Cuyahoga Community College
Division of Nursing
Associate Degree Nursing Education

Program
Information Packet

2016-2017

Disclaimer:
All information is subject to change. For additional information, visit www.tri-c.edu/nursing.
If you have any questions, please contact the Department of Nursing at 216-987-4067 or send an email to nursing@tri-c.edu.

Revised: July 2016
Dear Applicant:

Thank you for your interest in the Cuyahoga Community College Associate Degree Nurse Program. This packet is designed to provide you with information pertaining to the admission process. It is imperative that you follow the admission process outlined within this packet in order to ensure that your application is processed within a timely manner. Additionally, please make sure to check our website at http://www.tri-c.edu/programs/nursing/ as requirements are subject to change.

The nursing curriculum at Cuyahoga Community College is challenging and rewarding, but requires significant outside time commitments in order to be successful. We understand that many students must continue to work as they seek to advance themselves academically, but it is critical that you take time to make the appropriate lifestyle adjustments prior to beginning the program in order to ensure your success.

We are dedicated to helping you meet your educational and professional nursing goals, so please contact the Division of Nursing via email at nursing@tri-c.edu should you need additional assistance after you have read this packet.

We wish you much success in your pursuit of a career in nursing!

Sincerely,

Vivian Yates PhD, MSN, RN
Dean, Division of Nursing

Irene Meyer MSN, RN
Associate Dean, Division of Nursing

Mary Jo Boehnlein MSN, RN
Program Manager, Division of Nursing

Ebony Drummer MSN, RN
Program Manager, Division of Nursing

Meredith Walker MSN, RN
Program Manager, Division of Nursing

Wendy Batch-Wilson DNP, RN
Director Nursing Skills Lab, Division of Nursing
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ASSOCIATE OF APPLIED SCIENCE IN NURSING

PROGRAM INFORMATION

General Description

The Associate Degree Nursing (ADN) Program is a two-year program that admits students twice a year in a day or modified evening/weekend section. Although the course of study is designed to be completed in five semesters (2½ years), most students, due to time constraints, complete the requirements in 3 to 4 years.

Students’ progress through a curriculum based on nursing concepts and skills that enable the nurse to adapt in a changing society. Opportunities for student learning are diverse and enriched by exposure to various clinical agencies throughout Northeast Ohio. Students also have the opportunity to care for individuals of all ages in medical, surgical, pediatric, obstetric and geriatric settings. Upon completion of the program, graduates are eligible to sit for the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The program prepares graduates to be able to provide nursing care to patients or groups of patients at home or in institutions, at the direction of a licensed physician, advanced practice nurse, dentist, optometrist or podiatrist.

In consideration of the various stages of students’ education levels and experiences, there are three entry tracks into the ADN program. These entry tracks are:

- **Generic Track:** offered to students with classes scheduled in Day or Modified Evening sections at the Eastern, Metropolitan, and Westshore campuses.
- **Accelerated Track:** offered to students with a Bachelor’s Degree or higher from an accredited institution. These students enter in the Fall day section at the Metropolitan campus only.
- **LPN-to-RN Track:** offered to qualified Licensed Practical Nurses through ACCESS. These students enter in the Spring modified evening section at the Eastern Campus only.

ADMISSION REQUIREMENTS

The admission requirements for the Associate Degree Nursing Program consist of four parts: General Admission Requirements and Associate Degree Nursing Program requirements, Background Check, and Health Care/CPR Requirements.

PART I: GENERAL COLLEGE ADMISSION REQUIREMENTS

The applicant must meet the requirements for general admission to the College as outlined in the College Catalog under the heading: **ADMISSIONS, REGISTRATION AND MONEY MATTERS.**
PART II: NURSING PROGRAM ADMISSION REQUIREMENTS

Generic Track, Accelerated Track, and LPN-to-RN Track*

To be eligible for admission into the nursing program, the applicant must meet the following minimum requirements:

1. Students must have a high school diploma transcript, GED Equivalency or higher degree transcript on file in the Office of the Registrar. In addition, Accelerated Track applicants must have a Bachelor’s Degree (or higher) from an accredited institution.

