

Transferring Credits/Transfer Module

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Baccalaureate Degree and Ohio's Institutional Transfer Policy

The Baccalaureate Degree

Liberal Art and Science courses offered by Cuyahoga Community College for transfer purposes are designed to parallel those courses that comprise the first two years of study leading to the baccalaureate degree at a four-year college or university.

It is the responsibility of the student to become acquainted with and follow the requirements for the selected method of transferring courses. Counselors are available to assist in this planning process.

Transfer students take general education courses during their freshman and sophomore years at Cuyahoga Community College. After transferring, students will specialize in a major at the receiving institution during their junior and senior years.

Ohio's Institutional Transfer Policy

The Ohio Board of Regents (OBOR), following the directive of the Ohio General Assembly, has developed a new statewide policy to facilitate movement of students and transfer credits from one Ohio public college or university to another. This policy provides for the creation of Transfer Modules at each State College and university. The purpose of the State Policy is to avoid duplication of course requirements and to enhance student mobility throughout Ohio's higher education system. Since independent colleges and universities in Ohio may or may not be participating in the transfer policy, students interested in transferring to an independent institution are encouraged to check with the college or university of their choice regarding transfer arrangements.

Transfer Module

The Ohio Board of Regents Transfer and Articulation Policy established a transfer module for Ohio colleges and universities. The transfer module is a specific subset or the entire set of a college or university's general education requirement. A transfer module requires a student to complete 36 to 40 semester credit hours in the following subject areas: English Composition, Mathematics, Arts and Humanities, Social and Behavioral Sciences, Natural and Physical Sciences, and interdisciplinary course work. Make an appointment to see a counselor to obtain a transfer module course list and to receive counseling regarding courses for transfer to another college or university.

Complete the required minimum credit hours of the Transfer Module from the remaining courses on the list below, including interdisciplinary courses. Note: Be sure to meet with a counselor to assure that courses selected are most appropriate for the major and the transfer college or university selected, and that courses are consistent with the minimum graduation requirements of Cuyahoga Community College.

- English Composition:
- Mathematics
- Arts and Humanities
- Social and Behavioral Sciences
- Natural and Physical Sciences

English Composition: minimum of three semester hours with an emphasis on written composition

ENG 1010	College Composition I	3 Cr.
ENG 101H	Honors College Composition I	3 Cr.
ENG 1020	College Composition II	3 Cr.
ENG 102H	Honors College Composition II	3 Cr.

Mathematics: minimum of three semester hours

MATH 1360	Technical Mathematics II	5 Cr.
MATH 1410	Elementary Probability and Statistics I	3 Cr.
MATH 1420	Elementary Probability and Statistics II	3 Cr.
MATH 1470	Modern Mathematics for Business/Social Sciences I	4 Cr.
MATH 1480	Modern Mathematics for Business/Social Sciences II	4 Cr.
MATH 1510	Trigonometry	3 Cr.
MATH 1520	College Algebra	3 Cr.
MATH 1580	Precalculus	5 Cr.
MATH 1610	Calculus I	5 Cr.
MATH 1620	Calculus II	5 Cr.
MATH 2310	Calculus III	4 Cr.
MATH 2410	Introduction to Linear Algebra	3 Cr.
MATH 2520	Differential Equations	3 Cr.

Arts and Humanities: minimum of six semester hours; select from at least two areas

ART 1010	Art Appreciation	3 Cr.
ART 1020	Art History I	3 Cr.
ART 1030	Art History II	3 Cr.
ART 1040	Survey of Non-Western Art	3 Cr.

DANC 1100	Dance Appreciation	3 Cr.
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ENG 2310	American Literature I	3 Cr.
ENG 2320	American Literature II	3 Cr.
ENG 2350	British Literature I	3 Cr.
ENG 2360	British Literature II	3 Cr.
ENG 2410	Introduction to Literature: Poetry	3 Cr.
ENG 2420	Introduction to Literature: Fiction	3 Cr.
ENG 2430	Introduction to Literature: Drama	3 Cr.
ENG 2510	African-American Literature I	3 Cr.
ENG 2520	African-American Literature II	3 Cr.
ENG 2600	Survey of Juvenile Fiction	3 Cr.
ENG 2710	Shakespeare	3 Cr.

HUM 1010	Introduction to Humanities	3 Cr.
HUM 1020	The Individual in Society	3 Cr.
HUM 1030	The Individual in the Cosmos	3 Cr.

JMC 1210 (formerly JMC-2210)	Introduction to Radio and Television	3 Cr.
JMC 1310	Film Appreciation	3 Cr.

