



Cuyahoga Community College

Catalog

2012-2013

www.tri-c.edu/catalog

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Where futures beginSM

Discrimination against any individual based upon a person's age, ancestry, color, disability, genetic information, military status, national origin, race, religion, sex, sexual orientation or veteran status is prohibited. Any employee, student or other person who wishes to report discrimination or harassment based on any of the aforementioned protected classes, should contact the College's Office of Diversity & Inclusion at: Cuyahoga Community College, 700 Carnegie Avenue, Cleveland, OH 44115, 216-987-4772. In addition, the College's Title IX (related to sex discrimination) and Section 504 and Title II of the Americans with Disabilities Act (related to disability discrimination) Coordinator is the Director of Diversity & Inclusion. The Coordinator can be reached at the above address and telephone number.

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Board of Trustees

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Mission

To provide high quality, accessible and affordable educational opportunities and services – including university transfer, technical and lifelong learning programs – that promote individual development and improve the overall quality of life in a multicultural community.

Vision

Cuyahoga Community College will be recognized as an exemplary teaching and learning community that fosters service and student success. The College will be a valued resource and leader in academic quality, cultural enrichment, and economic development characterized by continuous improvement, innovation, and community responsiveness.

Values

To successfully fulfill the mission and vision, Cuyahoga Community College is consciously committed to diversity, integrity, academic excellence, and achievement of individual and institutional goals. We are dedicated to building trust, respect, and confidence among our colleagues, students, and the community.

Cuyahoga Community College is accredited by
The Higher Learning Commission of the North Central Association
of Colleges and Schools

30 N. LaSalle Street
Suite 2400
Chicago, IL 60602-2504
800-621-7440



A Message from the President

Welcome to Cuyahoga Community College, an innovative and inclusive learning community, dedicated to your success. Our faculty, staff and administrators await the opportunity to support you as you engage in furthering your education. We are delighted that you have selected our College as the place to continue your education and career development, and we are proud to offer many options to assist you in reaching your educational goals.

As we approach our 50th anniversary year of 2013, Cuyahoga Community College is proud of our tradition of excellence as we embrace the future. Offering more than 1,000 courses and 140 degree and certificate programs (and counting), our College is preparing students to thrive in the new global economy. We offer programs in most career fields, including health care, green technology, culinary arts, engineering, bioscience, business, public service, liberal arts, transportation, music, manufacturing and media production – to name just a few of the possibilities. In addition, transfer and dual enrollment agreements offer seamless transition to many universities.

The College is a leading provider of e-learning/distance learning opportunities in Northeast Ohio. Courses offered online, in the classroom, or a combination of both, provide flexibility, choice and convenience to accommodate your life. Day, evening and weekend options are available; and more than 130 courses are offered in locations throughout the community, close to home or work.

Our four attractive campuses offer outstanding amenities, including wireless Internet, wellness facilities, libraries and study areas. Services such as academic advising, career counseling, on-line or e-advising, tutoring and mentoring services are available to help you plan your academic journey and succeed in achieving your goals. Student life is vibrant and alive, inviting you to get involved in student government, collegiate athletics, volunteer activities, and a wide array of clubs and organizations. We invite you to take advantage of the rich opportunities available to you.

This is your College and we trust that you will take full advantage of our numerous services that can aid in your success. We embrace your goal of obtaining a college degree or certificate and have amassed many resources to ensure that you achieve that outcome. We look forward to helping you map your pathway to all of your future possibilities because after all “Tri-C is where futures begin.”

Congratulations on your decision to be a part of the Cuyahoga Community College legacy!

Sincerely,

Jerry Sue Thornton, Ph.D.
President

Important Phone Numbers

Main Number 800-954-8742

All Tri-C telephone numbers are in the 216 area code.

