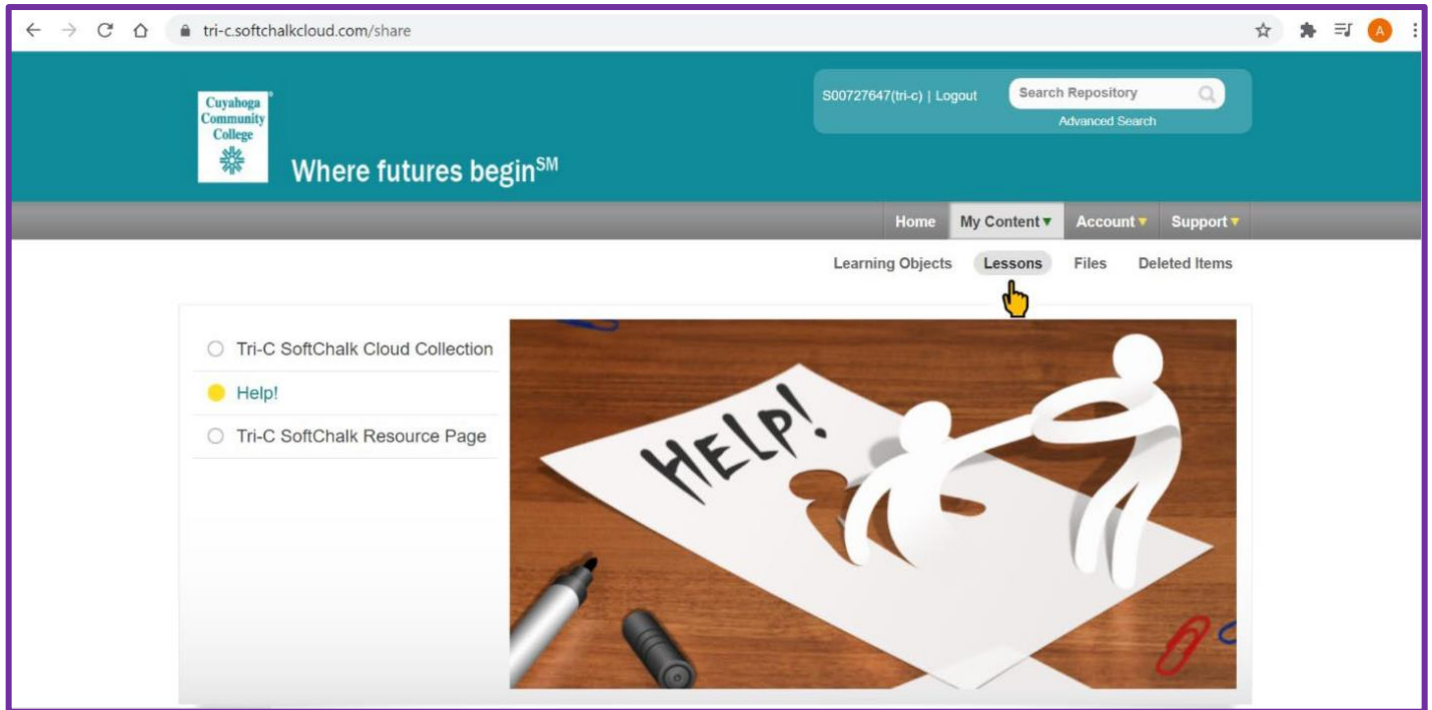


# Quick Start Guide: SoftChalk Create Online

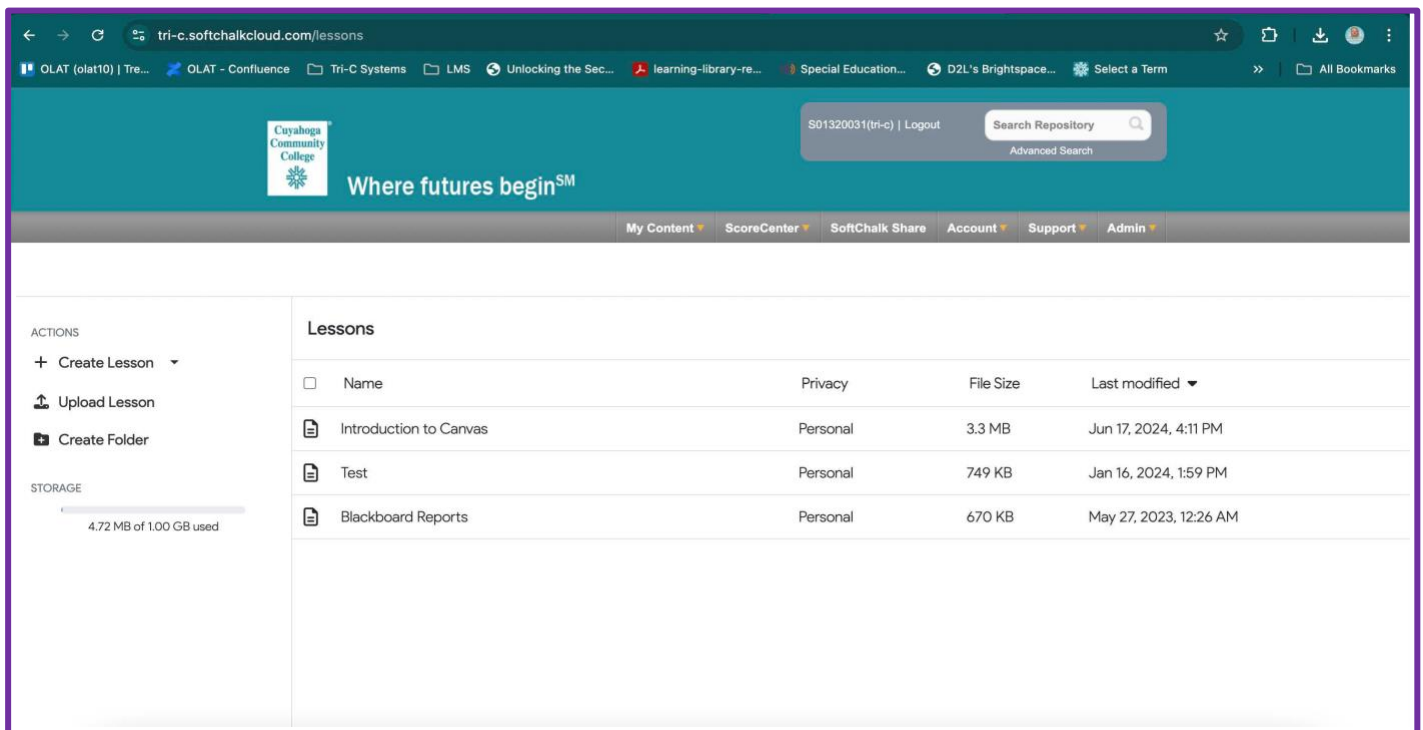
1. To access SoftChalk Create Online, go to <https://tri-c.softchalkcloud.com>
2. To log in to the SoftChalk Cloud, enter your Tri-C S number and password.

