

Workforce Training Scholarships
Scholarship Process
2021-2022

Workforce Scholarship Instructions:

Please have the following at the time you apply:

- Current or returning students: Student ID number (SNumber)
 - New student: Call (216)987-3075 option 1 to obtain an S# or complete the Non-Credit Registration Form at <https://forms.tri-c.edu/CreateDestinyAccount>
- A password will be required to apply for the scholarship: Call (216)987-3075 (Please ask the customer service representative how to obtain or reset a password)
- Please be prepared to upload a short essay/personal statement highlighting your career goals/ accomplishments and how you plan to use your education to better your life and/ or community. When completing the essay/personal statement, keep the punctuation very basic to avoid error messages.

If you have not done so, contact your program or training to make sure you meet all requirements for your training before applying for a scholarship.

1. Complete the online general scholarship application at https://tri-academicworks.com/users/sign_in. Be sure you complete all required fields.
2. Send an email [to Melissa.Hall@tri-c.edu](mailto:Melissa.Hall@tri-c.edu) to confirm that you have completed and submitted your application. **Please include your S number, your birthday, the name of the class/program, and the start and end date. Also, include the cost of the training.**
3. Please be prepared to send a thank you letter after notification. The thank you letter should be addressed to Cuyahoga Community College Foundation Scholarship but sent to Melissa.Hall@tri-c.edu.

Please be prepared to register once you are awarded a scholarship. Registration is required for the scholarship to be appropriately applied to your account. Also, at the time of registration, you must be prepared to pay any remaining balance. You can set up a payment plan for a \$25.00 fee at the time of registration. Without the payment plan or paying the balance, you will not be allowed to register.