2. Completion of the following core courses with a grade of “C” or better prior to admission.

Generic Track Applicants:

<table>
<thead>
<tr>
<th>Course</th>
<th>Program Admission Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 1100 or CHEM 1010 &amp; CHEM 1020</td>
<td>Introduction to Biological Chemistry Introduction to Inorganic Chemistry/Introduction to Organic Chemistry and Biochemistry</td>
<td>3 4/4</td>
</tr>
<tr>
<td>ENG 1010 or ENG 101 H</td>
<td>College Composition or Honors College Composition I</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1240</td>
<td>Contemporary Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>PSY 1010 or PSY 101 H</td>
<td>General Psychology or Honors General Psychology</td>
<td>3</td>
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<tr>
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Accelerated Track Applicants:

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</thead>
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<tr>
<td>BIO 1100 or CHEM 1010 &amp; CHEM 1020</td>
<td>Introduction to Biological Chemistry Introduction to Inorganic Chemistry/Introduction to Organic Chemistry and Biochemistry</td>
<td>3 4/4</td>
</tr>
<tr>
<td>BIO 2331 &amp; BIO 2341</td>
<td>Anatomy and Physiology I/Anatomy and Physiology II</td>
<td>4/4</td>
</tr>
<tr>
<td>BIO 2500</td>
<td>Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>ENG 1010 or ENG 101 H</td>
<td>College Composition or Honors College Composition I</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1240</td>
<td>Contemporary Mathematics</td>
<td>3</td>
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<tr>
<td>PSY 1010 or PSY 101 H</td>
<td>General Psychology or Honors General Psychology</td>
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<td><strong>TOTAL</strong></td>
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<td><strong>24-29</strong></td>
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</table>

Accelerated applicants will only be admitted into the Fall semester, and complete the program in four consecutive terms.
LPN-to-RN Applicants:

<table>
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<th>Course</th>
<th>Program Admission Requirements</th>
<th>Credit Hours</th>
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<tr>
<td>BIO 1100 or CHEM 1010 &amp; CHEM 1020</td>
<td>Introduction to Biological Chemistry</td>
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</tr>
<tr>
<td></td>
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<td>College Composition or Honors College Composition I</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1240</td>
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<tr>
<td>PSY 1010 or PSY 101 H</td>
<td>General Psychology or Honors General Psychology</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>12-17</strong></td>
</tr>
</tbody>
</table>

LPN-to-RN applicants must be these additional requirements:
- Licensed in Ohio without restriction (Student must maintain a license without restriction during program attendance)
- Graduated from an approved practical nursing program
- Received a grade of C or better from each Practical Nursing course completed
- Credentialed to administer medication by the Ohio Board of Nursing (OBN)
- Official transcripts from previous Practical Nursing program
- Minimum of one year of clinical nursing as a licensed practical nurse
- Transcript(s) from other college(s) filed with the Office of the Registrar as required under general admission requirements
- High school diploma/GED or higher degree filed with the Office of the Registrar
- Must meet all other nursing program admission requirements as noted in the generic track

**Regardless of the program track, only one science course may be repeated once to improve a grade of less than “C” within 7 years. Science course(s) completed over 7 years prior to the date of application to the Nursing Program will not be considered. These courses must be repeated.**

**Students who transfer in credits for ENG-1020 with a grade of C or higher, without having credit for ENG-1010 will have ENG-1010 waived, but the required 6 hours in Communication must be earned.**

**Courses used as prerequisites or core courses for the Health Careers Programs must have a traditional letter grade. The Pass/No Pass option for prerequisites and core courses will not be accepted by the Health Career and Nursing Programs. Students are responsible for consulting with their program manager or counselor to determine Pass/No Pass grading options.**