3. On the home screen, hover over the “My Content” tab.

4. Select the “Lessons” button.



5. To create a new lesson, select the “Create Lesson” link in the action menu on the left- side of the screen.

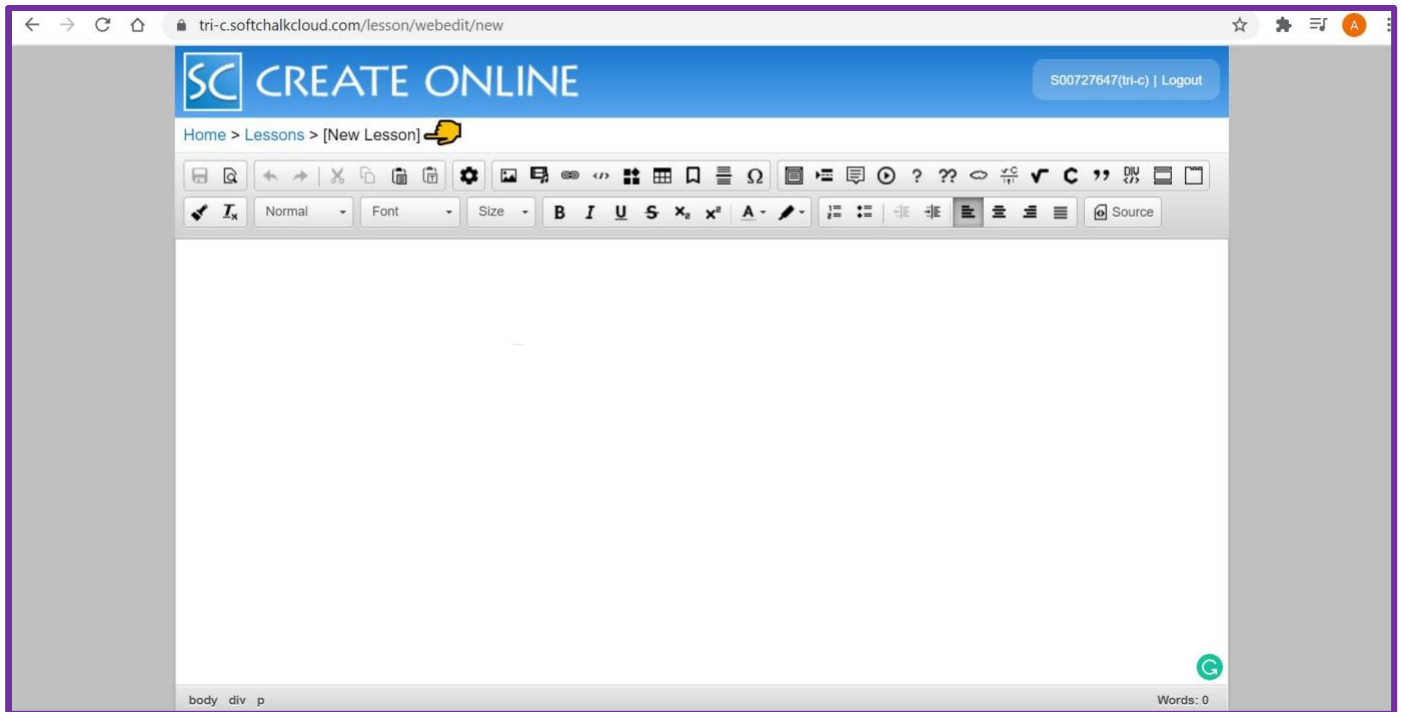


6. To edit an existing lesson, hover over lesson you would like to edit and select the pencil icon.

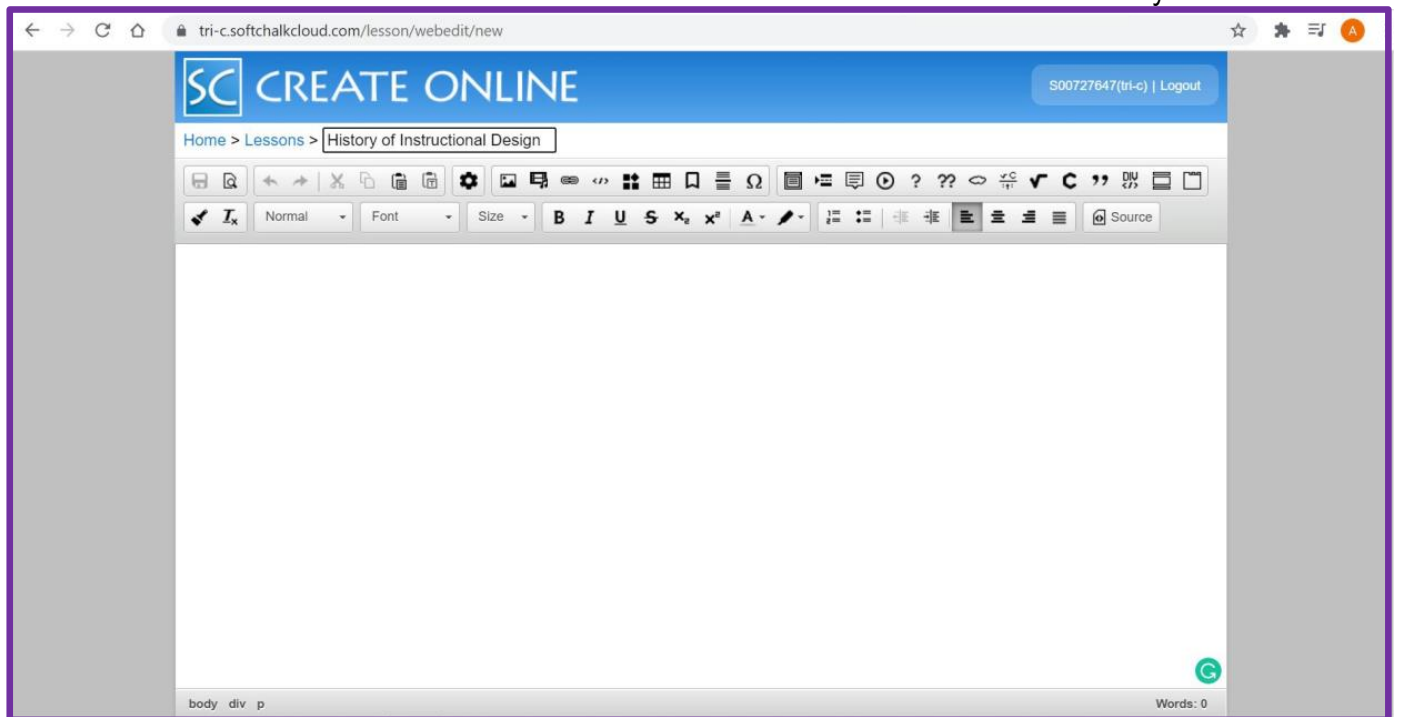
The screenshot shows a web browser window with the URL [tri-c.softchalkcloud.com/lesson/list](https://tri-c.softchalkcloud.com/lesson/list). The page displays a list of lessons under the heading "Interactive BIO 1100 Labs (Shared by me)". The lessons are organized in a table with columns for Name, Type, and Privacy. Each lesson entry includes a pencil icon for editing. A yellow cursor is pointing at the pencil icon for "Lab 6 - Interactive".