	Eastern Campus	Metropolitan Campus	Western Campus	Westshore Campus
Assessment	987-2256	987-4311	987-5256	987-3888
Bookstore	987-2070	987-4550	987-5550	987-3908
Campus Police and Security	987-4325	987-4325	987-4325	987-3988
Cooperative Education	987-2575	987-4416	987-5579	987-5579
Counseling	800-954-8742	800-954-8742	800-954-8742	800-954-8742
Customer Service Center	800-954-8742	800-954-8742	800-954-8742	800-954-8742
Enrollment Center	800-954-8742	800-954-8742	800-954-8742	800-954-8742
Evening/Weekend Office	987-2226	987-4225	987-5227	987-3941
Library	987-2085	987-4292	987-5410	987-3888
My Tri-C Card Office	800-954-8742	800-954-8742	800-954-8742	800-954-8742
Program 60	800-954-8742	800-954-8742	800-954-8742	800-954-8742
Student Financial Aid & Scholarships	800-954-8742	800-954-8742	800-954-8742	800-954-8742
Student Life Activities	987-2045	987-4610	987-5428	987-5926
TDD for Hearing Impaired	987-2230	987-4048	987-5117	987-5117
Tutoring	987-2256	987-4319	987-5256	987-3888
Veteran Affairs	987-2516	987-3122	987-5389	987-3122
Workforce and Economic Development Division	987-3075	Registration	987-3075	General Information
Corporate College® East	987-3075	Registration	987-2800	General Information
Corporate College® West	987-3075	Registration	800-954-8742	General Information

2012-2013 Academic Calendar

FALL SEMESTER 2012	SPRING SEMESTER 2013	SUMMER SESSION 2013
FULL TERM 16-Week August 27, 2012-December 16, 2012	FULL TERM 16-Week January 14, 2013-May 12, 2013	FULL TERM 10-Week May 28, 2013-August 4, 2013
SESSION A 8-Week August 27 - October 21	SESSION A 8-Week January 14 - March 10	SESSION J 5-Week May 28 - June 30
SESSION B 8-Week October 22 - December 16	SESSION B 8-Week March 18 - May 12	SESSION K 5-Week July 1-August 4
SESSION O 14-Week September 10 - December 16	SESSION O 14-Week January 28 - May 12	SESSION L 8-Week June 10-August 4

FALL SEMESTER 2012

Date	Day	Calendar Description
April 23 - August 27	Monday - Monday	Registration for Fall Semester 2012
August 27	Monday	Fall Semester (16-Week) and Session A (8-Week) Begin
September 3	Monday	Labor Day - College Closed - No Classes Scheduled
September 10	Monday	Session O Begins
September 28	Friday	Deadline to submit class work for courses with Incomplete Grade
October 5	Friday	Deadline to Remove Incomplete Grades for 2012 Spring and Summer Semesters
October 16	Tuesday	Academic Progress Reporting for Full Term (16-Week) Due ***
October 21	Sunday	Session A Ends
October 22	Monday	Session A Final Grades Due
October 22	Monday	Session B Begins
October 26	Friday	Deadline to Petition for Graduation in Spring 2013
November 12	Monday	Veterans' Day - College Closed - No Classes Scheduled
November 16	Friday	Last Day to Withdraw from Full Term (16 Week) Course with a 'W' Grade***
November 22-25	Thursday - Sunday	Thanksgiving Recess - College Closed - No Classes Scheduled
December 10-16	Monday - Sunday	Final Exam Week - Full Term
December 16	Sunday	Fall Semester Full Term, Session B and Session O End
December 18	Tuesday	Final Grades Due - Full Term, Session B and Session O
Dec 24 - Jan 1, 2013	Monday- Tuesday	Winter Break - College Closed - No Classes Scheduled