3. A cumulative Grade Point Average (GPA) of 3.00 from Tri-C with a minimum of 9 credit hours from English, Math, or the Sciences at the 1000 level or higher (no development course). If an applicant’s Tri-C GPA is less than 3.0, transfer GPA from an accredited institution as recognized by the college can be used for admission criteria if the student has 9 credit hours from English, Math, or the Sciences at the 1000 level or higher (no development course) and an overall GPA of 3.0 or higher.
4. All applicants are required to take The Health Education Systems Inc. Admission Assessment Exam-A2 (HESI A2) as part of the application process for entry into the Associate Degree Nursing Program. Students can complete the A2 at any time during the application process, and must achieve a minimum score of 75% on the Math and English sections for consideration for the program. One attempt can be made per month. If a 2nd attempt is needed only the section(s) below 75% needs to be completed. There is a limit of 2 attempts in a 12-month period.

Three separate tests compose the English Language portion of the exam. The three tests are: Reading Comprehension, Vocabulary, and Grammar.

Please refer to the last page of this packet or the Division of Nursing website for additional instructions on registering for the A2 exam.

5. Complete and pass a background check that includes finger printing and BCI check.

APPLICATION PROCESS

GENERIC TRACK, ACCELERATED TRACK, AND ACCESS (LPN-TO-RN) TRACK

1. Submit a College application.
2. Submit an official high school diploma transcript, GED Equivalency or higher degree transcript to the Office of the Registrar, P.O. Box 5966, Cleveland, OH 44101-0966.
3. Complete required prerequisite courses and the A2.
4. Once the prerequisite courses and the A2 have been successfully completed, submit a request for review. The request can be submitted online at http://www.tri-c.edu/programs/nursing/
5. If an applicant meets the aforementioned requirements, then an application to the program will be emailed to the applicant’s Tri-C email account along with a list of available start dates.
6. Submit the completed application and any required supporting documentation by e-mail to the Division of Nursing within the specified dates.
7. A background check (finger printing and court search) must be completed no sooner than 6 months prior to the start of your program and no later than 8 weeks prior to the start of your program.
8. Applicants must maintain a cumulative 3.0 GPA for final enrollment into the nursing course sequence.

Applicants are encouraged to submit an application as soon as admission requirements are completed in order to reserve a space in the program. Support courses can be completed during the interim period while waiting to enter the Nurse Program sequence.

Students who accept a slot in either nursing program (with a specific starting date for nursing courses) and do not attend orientation, decline a slot after orientation, do not attend the first day of class, do not meet all medical record, health insurance, CPR, and/or background check requirements will be required to re-start the application process. Students admitted for a fall semester may reapply after Sept. 1st; students admitted for a spring semester may apply after
February 1st. Students must meet all current admission requirements at the time of application.

PART III: BACKGROUND CHECK

The completion of a criminal background check (BCI) is one of the admission requirements to the nursing program. The background check is required to ascertain (I) the ability of students to eventually become licensed in the profession and (II) the ability of students to attend mandatory clinical rotations at external facilities in accordance with the requirements of the program.

Because a criminal history can have different effects at the educational, licensure, and employment levels, when a person is considering pursuing a nursing career, it is best to have as much information as possible prior to deciding to enroll in a nursing program. The Board encourages individuals who have criminal histories and who are interested in pursuing a nursing career to: (1) Contact approved nursing education programs and ask about the programs’ enrollment criteria with respect to criminal convictions; (2) Review the criminal history information available on the Board’s website http://www.nursing.ohio.gov/Discipline.htm; and (3) Contact healthcare facilities and inquire about hiring criteria with respect to criminal convictions.

Effective January 12, 2013, the BCI process may begin no sooner than six months prior to entry into the program. (Program entry is defined as the first day of class in which the student begins the nursing program).

