



What Happens With a Conduct Report?

1

The professor may address the issue with the student and submit a report. The report can be for information only.

2

The report is received by Student Affairs and sent to the assistant dean of Student Affairs. An automatic confirmation is sent to the person filing the report.

2a

Student Affairs reviews information-only reports for previous violations and determines the seriousness of the current alleged violation. Students with previous violations and reports where the alleged violation is serious, may go through the conduct process. Students without previous violations will remain reported as an FYI, and the case will be closed immediately.

3

The assistant dean acknowledges receiving the report and may contact the reporting party for additional information and assesses if a conduct code violation has occurred.

4

If the situation is a potential violation, an allegation letter is sent, a hold is placed, and a conduct meeting is scheduled. If the situation is not a potential violation, the assistant dean will discuss options with the reporting party.

5

Student and assistant dean meet and discuss the issue, and the assistant dean determines responsibility and provides sanctions as appropriate.

6

THE STUDENT IS SUCCESSFUL

and the assistant dean closes the loop with the reporting party.