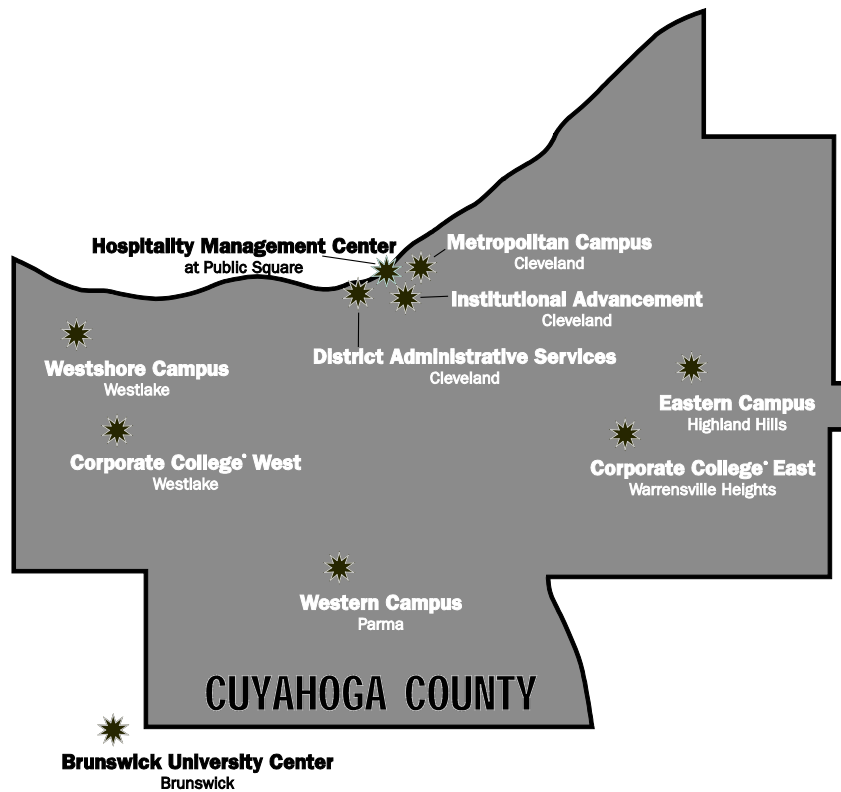
SPRING SEMESTER 2013

October 22 - January 14	Monday - Monday	Registration for Spring Semester 2013
January 14	Monday	Spring Semester Full Term and Session A Begin
January 21	Monday	Martin Luther King Jr. Day - College Closed
January 25	Friday	Deadline to Petition for Graduation in Summer 2013
January 28	Monday	Session O Begins
February 15	Friday	Deadline to submit class work for courses with Incomplete Grade
February 22	Friday	Deadline to Remove Incomplete Grades for 2013 Spring Semester
March 8	Friday	Academic Progress Reporting for Full Term (16-Week) Due ***
March 10	Sunday	Session A Ends
March 11-17	Monday - Sunday	Spring Break - No Classes Scheduled
March 18	Monday	Session A Final Grades Due
March 18	Monday	Session B Begins
April 11	Thursday	Last Day to Withdraw from Full Term (16 Week) Course with a 'W' Grade***
April 26	Friday	Deadline to Petition for Graduation in Fall 2013
May 6-12	Monday - Sunday	Final Exam Week - Full Term
May 12	Sunday	Spring Semester Full Term, Session B and Session O End
May 14	Tuesday	Final Grades Due - Full Term, Session B and Session O
May 16	Thursday	Commencement

SUMMER SESSION 2013

March 18 - May 28	Monday - Thursday	Registration for Summer Session 2013
May 27	Wednesday	Memorial Day - College Closed
May 28	Tuesday	Summer Session Full Term and Session J Begin
June 10	Monday	Session L Begins
June 21	Friday	Academic Progress Reporting for Full Term (10-Week) Due ***
June 30	Sunday	Session J Ends
July 1	Monday	Session J Grades Due
July 1	Monday	Session K Begins
July 4	Thursday	Independence Day - College Closed - No Classes Scheduled
July 19	Friday	Last Day to Withdraw from Full Term (10 Week) Course with a 'W' Grade ***
August 4	Sunday	Summer Session Full Term, Session K and Session L End
August 6	Tuesday	Final Grades Due - Full Term, Session K and Session L

Note: Complete Withdrawal and Academic Progress Reporting dates for all parts of term are available on the Academic Calendar located at: www.tri-c.edu/acadcalendar/Pages/default.aspx.



Eastern Campus
 4250 Richmond Road
 Highland Hills, OH 44122
 800-954-8742

Brunswick University Center
 3637 Center Road
 Brunswick, OH 44212
 866-933-5182

Metropolitan Campus
 2900 Community College Ave.
 Cleveland, OH 44115
 800-954-8742

Corporate College® East
 4400 Richmond Road
 Warrensville Heights, OH 44128
 216-987-2800

Western Campus
 11000 Pleasant Valley Road
 Parma, OH 44130
 800-954-8742

Corporate College® West
 25425 Center Ridge Road
 Westlake, OH 44145
 800-954-8742

Westshore Campus
 31001 Clemens Road
 Westlake, OH 44145
 216-987-3885

Hospitality Management Center
 At Public Square, Cleveland
 180 Euclid Avenue
 Cleveland, OH 44113
 866-933-5181

Unified Technologies Center
 2415 Woodland Avenue
 Cleveland, OH 44115
 216-987-3075



General Information

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Cuyahoga Community College

Education at Cuyahoga Community College (Tri-C®) is a life-changing experience. More than 900,000 present and former students have been touched by the Tri-C experience. Tri-C has enriched the lives and helped build solid futures for all who have attended, from the hopeful students who stood in line at the Brownell school building in 1963 to register for Tri-C's first classes to today's students who register through the Internet. The far-reaching effects of education at Tri-C have touched not only the individual students but their families, as well as the entire community.