The BCI must be completed, reviewed and cleared prior to full acceptance into the program. The BCI will be valid as long as the student is continually enrolled in the nursing program. Students who leave and return to the program may be required to complete another BCI check.

Background checks completed by another vendor, employer, or while enrolled at another school/institution will not be accepted.

Information on the background check requirement can be found by clicking on the Background Check Information found on the Nursing Home page at www.tri-c.edu/nursing.
**Criminal History Fact Sheet**

Currently, there are eleven offenses that are *automatic bars* to obtaining a nursing license for applicants who entered a prelicensure nursing education program after June 1, 2003. This means that the Board of Nursing (Board) is prohibited from issuing a license to a person who has pled guilty to, been convicted of, or has a judicial finding of guilt for one of the offenses listed below.

- Aggravated Murder
- Murder
- Voluntary Manslaughter
- Felonious Assault
- Kidnapping
- Rape
- Aggravated Robbery
- Aggravated Burglary
- Sexual Battery
- Gross Sexual Imposition
- Aggravated Arson
- or a substantially similar law of another state.

In addition, the Board may propose to deny an application, or place restrictions on a license granted, for a conviction of, a plea of guilty to, a judicial finding of guilt of, a judicial finding of guilt resulting from a plea of no contest to, or a judicial finding of eligibility for intervention in lieu of conviction for the following: (1) any felony (that is not an absolute bar); (2) a crime involving gross immorality or moral turpitude; (3) a misdemeanor drug law violation; or (4) a misdemeanor in the course of practice. **In regard to these four types of offenses, the Board is unable to advise or give a definitive answer about the effect a criminal history will have on the ability to obtain a nursing license in the State of Ohio.**

The Board does not have the authority to make a determination or adjudication until an application has been filed. If an applicant has a criminal history, the Board conducts a thorough investigation and considers a number of factors, including but not limited to: whether the applicant has made restitution, completed probation and/or otherwise been rehabilitated; the age of the offense; the facts and circumstances underlying the offense; and the total number and pattern of offenses.

Please also be advised that although the Board may grant a license to an applicant who has a criminal offense history, an individual may be restricted from working in certain settings based on his or her criminal history due to federal and state laws, which require criminal records checks prior to employment in certain settings, and which may impose absolute or discretionary bars to employment in certain patient care settings, for example, in facilities or settings involving care provided to older adults, disabled adults, or children. **See, e.g., Ohio Administrative Code Chapters 3701-60-07; 173-9-07; 5101:3-45-11; 5123:2-2-02; 5101:3-45-11.**

Similarly, the Board cannot answer questions regarding one’s eligibility to attend nursing school or participate in clinical instruction. Nursing programs vary in regard to enrollment criteria, so it is recommended that you contact the nursing program to determine whether you are eligible to enroll.
PART IV: HEALTH CARE/CPR REQUIREMENTS

Prospective students must complete and submit certain requirements for consideration and/or placement in the nursing program. Once accepted into the program, nursing students must maintain these requirements or they will not be permitted into any clinical setting. The maintenance of accurate and up-to-date information of all requirements is the sole responsibility of the student.

IMMUNIZATIONS

For the most current immunization requirements please visit: http://www.tri-c.edu/programs/health-careers/documents/hcn-immunization-and-req-completion-guide.pdf

Please note that the requirements can change depending on the hospital/health care facility agreements.

BLS/CPR CERTIFICATION

A course in cardiopulmonary resuscitation must be completed prior to the scheduled orientation date. Students are required to provide documentation of the current professional level CPR course. The required CPR course must be a BLS for Healthcare Providers course earned through the American Heart Association (AHA). No other course will be accepted. When submitting documentation of AHA certification a copy of the card, certified letter, certificate, electronic verification, eCard, or other form of validation deemed acceptable by the program may be used. When submitting a CPR card for documentation of certification, the copy of the card must be front and back of the card. The card, letter, or certificate must be signed. If submitting the eCard certificate of completion, it must show the unique ID and QR code for verification purposes. Students who fail to complete the approved course in cardiopulmonary resuscitation will be administratively dropped from the program. Students must maintain current CPR certification throughout the Nursing Program.

