A number of hospital and clinical sites require that students be screened for drugs prior to the start of their clinicals. The lead time varies by site.

Cuyahoga Community College has secured the services of Corporate Screening to provide this service. The results of the screening will be sent directly to the Clinical Site Coordinator. Students will have their record reviewed on an individual basis and this information will be kept confidential.

- The drug screen must be completed within two weeks of the start of clinicals for students assigned to Parma Community General Hospital, St. Vincent Charity Hospital, St. John West Shore Hospital, Elyria Memorial Hospital and Village at Marymount.
- The drug screen must be completed within 48 hours of the start of clinicals for students assigned to Kaiser Permanente facilities.
- Students who have not completed the drug screen by the deadline will not be permitted to begin their clinical classes.
- Previous drug screens or drug screens completed by another vendor will not be accepted.
- Students are responsible for the payment of this screening service. The cost is $43.00.
- Students whose results come back as diluted must complete another drug screen at their expense.
- Any student who tests positive for a prohibited drug:
  - is given the opportunity to contest the results if the failure is due to justifiable prescription drug use.
  - If the positive test is not due to justifiable prescription drug use, the student:
    1. must withdraw from the Health careers/Nursing Program for a minimum of 6 months,
    2. must go through a drug rehabilitation program and,
    3. must prove that they are drug free and,
    4. must be retested before they will be readmitted into a Health Careers/Nursing program.

PROCEDURE - The student will register and pay online for their background check at: www.VerifyStudents.com. Detailed instructions for navigating through the VerifyStudents.com process are attached.

1. The student prints a copy of the receipt that is produced as a result of payment. This provides proof that you paid and provides the student with a confirmation code and appointment date and time. The receipt is valid for 48 hours.
2. Within 48 hours, the student must go to the collection site they selected and provide a urine sample.
3. The student must bring the following items with them to the collection site:
   - State Issued Photo ID
   - Receipt from www.VerifyStudents.com
4. The Program Manager/Coordinator/Preceptor will complete the site-specific form and forward to the Clinical Site Coordinator:
   - St. Vincent Charity Hospital - Exhibit A- attached
   - St. John West Shore Hospital – Exhibit A – attached
   - Parma Community General Hospital – Exhibit P
   - These forms are available on the K drive: K:\Academic & Student Affairs (ASA)\Medical Education Programs\Background Checks\Drug Screen – Exhibit A, P
   - Elyria Memorial Hospital, Villa at Marymount & Kaiser Permanente – e-mail message
5. If the drug screen results are negative, the Clinical Site Coordinator will review the results of the drug screen for each student, complete the form and send back to the Program Manager/Coordinator/Preceptor who forwards to the site. For EMH, Villa at Marymount and Kaiser Permanente, the Clinical Site Coordinator will provide the results when required.
6. If the drug screen results are positive, (and there is no justifiable prescription drug use), the Clinical Site Coordinator will send the results to the Associate Dean. The Associate Dean will discuss the results with the student and outline the actions and requirements the student must perform before being readmitted to the Health Care/Nursing Program.
Student Background Check – Ordering Procedures for:

Cuyahoga Community College

Ordering student background screening reports from VerifyStudents.com couldn’t be easier!

Ordering Instructions:

✓ A valid email address is required to complete this process (if you do not have an email account you can establish a free account at Yahoo.com)

1. Log onto our website at www.VerifyStudents.com

2. Click the Start Here Button (next to “students only”)

3. Enter the special promotional code listed below and then hit the ‘GO’ Button.

4. Complete the online application section in its entirety.

5. Have credit card (Visa/Mastercard/American Express/Discover) information ready in order to process payment.

6. Click the ‘Submit’ Button at the end of the process and you will be taken to the drug screening self-scheduling tool. Follow the simple on-screen instructions to initiate the drug screening process and report to your designated collection-site with you photo ID and e-Password within 24 hours.

7. Once you have scheduled your drug screening event, you will be provided with an electronic receipt and confirmation code (PLEASE BE SURE TO SAVE THIS RECEIPT FOR YOUR RECORDS).

8. A unique login that can be used to view your results will be emailed to your email address. This login can be provided to the clinical sites within your rotation. Completed reports can be retrieved at www.VerifyStudents.com by clicking on the “Report Retrieval” button.

YOUR PROGRAM’S PROMOTIONAL CODE IS: cccdrug
St. Vincent Charity Hospital / St. John West Shore Hospital
School name:  Cuyahoga Community College

Student/Instructor name: _________________________________________

Date:___________________________________________

Please check all criteria!

Health Screening Information
□ Negative result to a 5 panel drug screen
□ Health history and physical exam reports satisfactory for position
□ Tuberculosis: Negative PPD results. In the event PPD is positive, a chest x-ray or evidence of symptom review by a healthcare professional shall be submitted to Hospital for review.
□ Rubella vaccine or pos. titer
□ Rubeola vaccine, or pos. titer
□ Mumps vaccine, or pos. titer
□ Poliomyelitis vaccine, or pos. titer
□ Chicken Pox vaccine or history
□ Hepatitis B vaccine, or pos. titer or statement of refusal

Legal Status
□ U.S. Citizen, or Foreign National with valid Visa or Resident Alien Status

Criminal Background Check
□ Social Security Number Trace
□ Criminal Record, Outstanding Warrant Search (Crime Sweep OH)
□ OIG and EPLS Excluded Provider List Search
□ Fingerprinting search (inked prints for FBI if in USA less than 5 years)

Hospital contact to be notified of felony finding on Criminal Record Search /Fingerprint report, and placement decision shall be subject to review by Hospital in its sole discretion.

The undersigned, on behalf of the School named above, certifies that the above information was gathered regarding the above-named student or faculty, and the School shall provide copies of relevant documentation to Hospital upon request.

Signature: ________________________________________
School Representative

Please print name: ________________________________
Title: ________________________________
Date: ________________________________