The faculty, staff and administration at Tri-C are dedicated to providing innovative and flexible services to students and the broader community as a whole. This commitment is expressed by developing a curriculum and delivering an academic experience that will produce students who are competitive within the job market, well-educated and informed. Whether these students are on the threshold of an exciting career, returning for new skills training or simply taking courses in a field of interest, the academic experience at Tri-C meets their specialized needs.

College Climate and Commitment to Diversity and Affirmative Action

Discrimination against any individual based upon a person's age, ancestry, color, disability, genetic information, military status, national origin, race, religion, sex, sexual orientation or veteran status is prohibited. Any employee, student or other person who wishes to report discrimination or harassment based on any of the aforementioned protected classes, should contact the College's Office of Diversity & Inclusion at: Cuyahoga Community College, 700 Carnegie Avenue, Cleveland, OH 44115, 216-987-4772. In addition, the College's Title IX (related to sex discrimination) and Section 504 and Title II of the Americans with Disabilities Act (related to disability discrimination) Coordinator is the Director of Diversity & Inclusion. The Coordinator can be reached at the above address and telephone number.

History of Cuyahoga Community College, the Campuses and Corporate College®

On September 23, 1963, the largest first day enrollment for a community college in the nation's history took place at Tri-C's first home, the 19th century Brownell School building in downtown Cleveland, which was leased from the Cleveland Board of Education. The initial enrollment was just over 3,000 students. Today, Tri-C serves more than 55,000 credit and non-credit students each year.

Now one of the largest colleges in Ohio and the largest in Greater Cleveland, Tri-C has expanded to four modern campuses in downtown Cleveland, Parma, Highland Hills and Westlake, as well as two Corporate College® sites in Westlake and Warrensville Heights. Other facilities include the District Administrative Services in Cleveland and the Unified Technologies Center (UTC) adjacent to the Metropolitan Campus. The UTC is one of the largest technology training facilities in the country.

Eastern Campus

Founded in 1971, the Eastern Campus in Highland Hills has grown to encompass four buildings. In addition to state-of-the-art classrooms and laboratories, the campus celebrates a newly opened Natatorium and Fitness Center which features a six-lane swimming pool, diving area, vortex pool, and premier fitness center and weight room. The new space also provides learning spaces for students enrolled in the Tri-C Sport and Exercise Studies program and other physical education classes. Students, faculty, and community members can also make use of this pool and fitness center, as well as the full-service library, 600-seat performing arts center, art gallery, massage therapy clinic, music studios, cafeteria, employment and career services center. The Eastern Campus is located in the growing I-271 and I-480 corridor. Regional Transit Authority (RTA) buses also provide public transportation services.

Metropolitan Campus

The Metropolitan Campus which opened in 1969, is Tri-C's first campus. Located near downtown Cleveland in the St. Vincent Quadrangle, the Metropolitan Campus is easily accessible from Interstates 71, 77 and 90. Classes are offered during the day, evenings, on weekends and through distance learning/e-learning.

The Metropolitan Campus houses outstanding science, engineering and health career laboratories. Students learn first-hand in laboratories similar to those in the work environment. Laboratories exist for nursing, dental hygiene, computer science, office administration, health information management, manufacturing and the recording arts industry.

A state-of-the-art center for Health Careers and Nursing provides hands-on learning. Students learn with the use of a Human Patient Simulator, a computer-driven mannequin, which mirrors the physical characteristics of a human and allows students to respond to critical care issues. A simulated hospital care unit with 22 beds allows students to study and test simulated patients.

Allied health laboratories also exist on campus for many other careers in the health care field including dental hygiene, health information management, surgical technician, emergency medical technician and occupational and physical therapy. The Dental Hygiene Clinic also provides low cost preventive dental care to the community.

The Tommy LiPuma Center for Creative Arts presents the best in local, regional and international artists in the areas of music, dance, theater and performance art. Students mix music, record and stage musicians as part of the Recording Arts and Technology program.

The heart of the Hospitality Program is the Hospitality Management Center located across from Public Square in Downtown Cleveland. This location is in the center of the "culinary and hotel district", within walking distance of nationally recognized chef-run restaurants and expanding lodging and entertainment businesses.