MUS 1010	Survey of European Classical Music	3 Cr.
MUS 1020	Survey of Jazz	3 Cr.
MUS 1030	Survey of Rock and Roll	3 Cr.
MUS 1040	Survey of African-American Music	3 Cr.
MUS 1050	Survey of World Music	3 Cr.
MUS 2500	Music History and Literature I	3 Cr.
MUS 2510	Music History and Literature II	3 Cr.
MUS 2520	Jazz History I	2 Cr.
MUS 2530	Jazz History II	2 Cr.

Arts and Humanities: minimum of six semester hours; select from at least two areas (cont.)

PHIL 1000	Critical Thinking	3 Cr.
PHIL 1010	Introduction to Philosophy	3 Cr.
PHIL 101H	Honors Introduction to Philosophy	3 Cr.
PHIL 1020	Introduction to Logic	3 Cr.
PHIL 2010	Comparative World Religions	3 Cr.
PHIL 2020	Ethics	3 Cr.
PHIL 2030	Introduction to the Philosophy of Science	3 Cr.
PHIL 2040	Philosophy of Art	3 Cr.
PHIL 2050	Bioethics	3 Cr.

REL 1010	Introduction to Religious Studies	3 Cr.
REL 2010	Religious Traditions of Western Christianity	3 Cr.
REL 2020	Religious Traditions of Judaism	3 Cr.
REL 2030	Religious Traditions of Islam	3 Cr.
REL 2040	Religious Traditions of India	3 Cr.
REL 2050	Religious Traditions of China and Japan	3 Cr.
REL 2060	African-American Religious Experience	3 Cr.

THEA 1010	Theatre Appreciation	3 Cr.
THEA 1100	Survey and Appreciation of American Musical Theatre	3 Cr.
THEA 2210 (formerly THEA-1210)	History of Theatre and Drama I	3 Cr.
THEA 2220 (formerly THEA-1220)	History of Theatre and Drama II	3 Cr.

Social and Behavioral Sciences: minimum of six semester hours; select from at least two areas

ANTH 1010	Cultural Anthropology	3 Cr.
ANTH 1020	Physical Anthropology	3 Cr.
ANTH 1030	Archaeology	3 Cr.
ANTH 2010	Peoples and Cultures of the World	3 Cr.

ECON 1210	Survey of Economics	3 Cr.
ECON 1220	Economic Development of the American Economy	3 Cr.
ECON 2610* (formerly ECON-1610)	Principles of Macroeconomics	4 Cr.
ECON 2620* (formerly ECON-1620)	Principles of Microeconomics	4 Cr.

GEOG 1010	World Regional Geography	3 Cr.
GEOG 1030	Environmental Geography	3 Cr.
GEOG 1050	Africans in the Americas	3 Cr.
GEOG 1510	Regional Geography of the United States and Canada	3 Cr.

HIST 1010	History of Civilization I	3 Cr.
HIST 1020	History of Civilization II	3 Cr.
HIST 1510	United States History to 1877	3 Cr.

*Pending Board Approval

HIST 1520	United States History since 1877	3 Cr.
HIST 1610	American Studies	3 Cr.
HIST 1630	History of Immigration in America	3 Cr.
HIST 1700	History of Africa	3 Cr.
HIST 1710	African-American History to 1877	3 Cr.
HIST 1720	African-American History 1877 to Present	3 Cr.
HIST 2050	History of Russia	3 Cr.
HIST 2060	Modern Russian History and Politics	3 Cr.
HIST 2070	African American Women in History	3 Cr.
HIST 2660	Women in American History	3 Cr.

POL 1010	American National Government	3 Cr.
POL 1020	State and Local Government	3 Cr.
POL 1030	Comparative Government	3 Cr.
POL 1070	International Relations and World Politics	3 Cr.
POL 1100	Introduction to Constitutional Law	3 Cr.
POL 2060	Political Systems of Africa	3 Cr.

PSY 1010	General Psychology	3 Cr.
PSY 2010	Child Growth and Development	3 Cr.
PSY 2020	Life Span Development	4 Cr.
PSY 2030	Educational Psychology	3 Cr.
PSY 2040	Social Psychology	3 Cr.
PSY 2050	Psychology of Personality	3 Cr.
PSY 2060	Adolescent Psychology	3 Cr.
PSY 2080	Abnormal Psychology	3 Cr.
PSY 2100	Introduction to Aging	3 Cr.