Name	Type	Privacy
<a href="#">Lab Safety and Equipment</a>	lesson	Public
<a href="#">Lab 1 - Interactive</a>	lesson	Public
<a href="#">Lab 2 - Interactive</a>	lesson	Public
<a href="#">Lab 3 - Interactive</a>	lesson	Public
<a href="#">Lab 4 - Interactive</a>	lesson	Public
<a href="#">Lab 5 - Interactive</a>	lesson	Public
<a href="#">Lab 6 - Interactive</a>	lesson	Public
<a href="#">Lab 7 - Interactive</a>	lesson	Public
<a href="#">Lab 8 - Interactive</a>	lesson	Public
<a href="#">Lab 9 - Interactive</a>	lesson	Personal
<a href="#">Lab 10 - Interactive</a>	lesson	Personal
<a href="#">Lab 11 - Interactive</a>	lesson	Personal
<a href="#">Lab 12 - Interactive</a>	lesson	Personal
<a href="#">Lab 13 - Interactive</a>	lesson	Personal

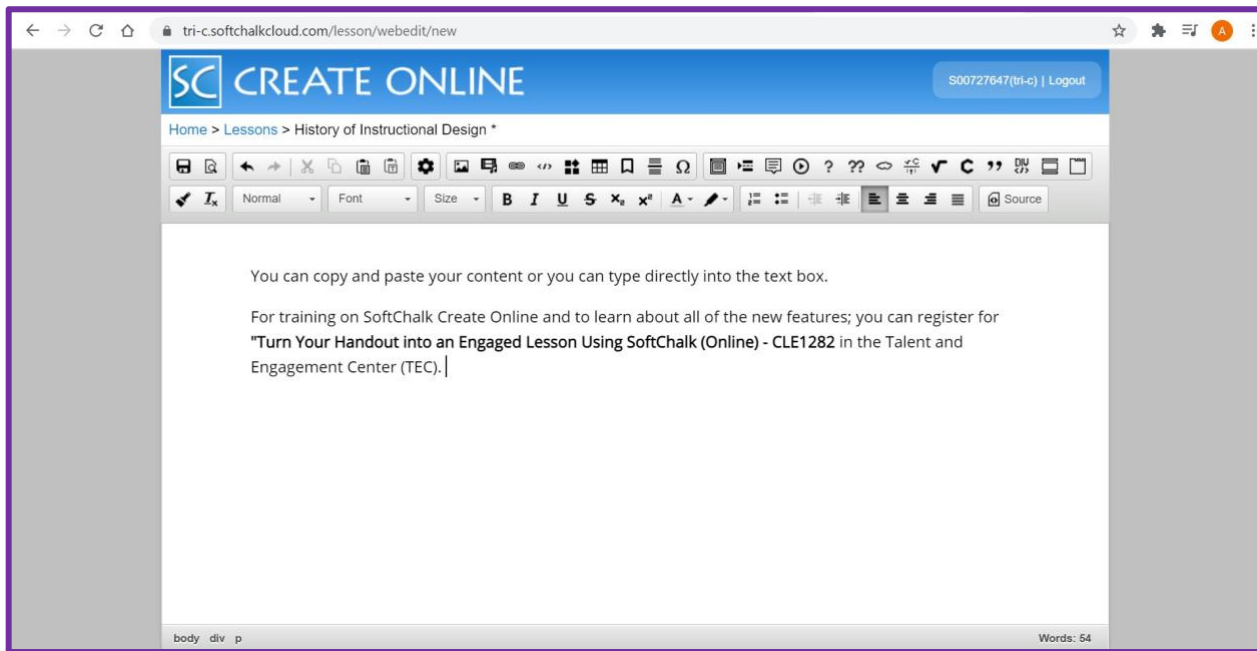
7. If creating a new lesson, locate the naming field at the top left corner of the screen.



8. Click on the “New Lesson” text inside of the brackets and enter the new title of your lesson.



9. To begin creating your lesson, copy and paste your content into the text area or you can type directly into the text box. Be sure to hit the “save” icon before closing your web browser.



For further instructions, visit [OLAT Softchalk Resource Page](#) or [Softchalk's Page for Brightspace](#).

If you have further questions, please contact the [Tri-C Help Desk](#).