | \$140 | |
| Teacher's Aide Certification | \$3,499 | |
| Teaching Strategies for Students with ADHD | \$140 | |
| Understanding and Preventing Cyberbullying | \$140 | |
| Using Web Resources in the Classroom | \$140 | |

HEALTH INDUSTRY SOLUTIONS

Our fast track training options can help individuals enter the health care field, pursue continuing education or attain professional certifications. A variety of quality programs provide actionable learning resources like on-site health care simulation and skills labs to help you and your team succeed and thrive. Choose from instructor-led virtual and instructor-supported online classes.

Clinical Certificate Programs

State Tested Nursing Assistant

State-tested nursing assistants (STNAs) play a critical role within the health care industry. As members of the health care team, STNAs have the most direct contact with patients.

- State Tested Nursing Assistant (Accelerated)
- State Tested Nursing Assistant Training Program
- Train the Trainer: Become an STNA Instructor

Community Health Worker

A community health worker (CHW) is defined by the American Public Health Association as "a frontline public health worker who is a trusted member and/or has an unusually close understanding of the community served. This trusting relationship enables the worker to serve as a liaison/link/intermediary between health/social services and the community to facilitate access to services and improve the quality and cultural competence of service delivery."

Non-Clinical Certificate Programs

Comprehensive Professional Medical Coding

Our comprehensive program utilizes American Academy of Professional Coders (AAPC) curriculum to prepare individuals for the Certified Professional Coder (CPC) examination. Upon successful completion of the program and passing of the CPC exam, students receive one-year access to the AAPC's web-based Practicode tool.

- Comprehensive Professional Medical Coding (Online)
- Comprehensive Professional Medical Coding (Virtual)
- Comprehensive Professional Medical Coding (Hybrid)
- Comprehensive Professional Medical Coding Program (Classroom)
- CPC Exam Prep

Comprehensive Patient Access Specialist

The patient access specialist is often the first person a patient sees when they arrive at a hospital, doctor's office or any medical admitting department. As the "face" of the health care organization, patient access specialists provide exceptional customer service to patients, family members and clinical teams. After successfully completing the program, students are eligible to sit for the Certified Healthcare Access Associate (CHAA) national exam.

- Comprehensive Patient Access
 Specialist (Virtual)
- Comprehensive Patient Access
 Specialist Program

Other available courses:

- Dental Assistant Radiography: Initial Training
- Dental Radiography: Radiation
 Protection Update
- Human Patient Simulation



REGISTER ONLINE: tri-c.edu/healthcare

HEALTH INDUSTRY SOLUTIONS

| Community Health Worker (CHW) | | | | | | | | |
|---|---------|-------|---------|------------------|----------------|---------|--|--|
| Community Health Worker (CHW) | \$2,500 | 30479 | M, T, W | Sept. 25-Mar. 13 | 5:30-8:30 p.m. | Blended | | |
| | | 30480 | T, Th | Feb. 13-Aug. 22 | 8:30 a.m4 p.m. | Blended | | |
| 30478 T, Th Feb. 13 - Aug. 1 5:30-8:30 p.m. Blended | | | | | | | | |

| Comprehensive Patient Access Specialist | | | | | | | | |
|--|---------|-------|---------|-----------------|-------------|---------|--|--|
| Comprehensive Patient Access Specialist - Virtual Classroom | \$4,000 | 30482 | Sa, Su | Oct. 7 - Apr. 7 | 9 a.m2 p.m. | Virtual | | |
| | | 30483 | M, T, W | Oct. 16-Apr. 3 | 6-9 p.m. | Virtual | | |

| Professional Medical Coding | | | | | | |
|---|---------|-------|----------|-------------------|---------------|------------------------------------|
| Comprehensive Professional Medical Coding – Classroom | \$5,600 | 30470 | T, W, Th | Nov. 14-May 22 | 6-9 p.m. | Manufacturing Technology Center |
| Comprehensive Professional Medical Coding — Virtual Instruction | \$5,600 | 30472 | M, T, W | Jan. 22 - July 23 | 6-9 p.m. | Virtual |
| Comprehensive Professional Medical Coding - Online | \$4,200 | 30469 | | Oct. 30-Apr. 20 | | Online |
| | | 30467 | | Feb. 12 – Aug. 3 | | Online |
| Comprehensive Professional Medical Coding — Hybrid | \$4,900 | 30468 | Sa | Nov. 6-May 4 | 9 a.m. – noon | Corporate College West |
| | | 30465 | Sa | Mar. 4 – Aug. 24 | 9 a.m. – noon | Corporate College East |

| CPC Exam Prep | | | | | | |
|---------------|---------|-------|----|-----------------|-----------------|------------------------------------|
| CPC Exam Prep | \$1,000 | 30466 | Sa | Aug. 19–Sept. 9 | 9 a.m 1:30 p.m. | Manufacturing Technology Center |
| | | 30471 | Sa | Apr. 6-27 | 9 a.m 1:30 p.m. | Corporate College East |

| Dental Radiography | | | | | | | | |
|--|-------|-------|----|----------|----------------|-------|--|--|
| Dental Assistant Radiography: Initial Training | \$350 | 30581 | Sa | Sept. 16 | 9 a.m4:30 p.m. | Metro | | |
| | | 30580 | Sa | Feb. 24 | 9 a.m4:30 p.m. | Metro | | |
| Dental Radiography: Radiation Protection Update | \$90 | 30582 | Sa | Dec. 2 | 10 a.m. – noon | Metro | | |

(continued)