The campus also features a commercial kitchen and full service restaurant. Students in the Hospitality Management program operate the restaurant, serving breakfast and lunch during portions of the school year.

Western Campus

The Western Campus initially opened in 1966 in the former Crile Veterans Hospital in Parma. A Veterans Memorial Garden commemorates this history. The original facilities were replaced in 1975 with a modern six-building interconnected complex. At the center of the campus is the Galleria, a three-story glass-roofed mall surrounded by student service offices, the library, Technology Learning Center and cafeteria. Other facilities include the Advanced Automotive Technology Center, the Fire Tower, multiple computer labs, numerous labs for the sciences, health careers and technologies, an indoor pool, gymnasium, fitness center, outdoor track, athletic fields for soccer, softball and baseball, and a theatre. A state-of-the-art Health Technology Center was added in 2008 and the Brunswick University Center, located in Brunswick, OH, opened in 2011, offering a wide-range of credit courses.

The Western Campus is easily reached from Interstates 71, 77 and 480. Regional Transit Authority (RTA) buses provide public transportation services. Lighted parking is available on outdoor lots adjacent to campus buildings.

Westshore Campus

The Westshore Campus opened in 2011 to meet the educational needs of the residents in the Westshore communities and to supplement classes already being offered at Tri-C's Corporate College West facility. The Westshore Campus has a complete Enrollment Center with a full array of student services, a large Technology Learning Center, a library, two large lecture classrooms and state-of-the-art life science labs with strong lab support areas. At both sites, classes are offered to complete an associate degree or to earn credits for transfer to a four year institution. Both facilities are conveniently located just minutes from each other off the highway in Westlake.

The Westshore Campus and Corporate College West are easily reached from Interstates 90 and 480. Lighted parking is available on outdoor lots adjacent to the buildings.

Center for Community & Continuing Education

Tri-C offers a wide range of Community and Continuing Education programs and courses spanning a broad base of career development, personal enrichment, and continuing education topics for all ages, youth through mature adult. Courses are convenient, affordable, and high quality for the community we serve. Our courses promote a continued interest in lifelong learning as well as a great start for young people thinking about their futures. We seek to promote individual development and improve the overall quality of life through multicultural lifelong learning courses offered on all campuses, off-site locations, and distance learning venues. We work with students "where they are" by utilizing current technologies that also serve as a back-up to traditional classroom learning.

Special audiences we serve:

Youth: Young people can experience college life with our varied line up of courses and camps that meet state standards including those directed by the Ohio Department of Education and the Ohio Department of Public Safety. These opportunities provide a fun and challenging learning environment for young students that complement their current studies and enable them to easily move into adulthood. Classes are held at local schools as after-school programs, at our campuses evenings, weekends and days in summer camps, as well as at facilities of off-site community partners.

Boomer Generation: Our Boomer programs are flexible in format and address the desires of Boomers to remain a valuable and productive part of their communities, now and into retirement. These programs also offer adults a snapshot of what would be required for a career change or to enhance the quality of their lives and lifestyles.

Professionals: Certified and license individuals will find our selection of personal career development classes and continuing education courses appealing as they help build resumes and assist individuals in maintaining their certifications or licenses with convenient and economical classes taught by professional in the field.

Adult Enrichment: Tri-C encourages community members of all ages to participate in both events and classes that enhance the quality of life while building skill with hands-on and informative classes. These classes and events seek to show the ease of acquiring a new skill in a casual and fun environment.

Topic Areas: Taking a cue from the community we serve, our lineup of courses is continually updated based on the suggestions of residential and business community members. We offer programs that are fun, educational, and up-to-date with current trends. Our focus areas include personal enrichment classes such as culinary and crafts, personal career development programs such as

test prep courses for notary licensing, test prep courses for youth such as SAT Prep and Driver Ed, certification courses for adults such as certified bookkeeper, and various other certificate/ continuing education courses.

Special Topic Areas: Tri-C's Community & Continuing Education program boasts specialty courses such as our Culinary Boot Camp. Here, participants can take one, two, or all three modules focusing on basic food preparation taught by chefs and culinary professionals. The Boot Camp as with many of our programs offer a glimpse of what a career in the course topic would entail.

Continuing Education: We offer a broad range of topics approved for professionals in need of continuing education for many occupations and professions including personal trainer, realtor, CPA, and teacher/educator among others.

Personal Career Development: Our Continuing Education area offers ways to enhance your resume and your income. Courses include: Notary test prep, Certified Bookkeeper, voice-over technician, buying and selling on eBay, FCC Amateur Radio Technician, Food Writing & Blogging, and many more.