SOC 1010	Introductory Sociology	3 Cr.
SOC 1020	Social Institutions	3 Cr.
SOC 1210	Sociology of the Family	3 Cr.
SOC 2010	Social Problems	3 Cr.
SOC 2100	Aging and Society	3 Cr.
SOC 2110	Death and Dying	3 Cr.
SOC 2310	Contemporary American Black-White Relations	3 Cr.
SOC 2510	Urban Sociology	3 Cr.
SOC 2550	Race and Ethnic Relations	3 Cr.

UST 1010	Introduction to Urban Studies	3 Cr.
UST 1020	Urban Geography	3 Cr.
UST 2020	Urban Cultures	3 Cr.
UST 2070	Urban Politics	3 Cr.
UST 2640	American Urban History	3 Cr.

Natural and Physical Sciences: minimum of 6 semester hours; one of the courses must be a lab course.

BIO 1040	The Cell and DNA	3 Cr.
BIO 104L	The Cell and DNA Laboratory	1 Cr.
BIO 1050	Human Biology	3 Cr.
BIO 105L	Human Biology Laboratory	1 Cr.
BIO 1060	Environment, Ecology, and Evolution	3 Cr.
BIO 106L	Environment, Ecology, and Evolution Laboratory	1 Cr.
BIO 1100	Introduction to Biological Chemistry	3 Cr.
BIO 1410	Anatomy and Physiology of Domestic Animals I	4 Cr.
BIO 1420	Anatomy and Physiology of Domestic Animals II	4 Cr.
BIO 1500	Principles of Biology I	4 Cr.
BIO 1510	Principles of Biology II	4 Cr.
BIO 2060	Principles of Genetics	3 Cr.
BIO 2150	Environmental Science	3 Cr.
BIO 2330 (formerly BIO-1430)	Anatomy and Physiology I	4 Cr.
BIO 2340 (formerly BIO-1440)	Anatomy and Physiology II	4 Cr.
BIO 2500	Microbiology	4 Cr.

CHEM 1010	Introduction to Inorganic Chemistry	4 Cr.
CHEM 1020	Introduction to Organic Chemistry and Biochemistry	4 Cr.
CHEM 1300	General Chemistry I	4 Cr.
CHEM 130L	General Chemistry Laboratory I	1 Cr.
CHEM 1310	General Chemistry II	4 Cr.

CHEM 131L	General Chemistry Laboratory II	1 Cr.
ESCI 1310	Physical Geography	3 Cr.
ESCI 131L	Laboratory in Physical Geography	1 Cr.
ESCI 1410	Physical Geology	3 Cr.
ESCI 141L	Laboratory in Physical Geology	1 Cr.
ESCI 1510	Historical Geology	3 Cr.
ESCI 151L	Laboratory in Historical Geology	1 Cr.
ESCI 1610	Geology of the National Parks	3 Cr.
ESCI 161L	Laboratory in Geology of the National Parks	1 Cr.
ESCI 2300	Introduction to the Science of Ecosystems	3 Cr.
PHYS-1050	Everyday Physics	2 Cr.
PHYS 1210	College Physics I	4 Cr.
PHYS 1220	College Physics II	4 Cr.
PHYS 2310	General Physics I	5 Cr.
PHYS 2320	General Physics II	5 Cr.
PHYS 2400	Modern Physics	3 Cr.
PSCI 1010	Astronomy	3 Cr.
PSCI 101L	Astronomy Laboratory	1 Cr.
PSCI 1020	Chemistry	3 Cr.
PSCI 102L	Chemistry Laboratory	1 Cr.
PSCI 1030	Earth	3 Cr.
PSCI 103L	Earth Laboratory	

Conditions for Transfer Admission

Students meeting the requirements of the Transfer Module are subject to the following conditions:

The policy encourages receiving institutions to give preferential consideration for admission to students who complete a transfer module and either the Associate of Arts or the Associate of Science degrees. These students will be able to transfer all courses in which they received a passing grade of "D" or better. Students must have an overall grade-point average of 2.00 to be given credit for the transfer module.

The policy also encourages receiving institutions to give preferential consideration for admission to students who complete a transfer module with a grade "C" or better in each course and 60 semester hours of credit. Students must have an overall grade point average of 2.00 to be given credit for transfer module courses and only courses in which a "C" or better has been earned will transfer.

The policy encourages receiving institutions to admit on a non-preferential consideration basis students who complete a transfer module with a grade of "C" or better in each course and less than 60 semester hours of credit. These students will be able to transfer all courses in which they received a grade of "C" or better.

Admission to a given institution, however, does not guarantee that a transfer student will automatically be admitted to all majors, minors or fields of concentration at that institution. Once admitted, transfer students shall be subject to the same regulations governing applicability of catalog requirements as all other students. Furthermore, transfer students shall be accorded the same class standing and other privileges as all other students on the basis of the number of credits earned. All residency requirements must be successfully completed at the receiving institution prior to the granting of a degree.

