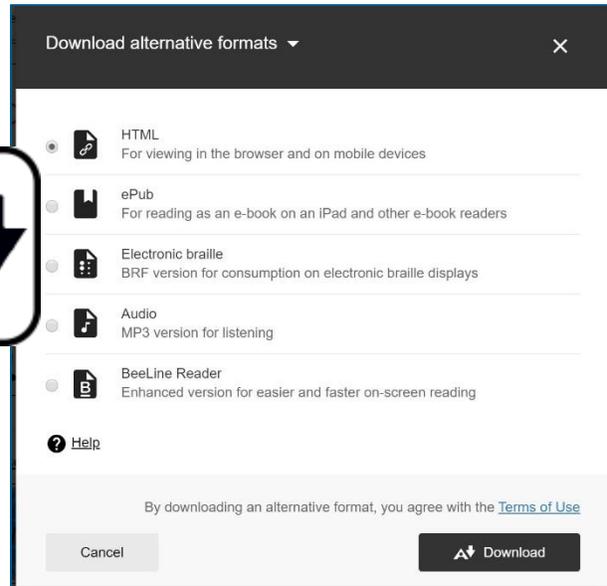


Faculty Quick Start: Blackboard Learn's Ally

01 Student Access

When students select the Ally logo at a Blackboard Learn course document, they are given options to view the document in a variety of other formats.



Video: [Ally Blackboard Alternative Format Feature](#)

Resource page: [Ally Help for Students](#)

02 Updating Documents to Meet Accessibility

1. Go to a document in a Blackboard Learn course site
2. Select the green, orange, or red gauge
3. The accessibility issue box will appear, it includes:
 - % accessible
 - Description of main issue
 - Select "All issues" to see other issues
 - Select "What this means" to get description of the issue
 - Select "How to" to get instructions on fixing the issue
 - Once a document is updated it can be added to the "Drop file to upload" area and the existing document will be replaced.

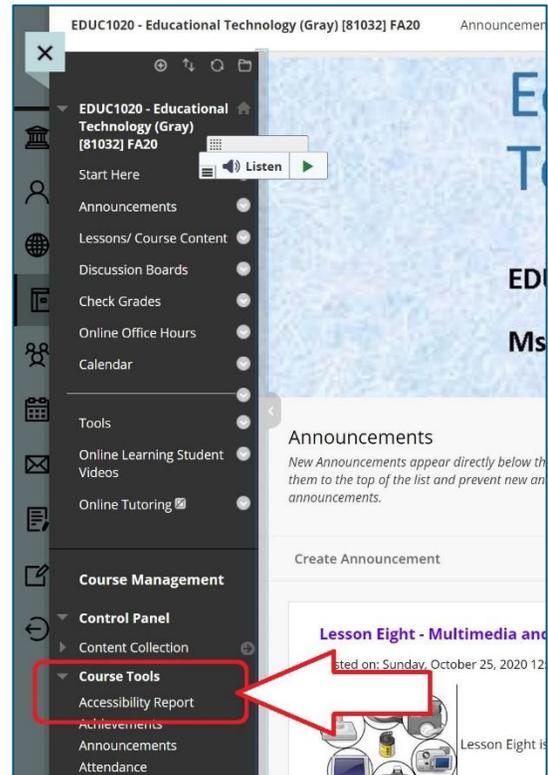


Video: [Ally Faculty Functions](#)

Resource: [Ally Quick Start for Instructors](#)

03 Access the Course Accessibility Report

1. Open a Blackboard Learn course site
2. On the left navigation bar, scroll down and select “Course Tools”
3. Select “Accessibility Report”



04 Course Accessibility Report

The Accessibility report includes:

- % of content types
- List of content with easy issues to resolve
- List of content with low scores
- Total list of remaining issues

Directions to resolve issues can be found by selecting the gauge at each item.

Video: [Ally Course Accessibility Report](#)

Resource: [Course Accessibility Report](#)