Enrichment: Try our do-it-yourself classes ranging from painting to digital photography to car maintenance, all hands-on and informative.

All classes and courses offer valuable information to learners of all ages looking to change careers or enhance their current skills or quality of life. From programs enabling participants to quickly learn a skill to exploring new career options and enhancing their current careers and resumes, the Center for Community and Continuing Education meets students "where they are" to help them enjoy their community college experience and meet their personal and professional goals.

Workforce and Economic Development Division (WEDD)

The Workforce and Economic Development Division (WEDD) at Tri-C® partners with business and industry, government organizations and the community to provide: non-credit and credit fast track training for both individuals and businesses; employee and leadership development solutions for professionals and managers; and continuing education and community programs. WEDD is comprised of Workforce Solutions.

Workforce Solutions

Center for Career Pathway Development

The Center for Career Pathway Development assists with recruiting and assessing qualified candidates to support workforce training grant programs. The center offers employability training which includes: customer service, work ethic, communications and teambuilding. In addition, job readiness skills such as resume review, interviewing techniques, employer networking, online job search and placement assistance is also offered to all students participating in workforce training grant programs.

Career Development and Transition Services

(See page 29)

Public Safety Institute

The Public Safety Institute has provided over three decades of professional training to law enforcement and fire students as well as public safety professionals. The academies provide state-certified training for police officers, fire fighters, security officers, corrections officers and bailiff personnel, as well as advanced training in law enforcement and fire. Hands-on training is given by experienced instructors, where students learn the skills and teamwork necessary to be prepared when called upon for duty.

The Law Enforcement Academies are certified through the Ohio Peace Officer Training Commission (OPOTC). The academy offices and training facilities are located in the Unified Technologies Center at the Metropolitan Campus in Downtown Cleveland. Tri-C offers four basic OPOTC certified academies: Peace Officer Basic Training, Private Security Training, Bailiff and Corrections. The advance training programs of the Public Safety Institute offers the opportunity for police, security and law enforcement professionals to enhance their skills and enable them to deal with the ever-changing needs of society.

The Fire Training Academy facilities are located at the Western Campus in Parma. The Academy is chartered by the State of Ohio, Department of Public Safety, Division of Emergency Medical Services in Columbus. The Fire Training Academy was established by a partnership with the Northeastern Ohio Fire Chiefs' Association and Tri-C. There are over 300 fire departments in a seven county region that rely on Tri-C's Fire Training Academy to meet their training needs.

The Fire Training Academy provides academic and practical skills training for Level I & II firefighters. We provide four day academies and two evening academies each year. Annually, approximately 200 students graduate from the Academy. This training provides the skills necessary for an entry-level firefighter position. Training includes topics related to the established

requirements of the Ohio Revised Code for Career Fire Fighters and the training and educational requirements identified in NFPA 1001.

Manufacturing, Engineering and Bioscience

The Advanced Manufacturing, Engineering and Bioscience Division provides students and industry with affordable, high-quality training leading to portable skill credentials. The division offers credit, non-credit, certificate and customized programs in manufacturing foundation skills, manufacturing technologies, applied industrial maintenance, medical device manufacturing, pharmaceutical drug manufacturing, engineering skills development, pre-apprenticeship and apprenticeship training.

At the downtown Unified Technology Center facility, the shop floor spans more than 12,000 square feet of completely renovated space that supports the latest equipment which regional manufacturers either currently use or will use in the future. It is the largest industrial maintenance training center in Northeast Ohio and through the Bioscience Workforce Training and Assessment Center, the only location offering job skills training in this emerging technology.

Programs include: Precision Machining, CNC Machining, Industrial/Equipment Maintenance, Tool and Die Apprentice, Industrial Welding, Blueprint Reading, Shop Math, Computer-Aided Design (CAD), Quality Control, Electronics Assembly, Mechatronics, and Wind Turbine Technician. In addition to the standard programs, customized job skill training is available.

Through consultation with an Industry Advisory Board, the standard and customized training programs provide participants with marketable skills that are “filling the talent pipeline” for Northeast Ohio manufacturers.

Regional Transportation Institute

The Regional Transportation Institute provides high-quality workforce training in Transportation, Logistics and Distribution (TLD) job functions. The training is targeted toward entry level through first line supervision personnel and provides certificates in TLD concentrations that demonstrate comprehension of applicable terminology, an ability to execute operational activities and the role and impact of their job function on the supply chain.