Responsibilities of Students

In order to facilitate transfer with maximum applicability of transfer credit, prospective transfer students should plan a course of study that will meet the requirements of a degree program at the receiving institution. Specifically, students should identify early in their collegiate studies an institution and major to which they desire to transfer. Furthermore, students should determine if there are language requirements or any special course requirements that can be met during the freshman or sophomore years. This will enable students to plan and pursue a course of study that will articulate with an academic major at the receiving institution.

Students are encouraged to seek further information regarding transfer from both their counselor and the college or university to which they plan to transfer.

Appeals Process

A multi-level, broad-based appeal process is required to be in place at each institution. A student disagreeing with the application of transfer credit by the receiving institution shall be informed of the right to appeal the decision and the process for filing the appeal. The College makes the appeal process available to students on each campus.

If a transfer student's appeal is denied by the institution after all appeal levels within the institution have been exhausted, the institution shall advise the student in writing of the availability and process of appeal to the state level Articulation and Transfer Appeals Review Committee.

The Appeals Review Committee shall review and recommend to institutions the resolution of individual cases of appeal from transfer students who have exhausted all local appeal mechanisms concerning applicability of transfer credits at receiving institutions.

Associate Degree Preferred Admission

Transfer Students can elect to complete all the requirements of either the Associate of Arts Degree or the Associate of Science Degree at Cuyahoga Community College.

If the student completes the degree requirements within the parameters of the Transfer Module requirements, 36 to 40 semester credits will transfer automatically, and the remaining credits up to the 60 that make up the associate degree will be evaluated for transfer on a course-by-course basis. Students who complete a transfer module and the Associate Degree will receive preferential admission status at the receiving school.

Course-by-Course Transfer Evaluation

Students, who do not choose to complete the Transfer Module or the Associate Degree requirements, have the option to plan a transfer program with a counselor on a course-by-course basis. Under this option, the receiving school will evaluate the transfer acceptability of credit for each course taken. This option requires the student to select a receiving transfer school in advance and select courses with the assistance of counselors at CCC and the receiving institution.

Although this option provides no advance assurance of transferability as provided in the Transfer Module or Associate Degree completion, it does provide the flexibility to select course work tailored to meet specific program admission requirements, if this is important to the student. Successful transfer of courses using this method requires careful planning and course selection with the assistance of a CCC counselor. This method gives the student the option of taking only those CCC courses that will be accepted at the program level at the receiving school, avoiding the problem of taking the same course twice (once at CCC to meet general transfer requirement and again at the receiving school to meet a program admission transfer requirement). The following guidelines are the recommended process students should follow to transfer the maximum number of credits using the individual course evaluation method:

1. Identify the institution and the major to which credit will be transferred.
2. Obtain a copy of the current catalog from the receiving institution.
3. Review the program admission requirements for the intended major.
4. Schedule a consultation with a CCC counselor to review the program requirements and identify their equivalents in the CCC curriculum.
5. Consult with a counselor and/or program advisor at the receiving school to resolve any questions about transferability at either the general admission or the program level.
6. Complete all the specific courses and sequences that the CCC counselor designates as meeting the program requirements for the school where credits will be transferred.
7. After completing CCC course work, complete a request for a transcript of grades in the Office of Admissions and Records and have it sent to the Admissions Office at the college or university where you will transfer your credits. Consult with the Admissions Office about other details necessary to complete this step.

Two-Plus-Two Transfer Option

In general, the courses in the arts and sciences curriculum are designed to parallel the freshman and sophomore level courses at four-year colleges and universities. An option in some CCC career/technical programs in the Associate of Applied Business and the Associate of Applied Science curriculum enables students to earn an associate's degree in these programs at CCC and then transfer to a four-year institution to work toward a baccalaureate degree in the designated technical field.

Credits earned at CCC in this two-plus-two opinion are transferable toward a four-year degree only at cooperating four-year colleges and universities. Students should consult with a CCC counselor if interested in the two-plus-two career/technical transfer option.

Transfer Course Selection

Counselors will help students plan individual transfer programs using the above options. Students who are undecided about a major will be assisted in planning a transfer program that meets general admission requirements at the receiving school.

Cuyahoga Community College offers preparatory or refresher courses in English composition, reading comprehension, mathematics and speech communication for students who need to upgrade these basic skills. These courses are not designed for transfer but are intended to provide students the opportunity to improve their skills. To avoid taking a course that does not transfer, it is the student's responsibility to select courses with the assistance of a CCC counselor.