TRANSFER PROCEDURES

TRANSFER PROCEDURE FROM OUTSIDE UNIVERSITY/COLLEGE/PROGRAM FOR ADVANCED STANDING

Applicants who were enrolled in nursing courses at another college or school of nursing and now wish to transfer into the Cuyahoga Community College Nursing Program must first apply for general college admission. Only students who are currently in academic good standing at their current/previous nursing school are eligible for transfer status consideration.

Nursing transfer credits will not be accepted from students who have been absent for two or more years from their nursing program. Only credits from the most current attended educational institution will be considered.
Once the applicant has met the minimum program admission requirements, the student must submit to the Division of Nursing Education the following information at least eight weeks prior to the desired semester:

1. A letter indicating academic good standing from the Director/Dean of the current/previous nursing program sent directly to Division of Nursing.
2. A letter requesting admission as a transfer student.
3. A complete syllabus for each nursing course completed at the previous school(s).
4. An official transcript from the previous school(s).

These documents will be reviewed by the Nursing Admission & Progression Committee which will then make recommendations regarding the student’s transfer status. The Committee does not meet during the Summer Term. Admission of transfer students who meet the requirements will be placed on a space available basis.

Applicants who were enrolled in another college, but who have not taken any nursing clinical courses will follow the general transfer process as described in the Catalog. **Note:** Non-nursing courses will be evaluated in accordance with general transfer policies and procedures.

### MILITARY CREDIT

Transfer credit may be awarded for courses earned through the college-level United States Armed Forces Institute (USAFI). For individuals with experience in the armed forces of the United States, or in the National Guard, or in a reserve component:

- Military education skills and training will be reviewed in accordance with the College’s transfer policy;
- The individual will be awarded credit for any military education or skills training that is substantially equivalent to the curriculum established in Chapter 4723-5 of the Administrative Code.

### GRADUATES OF INTERNATIONAL NURSING PROGRAMS

An international graduate nurse educated in a country other than the United States who desires to become a registered nurse in Ohio, must contact the Ohio Board of Nursing for information on applying for licensure as a Registered Nurse in the State of Ohio by examination:

The Ohio Board of Nursing  
17 South High Street, Suite 400  
Columbus, Ohio 43215-3413  
(614) 466-3947
# PROGRAM TRACKS

## ASSOCIATE OF APPLIED SCIENCE IN NURSING - GENERIC

<table>
<thead>
<tr>
<th>First Semester</th>
<th>Credit Hours</th>
</tr>
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<tbody>
<tr>
<td>BIO-2331 Anatomy and Physiology I (concurrent enrollment)</td>
<td>4</td>
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<td>NURS-1451 Self-Care Needs - Across the Life Span</td>
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<tr>
<td>BIO-2500 Microbiology (concurrent enrollment)</td>
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<tr>
<td>NURS-1601 Health Deviations I *** (blended learning format)</td>
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<td>NURS-1701 Community/Home Nursing ***(blended learning format)</td>
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<tr>
<td>NURS-2301 Specialized Health Care</td>
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<table>
<thead>
<tr>
<th>Fourth Semester</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>NURS-2501 Health Deviations II ***(blended learning format)</td>
<td>8</td>
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<tr>
<td><strong>TOTAL</strong></td>
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**NURSING PROGRAM TOTAL** | **52**
### ASSOCIATE OF APPLIED SCIENCE IN NURSING – ACCELERATED