Located in the Heritage Business Park in Euclid, Ohio, the Regional Transportation Institute operates in an industrial environment utilizing industry standard equipment and supply chain management tools to simulate actual working environments.

Using active industry professionals to provide instruction, training is delivered through contract training, seminars and certificate programs. Current training programs include: Class A and B CDL, Forklift Operation, Hazardous Material/Dangerous Goods

Certification and Fundamentals of Warehouse and Distribution.

Center for Health Industry Solutions

The Center for Health Industry Solutions provides training tailored to meet the needs of the health care industry and its current and future employees. The Center focuses on critical health care employment shortages and provides a wide selection of courses that include training to assist in entering the health care field, continuing education and professional certification programs.

The Center works closely with representatives of the health care industry to develop accelerated training and education programs that respond quickly to critical workforce needs. All training is delivered at Tri-C sites, and scheduled for the convenience of students during the day, evenings, or on weekends.

Programs exist for those interested in entry-level positions, as well as for seeking career changes. There are also programs for professionals to keep up with change in their respective health care fields.

Entry-level Career Programs/Certifications

- **State Tested Nurse Assistant (STNA)**
STNAs work in a variety of health care settings to improve their patient’s well-being by assisting them with personal care and monitoring progress with their recovery goals. In addition, the Center provides a career pathway for the State Tested Nurse Assistant through advanced training in its Certified Patient Care Technician program.
- **Home Health Aide**
The Home Health Aide course is designed to prepare the nurse assistant for employment to provide home health care. STNA training experience is required.
- **Patient Access Specialist**
The Patient Access Specialist program is designed to prepare students for the many opportunities available in the Patient Access department in a hospital setting. These may include admitting and registering, financial counseling or providing customer service to patients.
- **Medical Front Office Specialist**
The Medical Front Office Specialist program is designed to prepare students to carry out the multiple tasks involved in providing support to a medical office.
- **Dental Front Office Training**
The Dental Front Office training program prepares students for careers in dental practice management.
- **Medical Coding and Billing**
The Professional Coding program utilizes the Professional Medical Coding Curriculum designed by the American Academy of Professional Coders to prepare students for the Certified Professional Coder exam.

General Information

The Center works with health care organizations to develop customized training programs that can be presented at their sites. Our programs keep up with the rapid changes in health care, and our expert instructors focus training on the key areas students need to succeed on the job. Whether you are a health care professional looking for career advancement, or a displaced worker looking to get into the health care field, the Center has high quality programs to meet your needs.

Corporate College®

Corporate College provides learning solutions and builds talent in Northeast Ohio using a proven methodology – the client engagement approach. This model standardizes our approach to client work in a simple four-step process: listen and assess the need; design the solution; deliver the solution; and sustain the solution. Solutions can include custom-designed training, as well as various individual courses relating to leadership, quality, customer service, green and sustainable solutions, and certifications and licensures.

In addition, Corporate College provides state-of-the-art facilities, a place for people to learn, collaborate and grow without being disrupted. Event planners work side-by-side with clients to identify learning objectives and ensure that our physical environment meets those learning objectives.

The Corporate College team of talented and experienced consultants, event planners, business analysts, and subject matter experts are designing some of the most innovative learning solutions in this region. Our talent, our approach and our facilities are the three pillars that have enabled us to successfully serve our clients. We all share the same core value - we are only successful when our clients are successful.

Accreditation and Institutional Memberships

Tri-C holds institutional memberships in numerous national educational, professional, and accrediting organizations, as well as local area chambers of commerce. Tri-C is accredited by the Higher Learning Commission, a commission of the North Central Association of Colleges and Schools. In addition, a number of Tri-C's career programs are approved or accredited by appropriate specialized associations or agencies. Some of these are:

Achieving the Dream
American Association for Paralegal Education (AAFPE)
American Association for Women in Community Colleges (AAWCC)
American Association of Collegiate Registrars and Admissions Officers (AACRAO)

