

TRANSFER STUDENT CHECKLIST

Transfer students have previously attended another college or university.

Scan for
interactive checklist:



Steps to Enroll

STEP 1: Apply to Tri-C® and choose your program!

- Find detailed instructions at tri-c.edu/apply
- Explore career pathways, degrees, and certificates at tri-c.edu/programs

STEP 2: Financial Planning

- Complete Free Application for Federal Student Aid (FAFSA) at studentaid.gov
- Complete scholarship application at tri-c.edu/scholarships
- Explore payment options at tri-c.edu/payingforcollege

STEP 3: Placement/Submit Transcripts

There are multiple ways students can place into English and math courses. Visit tri-c.edu/placement for more information.

STEP 4: Academic Counseling and Transfer Orientation (Optional)

- Complete virtual Transfer Student Orientation at tri-c.edu/orientation
- Schedule a counseling appointment at tri-c.edu/counseling

STEP 5: Register and Pay

- Register for classes via *my Tri-C space*
- Payment arrangements must be made at time of registration

To-Dos:

- ✓ Submit official transcripts
 - Final high school/GED
 - Prior college(s)
- ✓ Sign in to *my Tri-C space* at my.tri-c.edu
- ✓ Check your Tri-C email for admission details
- ✓ Complete My Online Readiness Experience to get familiar with the online environment at tri-c.edu/MORE
- ✓ After registering for classes, visit Admissions and Financial Services to get your student ID. Bring a government-issued photo ID with you.
- ✓ Purchase textbooks online or at the campus bookstore (tri-c.edu/bookstore)



Transcript and FAFSA Information

Where do I send my transcripts?

Cuyahoga Community College
Office of the Registrar
P.O. Box 5966
Cleveland, OH 44101-0966

Or your school can
send electronically to
registraroffice@tri-c.edu

Tri-C's FAFSA School Code

003040



Signing in to my Tri-C space for the first time

Your my Tri-C space account will be generated as soon as your application is processed. Here, you'll find important information regarding registration, financial aid and course planning. You can also access your student email through this portal. Check your email regularly for important updates.

1. Go to **my.tri-c.edu**.
2. Click on Password Tools and Assistance.
3. Click Change Your Password.
4. Enter your Tri-C ID (S#) and click Continue.
5. Enter your date of birth as your old password (MM/DD/YYYY format, no leading zeros for single-digit dates).
6. Create a new password, then re-enter it.
7. Click Change to go back to the login page.
8. Log in to your My Tri-C Account using your student email **S000000000@acad.tri-c.edu** and your new password.
9. This will also be your log in information to access your email inbox from your *Microsoft Office 365* card in my Tri-C space.

Multi-Factor Authentication

Once your password is established, you will be required to set up multi-factor authentication (MFA) to access certain Tri-C applications or tools. MFA is required by the college due to federal regulations. Read **Student MFA Enrollment** for detailed instructions, and contact the Tri-C Help Desk with any questions: 216-987-4357, **HelpDesk@tri-c.edu**.

CONTACT US!

Questions regarding admissions

Ask a recruiter | tri-c.edu/recruiters

Questions regarding New Student Orientation, registration, and more

Ask a success specialist
tri-c.edu/studentsuccessspecialist

Questions regarding financial aid and scholarships:

Ask a financial aid representative
tri-c.edu/financialaid

Ask Tri-C	tri-c.edu/ask
Live Chat	tri-c.edu/livechat
Phone	216-987-6000