PROFESSIONAL DEVELOPMENT

at Corporate College®





HEALTH INDUSTRY SOLUTIONS

| State Tested Nursing Assistant | | | | | | | | |
|--|---------|-------|--------|------------------|--------------------|------------------------------------|--|--|
| State Tested Nursing Assistant (Accelerated) | \$1,200 | 30516 | M-F | Sept. 25-Oct. 11 | 9 a.m3 p.m. | Corporate College West | | |
| | | 30517 | M-F | Dec. 4-20 | 9 a.m3 p.m. | Corporate College West | | |
| | | 30560 | M-F | May 13-30 | 9 a.m3 p.m. | Corporate College West | | |
| | | 30561 | M-F | June 10-26 | 9 a.m3 p.m. | Corporate College West | | |
| - | 1 | | | 1 | 1 | | | |
| State Tested Nursing Assistant Training Program | \$1,200 | 30313 | M-Th | Aug. 7-Sept. 13 | 9:30 a.m 1:30 p.m. | Manufacturing Technology Center | | |
| | | 30319 | M-Th | Aug. 14-Sept. 20 | 5:30-9:30 p.m. | Manufacturing Technology Center | | |
| | | 30260 | Sa, Su | Sept. 23-Oct. 29 | 10 a.m4:30 p.m. | Manufacturing Technology Center | | |
| | | 30324 | M-Th | Oct. 2-Nov. 7 | 9:30 a.m1:30 p.m. | Manufacturing Technology Center | | |
| | | 30506 | M-Th | Oct. 16-Nov. 21 | 5:30-9:30 p.m. | Manufacturing Technology Center | | |
| | | 30511 | Sa, Su | Nov. 4-Dec. 17 | 10 a.m 4:30 p.m. | Manufacturing Technology Center | | |
| | | 30518 | M-Th | Jan. 22-Feb. 27 | 9:30 a.m 1:30 p.m. | Manufacturing Technology Center | | |
| | | 30524 | M-Th | Jan. 29-Mar. 5 | 5:30-9:30 p.m. | Manufacturing Technology Center | | |
| | | 30529 | Sa, Su | Feb. 3-Mar. 16 | 10 a.m4:30 p.m. | Manufacturing Technology Center | | |
| | | 30542 | M-Th | Apr. 15-May 22 | 9:30 a.m1:30 p.m. | Manufacturing Technology Center | | |
| | | 30548 | M-Th | Apr. 22-May 28 | 5:30-9:30 p.m. | Manufacturing Technology Center | | |
| | | 30554 | Sa, Su | May 4-Jun. 8 | 10 a.m4:30 p.m. | Manufacturing Technology Center | | |



REGISTER ONLINE: <u>corporatecollege.com/healthcare</u>

CUSTOMIZED TRAINING AND CONSULTING

Corporate College aligns with the speed of your business to help improve your organizational performance and overcome challenges.

We don't offer courses. We collaborate with you to create solutions that lead your team and organization to more meaningful collaboration, improved efficiencies and enhanced productivity. We will listen to your needs and goals to create a plan with the most effective learning approach, resources and subject matter experts. Our solutions are designed to maximize learning and achieve outcomes conducted either in person or in a virtual setting. Next, we work with you side-by-side to exceed your expectations because your goals are our goals.

Training and Consulting Solutions

Professional Development Programs

- Continuous Improvement Lean and Six Sigma
- Diversity, Equity, Inclusion and Belonging
- Leadership
- Project Management
- Sales and Customer Service
- Quality ISO

Professional Services and Consulting

- Assessments and Surveys
 - DEIB Surveys
 - Employee Engagement Surveys
 - Leadership Competency Assessments
- Auditing
 - ISO, QMS and EMS Audits
- Coaching
 - Executive Coaching
 - DEIB Executive Coaching
 - Hands-on Application-Based
- Workshops
 - Sales Coaching
- Consulting Services
 - DEIB Strategic Planning
 - Kaizen Events
 - · ISO, QMS and EMS Systems Implementation
 - Organizational Strategic Planning
 - Training Needs Assessments

corporatecollege.com/corporatetraining Main: 216-987-0234 | Sales: 216-987-2977

Key Training and Consulting Categories

- Business and Performance
- Business Process Improvement (Lean Six Sigma)
- Health Industry Solutions
- Organizational Development
- Project Management
- Quality Management Systems

FACILITY RENTAL

Corporate College offers a safe and comfortable environment that follows all local, state and CDC health and safety guidelines. Our staff is busy implementing new meeting concepts and technology to ensure an exceptional experience at our world-class sites in Warrensville Heights and Westlake.

We provide personalized guidance and service at every stage of the planning process. From meeting design to selecting the ideal menu, our focus on details big and small helps make your event a success.

Amenities

- 100,000 square feet of meeting and event space
- · 28 state-of-the-art meeting rooms
- Interactive and easy-to-use technology
- Telepresence capabilities (internal and external)
- On-site caterer, professional event planners and AV/IT support staff
- Free parking and complimentary Wi-Fi

Event Options

- Conferences
- Board meetings
- Staff retreats
- Training sessions and lectures
- Conventions, trade shows and symposiums









corporatecollege.com/facility Main: 216-987-2800 | Sales: 216-987-2938

CORPORATE COLLEGE[®]

Cuyahoga Community College

This is the place for success.

A DIVISION OF CUYAHOGA COMMUNITY COLLEGE

216-987-2909 corporatecollege.com/pd

REGISTRATION ASSISTANCE corporatecollege.com/enroll

