



Summer Internship Program
May 26, 2020 - August 7, 2020
External Employer
Job Description

Employer: Shoreby Club
Assignment Address: 40 Shoreby Drive, Bratenahl, Ohio 44108
Job Category (Select up to 2): Hospitality Management
Work Schedule/Hours: Flexible
Internship Duration: 10 Weeks
Internship Dates (Start/End): May 26, 2020 / August 7, 2020

Company Profile: (e.g., in one or two sentences, describe your business)

The Shoreby Club is a private members only facility that specializes in providing exceptional member and guest experiences.

Job Responsibilities: (e.g. functions and/or projects)

- Greet members and guests by name and with a smile
- Take members and guests beverage and meal orders
- Maintain a clean, organized, and safe work environment
- Perform side work duties as assigned by management

Required Qualifications: (e.g. declared major; specific coursework; competencies, knowledge, skills, and abilities)

- Accuracy and speed in executing assigned tasks
- Strong communication skills
- Excellent knowledge of food and beverage items

Preferred Qualifications: (e.g. declared major; specific coursework; competencies, knowledge, skills, and abilities)

- Proficient with Point of Sales systems
- Previous serving experience