



**CUYAHOGA COMMUNITY COLLEGE
REQUEST FOR QUALIFICATIONS FOR CRITERIA A/ E SERVICES
Ohio State Form F110--330**

PROJECT NAME: Western Campus Veterinary Technology Upgrade
Project No. C20173113

LOCATION: Western Campus
11000 Pleasant Valley Road
Cleveland, OH 44115

A. Project Description:

This Request for Qualifications is for Criteria Architect Services that consists of modifications/upgrade of the current Veterinary Technology training area, consisting of animal housing, surgical, treatment and care facilities on the 1st floor of the West Campus' A-wing, and upgrades to room A238 which serves as VT's lab and storage room. These spaces comprise a total of approx. 3520 net square foot (~2250 SF for the 1st floor modifications and ~1270 SF for room A238 modifications). Building renovation will include interior demolition and new construction (with a small addition). Also a new building entrance/exit will be created.

Design-Build delivery method will be used to execute this project.

B. Scope of Services for the West Campus Vet Tech Upgrade

The Criteria Architect/Engineer (C-A/E) team will investigate the project and provide program verification. Preliminary programming and schematic design has already been completed for this project as a part of a prior feasibility study.

The Program of Requirements (POR) will be developed by the Criteria Architect/Engineer team for this project. The successful firm shall work closely with the College and other College-contracted consultants to verify pro forma and budget, as necessary for the successful completion of the project.

Selected Criteria Architect/Engineer firm will develop criteria documents to include cohesive architectural design criteria, site improvements, finishes, partial SD with design summary (graphic and narrative) to be used during the design phase (by others), bid evaluation assistance, pre-construction assistance, construction assistance, and project closure assistance, pursuant to OFCC Exhibit B—Criteria A/E's Scope of Services (Design-Build Project).

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Previous experience designing veterinary spaces
2. Experience in C-A/E services in higher education
3. Design-Build services experience
4. Architectural rehabilitation services for aging facilities and phased construction
5. Construction Administration appropriate to a C-A/E

C. ESTIMATED BUDGET

Construction Cost:	\$2,000,000
Estimated C-A/E Fee:	1.5% - 3%

NOTE: The C-A/E fee for this project includes all professional design services, and consultant services necessary for proper completion of the C-A/E Basic Services for the successful completion of the project, including but not limited to: preparation / review and verification of the Program of Requirements, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. TENTATIVE SCHEDULE:

Professional Services Estimated Start:	January 2019
Professional Services Completed:	August 2020

E. CRITERIA FOR SELECTION OF CONSULTANT:

Qualifications submittals will be reviewed and ranked by a Committee established by the College. Selection criteria will include: Team's location; size of associate firm and consultants; qualifications of the associate firm and consultants; qualifications of the staff performing the work; availability of associate firm and consultants based upon current volume of active projects (not just State work); MBE/FBE/SBE/DBE participation on team; technical approach tailored to the Project; Committee's past experience with the firms or individual team members; Team's current amount of contracted work with Tri-C and others. Proposed Consultant shall be accessible via electronic communications. Please list any of this information in Section H if it is not made clear on the F110-330 form. Information in addition to the F110-330 form may be provided.

ADDITIONAL REQUIREMENTS FOR PROPOSAL SUBMITTAL:

1. Each submittal shall include an organizational chart that describes the relationships and responsibilities of each key team member listed in the proposal.
2. All projects whether scheduled for LEED certification or not will be designed using sustainable, high performance design principles as a standard of practice.
3. All projects are to be engineered to meet the requirements of Ohio House Bill 251, the Advanced Energy Law.
4. As part of Tri-C's efforts to become more sustainable, we are requiring that all submittals be recyclable or reusable.
 - a. Submittals shall be binder clipped, GBC bound or similar. No spiral binding or 3-ring binders.
 - b. The use of 100% recycled content paper for all proposals is encouraged.
5. This project will be administered using a modified version of the State of Ohio Standard Requirements for Public Facility Construction.
6. Tri-C, being a State of Ohio institution, will require permitting thru the State.

Please forward 6 hard copies and 1 consolidated PDF on a USB drive of the entire statement of qualifications including the F110-330 forms to: Cuyahoga Community College, Capital & Construction, 700 Carnegie Avenue, Cleveland, OH 44115.

Deadline for acceptance of forms will be 4:00 p.m., Friday, November 30, 2018. For additional information, please contact Michele Crawford, Project Manager, Capital & Construction, (216) 987-0598 (Michele.Crawford@tri-c.edu).

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