<table>
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</tr>
<tr>
<td>NURS-1451 Self-Care Needs - Across the Life Span</td>
<td>7</td>
</tr>
<tr>
<td>PSY-2020 Life Span Development (concurrent enrollment)</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>13</strong></td>
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<table>
<thead>
<tr>
<th>Second Semester</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>NURS-1601 Health Deviations I*** (Offered in a blended learning format)</td>
<td>7</td>
</tr>
<tr>
<td>NURS-1701 Community/Home Nursing*** (Offered in a blended learning format)</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>ENG – 1020 College Composition II (concurrent enrollment)</td>
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<tr>
<td>NURS-2300 Specialized Health Care</td>
<td>8</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>11</strong></td>
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<table>
<thead>
<tr>
<th>Fourth Semester</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>NURS-2501 Health Deviations*** (Offered in a blended learning format)</td>
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<tr>
<td><strong>NURSING PROGRAM TOTAL</strong></td>
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### LPN-to-RN TRACK
**Achieving Continuing Career Education for Success and Satisfaction (ACCESS)**

NURS-160A - Access to Registered Nursing and NURS-160D - Health Deviations I for LPNs are designed to meet the need for advanced placement of Licensed Practical Nurses (LPNs).

NURS-160A, Access to Registered Nursing, is an 8-week course comprised of lecture and a college lab. Scheduled lecture and lab typically involve two evenings per week; **additional time may be required** to practice and test out of lab skills. Students must successfully complete NURS-160A in order to progress to NURS-160D. **NURS-160A MAY NOT BE REPEATED.**

**STUDENTS MUST COMPLETE ALL PRE-REQUISITE COURSEWORK WITH APPROPRIATE GRADES PRIOR TO PROGRESSION TO NURS-2300.**

*After successful completion of NURS-160A and while enrolled in NURS-160D, students will be required to complete the Award of Comparable Credit: Assessment of Prior Learning form requesting By-Passed credit for NURS 1300, 1451 and 1601 (16 credit hours) or if eligible apply for transfer of credit for NURS 1300, 1451 and 1601 (16 credit hours) through the Career Technical Assurance Guide (CTAG) process.*

Awarded comparable or CTAG credit will not affect a student’s grade point average or quality points. Students **MUST MAINTAIN TERM ENROLLMENT** in order to receive this credit.
## Associate Degree Nursing Program
### LPN-to-RN Track

<table>
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<tr>
<th>First Semester</th>
<th>Credit Hours</th>
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<tr>
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<tr>
<td>NURS-160 A Access to Registered Nursing***</td>
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<td>NURS-160 D Health Deviations I for LPNs****</td>
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<tr>
<td>PSY-2020 Life Span Development (concurrent enrollment)</td>
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<table>
<thead>
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<td>BIO-2341 Anatomy and Physiology II</td>
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</tr>
<tr>
<td>BIO 2500 Microbiology</td>
<td>4</td>
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<tr>
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<td>NURS-2301 Specialized Health Care</td>
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<td>NURS 1701 Community/Home Nursing***</td>
<td>1</td>
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<tr>
<td><strong>TOTAL</strong></td>
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<table>
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<th>Third Semester</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>NURS-2501 Health Deviations***</td>
<td>8</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>8</strong></td>
</tr>
</tbody>
</table>

**NURSING PROGRAM TOTAL** 42

### STUDENT RESPONSIBILITY STATEMENT

Students are also responsible for having their current address and telephone number reported to the Enrollment Center at any campus. This information can also be updated through My Tri-C space.

### STUDENT E-MAIL COMMUNICATIONS POLICY

Cuyahoga Community College (CCC) has established email as an official and primary means of communication with students. An official Cuyahoga Community email address is required for all students.

The college expects that every student will receive email at his or her CCC email address and will read email on a frequent and consistent basis. A student’s failure to receive and read college communications in a timely manner does not absolve that student from knowing and complying with the content of such communications.

