

How to Align a Course Assignment with Essential Learning Outcomes in Blackboard

Faculty Reference Sheet Office of Learning Outcomes Assessment bbfacultysupport@tri-c.edu 216-987-0235

- Go to <u>https://bblearn.tri-c.edu</u>
 Enter your Username = "S" number
 Enter your My Tri-C Space password (also known as your network password)
 Click Login
- 2. From the main Blackboard menu, click Courses. Then click the title of the course that was selected for artifact collection.

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	B. Click (Courses		
A Ar		A.	Click the course title th	at was selected for artifact collection
Activi	ty Strea	Q Search		
Cour	ses	Associed Dates	Original Course View	
<mark>የድ</mark> Organ	nizations	Multiple Instructors More info V		

3. Turn edit mode on. Then, use the menu on the left to navigate to the area of your course that contains the **assignment** that needs to be aligned (i.e. Lessons, Assignments, etc.). **Please note Blackboard only allows** *assignments* **to be aligned.** You cannot align quizzes, discussion boards, etc. Please let us know if you need help creating an assignment in Blackboard.

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[DEV] Information_Literacy	Lessons 🖗 3a. Make sure edit mode is on			
Announcements 🛛	ter and the second s			
Start Here 🛙 🛛 💮				
Lessons	What Do I Need to Do?			
Check Grades 🛙 🔋	I minute of the second of the second that			
Tri-C Resources 🛛 🛛 🔮	3b. Navigate to the area of the course that			
Tools 🖾 🛛 💿	Tree instants the assignment (i.e. Lessons)			
Why am I submining my work more				
Course Management	Your course has been selected to participate in a college-wide task of collecting assignments to provide evidence of student learning. This evidence will be used to assess how well the college is meeting its Essential Learning Outcomes, which is crucial to student success here at Tri-C.			
- Control Decod	Will this affect my grade?			
Control Panel	No. Assessment of your work DOES NOT affect your grade or academic record in any way. After the semester is over, some student work will be randomly and anonymously selected for assessment, which will help determine improvements and support needed to further student success.			
Content Collection	Note: some instructors might assign points for submitting your work for assessment or require that students submit their antifact before receiving their final grade.			
Course Tools	How do I do this?			
Evaluation	First, prepare your work to submit:			
Grade Center	1. Please make sure you remove your name and other personally identifiable information from your assignment.			
Users and Groups	2. Include your assignment instructions by passing them as the beginning of your work or, if it and a written assignment, by attaching them as a separate document.			

4. Click the down arrow next to the title of the assignment you'd like to use. Next, click **Add Alignments** from the drop-down menu.



5. Under Goal Set Type on the left, click the box next to **Essential Learning Outcome**. Select your outcome from the list (i.e. Information Literacy, Written Communication, etc.) by clicking the box next to it, then click Submit.



You will now see the following under your assignment:

🗿 🔗 Essential Learning Outcome

Goal F-Information Literacy-Acquire, evaluate, and use information fro

Your alignment is now complete! No further actions are needed.

Thank you for your participation!