Employer: EYEJ: Empowering Youth, Exploring Justice
Assignment Address: 3535 Perkins Ave., Cleveland, Ohio 44114 & Recreation Centers
Job Category: Liberal Arts/Humanities
Number of Openings: 2
Work Schedule/Hours: Flexible
Internship Duration: 10 weeks
Internship Dates: May 28 – August 9, 2019

Company Profile:
The Empowering Youth Exploring Justice mission is to empower and amplify the voices of teens and preteens by bridging them together with diverse individuals to engage in interactive discussions centered on social justice. The non-lecture style discussions are led using a curriculum developed to engage young people’s critical thinking and social-emotional skills.

Job Responsibilities:
- Handling paperwork (sign in sheets, activities, surveys, etc.)
- Taking photos video, and notes of discussion
- Assisting with set up and tear down of Discussion Events (chairs, tables, discussion materials - snacks, paperwork, etc.)
- Assisting with event prep (making copies, organizing paperwork, packing snacks and water bottles, etc.)

Required Qualifications:
- Must have a car/reliable transportation
- Organized and reliable

Preferred Qualifications:
- Non-profit, Peace Studies & Conflict Resolution, and/or Business studies
- Previous experience working with youth (not required)