Students may elect to redirect (auto-forward) email sent to their CCC email address. Students who redirect email from their official CCC email address to another address do so at their own risk. If email is lost as a result of forwarding, it does not absolve the student from the responsibilities associated with communications sent to their official CCC email address.
STUDENT RESOURCES & LINKS

College-Wide Resources

Additional college-wide resources are available to nursing students at each campus. For a full range of services please go to the Cuyahoga Community College website. www.tri-c.edu/Pages/default.aspx

Cuyahoga Community College Student Handbook: www.tri-c.edu/student-resources/student-handbook.html

Counseling

A fully staffed counseling and academic advising department is available on all three campuses. Services offered are academic, career, psychological, personal, and social adjustment counseling. An academic counselor should be consulted upon entry in the program for assistance in choosing course offerings. Students should seek counseling services on the campus where their records are located. OFFICES ARE OPEN DAYS AND EVENINGS MONDAY THROUGH THURSDAY, DAYS ON FRIDAY, AND ON SATURDAY MORNINGS. APPOINTMENTS ARE ENCOURAGED. A COUNSELING BROCHURE AND A WELCOME BOOK ARE AVAILABLE IN THE COUNSELING OFFICE ON EACH CAMPUS.

Also see additional student resources provided by the Tri-C Counseling Center: www.tri-c.edu/counseling-center/index.html

Cuyahoga Community College Division of Nursing: http://www.tri-c.edu/programs/nursing/

Disability Services – ACCESS Program

The Access Program provides classroom accommodations and support for students with disabilities who are enrolled at Tri-C. To receive services, students must make an appointment to meet with an Access Student Advisor and present documentation of disability. The Access Office recommends scheduling the appointment at least eight weeks prior to the start of classes; some services may require additional time. Services are individualized and may include advising, test proctoring, support groups, books in alternate format, assistive technology, and sign language interpreting. The Access Program is funded by the U.S. Department of Education, the state of Ohio and Tri-C. Please visit our website under Student Services at http://www.tri-c.edu/access/ or call for additional information or to schedule an appointment.

<table>
<thead>
<tr>
<th>Campus</th>
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<th>TTY</th>
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<tr>
<td>East</td>
<td>216-987-2052</td>
<td>216-987-2230</td>
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<tr>
<td>Metro</td>
<td>216-987-4344</td>
<td>216-987-4048</td>
</tr>
<tr>
<td>Westshore</td>
<td>216-987-5079</td>
<td>216-987-5117</td>
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</table>
Financial Aid

Students can meet with a Student Financial Aid Advisor to obtain information about various financial aid options, including grants, scholarships, student loans, and public benefits. [http://www.tri-c.edu/paying-for-college/financial-aid-and-scholarships/](http://www.tri-c.edu/paying-for-college/financial-aid-and-scholarships/)

Tuition Fee Schedule

Click on the link below to access the current “Tuition and Payment Schedule”
[http://www.tri-c.edu/paying-for-college/tuition-and-fees/](http://www.tri-c.edu/paying-for-college/tuition-and-fees/)

Additional Expenses*
- Entrance & Exit Exams: $200 (Variable)
- Books & Supplies: $2200 (Variable)
- Uniforms: $250
- Laboratory Fees: $250
- Liability Insurance ($6.25 per semester): $25
- Background Check: $85 (Variable based on previous hx)
- Residencies and/or

Medical Insurance is required

Must be obtained at your own expense

Miscellaneous Expenses
- Stethoscope, scissors, hemostat: (Variable)
- Health examination: (Variable)
- Immunizations: (Variable)
- Drug Screening required for some clinical sites: $30

Nursing and Allies Health Careers Student Success Center

The Nursing and Allied Health Careers Student Success Center is located on Metro Campus MHCS #332, phone 987-4308. Resource materials and tutoring for Nursing and the Health Sciences is available in the Success Center.

Project Go!

Cuyahoga Community College is partnering with the Ohio Department of Job and Family Services (ODJFS), the Ohio Benefit Bank (OBB) and the Cleveland Food Bank to break down barriers to college completion. This program provides support and assistance to students who may face financial challenges while working toward their educational goals.