American Association of Community Colleges (AACC)
American Association of University Women (AAUW)
American Bar Association
Accreditation Board for Engineering and Technology (ABET)
American Camp Association
American Council on Education (ACE)
American Culinary Federation
American Dental Educators Association
American Hotel & Lodging Association
American Library Association
American Occupational Therapy Association (AOTA)
American Society of Health-System Pharmacists (ASHSP)
American Society on Aging
American Student Government Association (ASGA)
American Technical Education Assistance (ATEA)
Association for Gerontology in Higher Education (AGHE)
Association for Institutional Research
Association of College & University Auditors
Association of Community College Trustees (ACCT)
Association of Governing Boards of Universities & Colleges (AGB)
Association of Physical Plant Administrators (APPA)
Association of Veterinary Technician Educators (AVTE)
Business Volunteers Unlimited
Chair Academy
Chamber Music America
City Club of Cleveland
Cleveland Area College Consortium
College Board, The
Commission of Accreditation of Allied Health Education Programs (CAAHEP)
Community College Humanities Association
Community Colleges for International Development (CCID)
Construction Employers Association
Council for Adult and Experiential Learning (CAEL)
Council for Higher Education Accreditation (CHEA)
Council for Opportunity in Education (COE)
Council of North Central Two-Year Colleges (CNCTYC)
Cuyahoga County Police Chiefs Association (CCPCA)
Educators & Community Helping Hispanics Onward (ECHO)
Educause
Employer Resource Council (ERC)
50 Club of Cleveland, The
Fund for Our Economic Future (Cleveland Foundation)
Government Finance Officers Association (GFOA)
Greater Cleveland Healthcare Association
Greater Cleveland Partnership, The
Health Action Council of Ohio (HEACO)
Higher Learning Commission, The
Hispanic Association of Colleges & Universities (HACU)
Ideastream
Instructional Technology Council (ITC)
Inter University Council of Ohio

International Association of Business Communicators (IABC)
 Joint Review Committee on Education in Radiologic Technology (JRCERT)
 League for Innovation in the Community College Learning Resources Network
 Midwest Institute for International/Intercultural Education
 National Alliance of Community and Technical Colleges
 National Association for Developmental Education (NADE)
 National Association of Campus Card Users (NACCU)
 National Association of College and University Attorneys (NACUA)
 National Association of College & University Business Officers (NACUBO)
 National Association of Collegiate Directors of Athletics (NACDA)
 National Association of Community College Teacher Education Program (NACCTEP)
 National Association of Diversity Officers in Higher Education (NADOHE)
 National Association of Student Financial Aid Administrators (NASFAA)
 National Association of Student Personnel Administrators (NASPA)
 National Association of Workforce Development Professionals (NAWDP)
 National Automotive Technicians Education Foundation (NATEF)
 National Coalition of Advanced Technology Centers
 National Collegiate Honors Council
 National Council for Marketing and Public Relations (NCMPR)
 National Council on Black American Affairs
 National Guild of Community Schools of the Arts
 National Institute for Staff and Organizational Development (NISOD)
 National Junior College Athletic Association (NJCAA)
 National League for Nursing Accrediting Commission, Inc (NLNAC)
 National Parking Association
 National Verbatim Reporters Association (NVRA)
 New Media Consortium (NMC)
 Northeast Ohio Council on Higher Education (NOCHE)
 Ohio Arts Presenters Network (OAPN)
 Ohio Association of Collegiate Registrars and Admissions Officers (OACRAO)
 Ohio Association of Community Colleges (OACC)
 Ohio Association of Two-Year Colleges (OATYC)
 Ohio Association of Two-Year College Administration (OATYCA)
 Ohio Campus Compact (OCC)
 Ohio Coalition of Associate Degree Early Childhood Program
 Ohio College Access Network (OCAN)
 Ohio Community College Athletic Conference (OCCAC)

Ohio Council of Associate Degree Nursing Education Administrators (OCADNEA)
 Ohio Council of Chief Academic Officers
 Ohio Council of Massage Therapy Schools (OCMTS)
 Ohio Fuel Cell Coalition
 Ohio Public Facilities Maintenance Association
 Ohio Restaurant Association
 Ohio State Board of Pharmacy
 Ohio Trucking Association
 Physician Assistant Education Association (PAEA)
 Positively Cleveland
 RC-2020
 Society of Professional Audio Recording Services (SPARS)
 University Risk Management & Insurance Association (URMIA)
 Wellness Council of America

Northeast Ohio Commission on Higher Education (NOCHE)

Tri-C® is a member of the Northeast Ohio Commission on Higher Education. This is an organization of 17 Northeast Ohio colleges and universities that represents a partnership among these institutions of higher education and the business and industrial community.

Established in 1951, the commission works to address the common needs and problems of higher education in Northeast Ohio.

