**SAMPLE ASSESSMENT PLAN**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Program Learning Outcome** | **Assessment Tool/**  **Assignment**  **(Artifact)** | **Course** | **Assessment Cycle** | **Benchmarks** | **Data Results** | **Data Review** | **Action Plan** | **Date Completed** |
| Safely administer effective treatment | -Essay  How do you assess this? | AAA 1010  What course does the assignment come from? | -Collect in Fall, Assess in Spring  You should assess 2 or 3 outcomes each year | 80% pass rate  What does success look like for this outcome? | 75% have passed  This would be entered after you assess your criteria | Faculty meeting in Spring  Please enter when you will review the Data | Add additional Safety assignment  What will you change if your results are too low? | 5-17-20 |

1. **Enter in your Program Learning Outcomes**:
   1. Simply list all Course Learning Outcomes (listed in the College catalog)
2. **Enter in your Assessment Tools/Assignments**:
   1. What are you using to assess your outcomes? An assignment? Surveys? Labs? Quiz questions?
3. **Enter in your Course**
   1. Which courses do the assignments come from?
4. **Enter in your Assessment Cycle**:
   1. When do you assess? Once a year? Once a semester? 9 months after graduation?
5. **Enter in your Benchmarks**:
   1. What level of success do you want to achieve in your assessments? 90% satisfaction? 80% get a B or above? 75% pass on the first attempt?
6. **Enter in your Data Results**:
   1. What were the results of your assessments?
7. **Enter in your Date Review:** 
   1. When is the best time for your faculty to discuss the results of your assessment?
8. **Enter in your Action Plan**:
   1. What actions will you take to achieve your goal if your results are lower than your desired benchmark?