Ohio Board of Nursing

For questions regarding approved programs, NCLEX-PN licensure, etc. in the state of Ohio visit the Ohio Board of Nursing Website.
Registration Steps for the HESI A2 Exam

To assist your preparation for this exam, A2 Exam Review books are placed in libraries on the Eastern, Metropolitan, and Western Campuses. The study guide provides a review of each of the subject areas on the exam, as well as, sample questions with explanations. Study guides are available to purchase on line https://evolve.elsevier.com/cs/product/9780323353786?role=student and are also available for purchase in the Tri-C bookstores.

Students have the option to take the exam at a Prometrics testing site (approximate cost $100) or at the Metro Campus Unified Technologies Center (approximate cost $75).

You will receive immediate results on your A2 Exam. However, Tri-C Nursing will not have access to your scores for a minimum of 4-6 weeks. Once the Nursing Division receives the scores you will receive an email from the Department providing you with information regarding your status in the application process.

* Please carefully follow the instructions below to register for the exam

1. Create an Evolve student account

To register for your Elsevier HESI exam, you will first need an Evolve student account.
If you do not have an Evolve account, you can create one at: https://evolve.elsevier.com/

Complete personal & institution information. You must include your Tri-C Student ID when creating your Evolve account, as shown below.
** If you have any problems creating your Evolve account, please call Elsevier student support at 1-800-222-9570 or live chat at http://tinyurl.com/evolve-livechat

2. Register for your Admission Assessment Test – Choose 1 of the options below

**Option #1 – Onsite Testing at Cuyahoga CC Metro Campus**

- You will need your Tri-C Student ID at the time of registration
- Cost of Exam is $75.00 and will need to be paid at time of registration.
- Register for your Admission Assessment Test in person or by phone at the Unified Technologies Center located at:

  2415 Woodland Avenue  
  Cleveland, OH, 44102  
  Phone: 216-987-3075 - option 1

- After registration, you will receive instructions for scheduling your exam

** For any students needing accommodations, please contact Lauren Kuhn at the ACCESS office. She can be reached by phone at 216-987-5001 or by email at Lauren.kuhn@tri-c.edu

**Option #2 – Offsite testing at Prometric Testing Center**

- Cost of exam is $100.00 and will need to be paid at the time of registration
- Log into your Evolve account, and click the icon below titled HESI Assessment Student Access
• Click on Distance Testing Tab > Register for a Distance Exam

![Register for a Distance Testing Exam]

• Complete the required information below, check box, and click the submit button in the bottom right-hand corner

![Register for a Distance Testing Exam Form]

1. Please confirm that your first and last name match your government-issued photo ID with signature. (Middle name is not required)
2. Click Tab on your keyboard to populate information.
3. Enter school’s department ID.
4. Select the appropriate exam.

CUYAHOGA COMMUNITY COLLEGE-ADN-DISTANCE TESTING Dept. ID: 198278

*IMPORTANT INFORMATION:

The first and last name on your Evolve account must be the same as it appears on your government issued photo ID with signature (i.e. Driver’s License or Passport). You will not be admitted into the testing lab if there is any discrepancy between what is listed on your Evolve student account and what is presented on your ID. Your middle name/initial is not required.

You will receive an email Confirmation Notice indicating that you may schedule your exam. Please carefully review the information contained in your Confirmation Notice. If name is not correct, or has been changed, please contact Elsevier HESI Assessment at
exameligibility@elsevier.com. Failure to do so could result in forfeiture of your testing appointment and associated fees.

PLEASE NOTE:
You will receive your Eligibility ID within 1-3 business days from our receipt of your eligibility request. Please add the following email address to your email’s safe sender list to avoid delays: exameligibility@elsevier.com. If you do not see the notification, please check your spam/junk folder.