



VISION 2030

REQUEST FOR PROPOSALS (RFP) BREAKOUT SESSION PRESENTATIONS

CUYAHOGA COMMUNITY COLLEGE (TRI-C®)
ALL-EMPLOYEE CONVENING

1. Overview

Cuyahoga Community College invites proposals for interactive breakout sessions to be presented at our upcoming **All-Employee Convening**, scheduled for Friday, Oct. 9, 2026.

This annual gathering brings together all faculty, staff and administrators to strengthen collaboration, support professional growth and advance our institutional mission to “empower learners, ignite purpose and impact the regional economy through exceptional education, holistic support and innovative pathways for students, faculty, staff and the community.”

2. Conference Goals

Breakout sessions should clearly align with one or more of these goals.

- Promote Vision 2030 alignment with institutional priorities and strategic goals
- Build leadership and adaptability among employees
- Foster collaboration across academic and administrative units
- Share innovative practices that support teaching, learning and student services

3. Breakout Session Format

- **Session Length:** 45 minutes
- **Format:** Highly interactive (e.g., workshops, facilitated discussions, hands-on activities)
- **Delivery:** In person
- Sessions might be offered at multiple breakout blocks during the Convening. Note if you are able to offer your session once or twice.

4. Preferred Topic Categories

Proposals may address, but are not limited to, the following topic areas:

- Professional development
- Leadership development
- Timely higher education issues
- Opportunities for dialogue/feedback on topics related to implementing Vision 2030

5. Proposal Requirements

Each proposal must include the following:

1. Presenter Information

- Name(s), title(s)
- Relevant experience or expertise

2. Session Title

3. Targeted Audience

- Faculty
- Staff
- Administrators
- Relevant to All

4. Session Alignment With Vision 2030 Pillars *(choose one or more)*

- Activating People and Potential
- Aligning Path and Purpose
- Amplifying Community Impact

5. Session Description *(100 words for event program)*

- Purpose and key takeaways

6. Learning Outcomes *(one to three measurable outcomes)*

7. Proposed Format and Activities

- How participants will actively engage

8. Technology or Room Needs

6. Selection Criteria

Proposals will be reviewed using the following criteria:

- Alignment with Vision 2030 pillars
- Relevance to Tri-C employee development
- Clarity of learning outcomes
- Level of participant engagement and interactivity
- Presenter expertise and experience
- Practical application and takeaways

7. Submission Instructions

- **Submission Deadline:** Sept. 11, 2026
- **Submission Method:** Complete the [online form](#)

Late or incomplete submissions may not be considered.

8. Timeline

- Proposal Submission Deadline: Sept. 11, 2026
- Notifications Sent: Sept. 21, 2026
- All-Employee Convening Date: Oct. 9, 2026

9. Questions

Questions regarding this RFP may be directed to:

Andrew Singer

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We appreciate your interest in supporting professional learning and community building at Tri-C and look forward to reviewing your proposal.