



Cuyahoga Community College

Petition for Readmission

Tri-C ID Number S-

The Admissions Appeals Board meets each term to readmit academically dismissed students. Please complete the following steps to be considered for readmission.

1. Complete all items and questions on the front page of this Petition for Readmission.
2. After answering the questions, make an appointment with your academic counselor to discuss this petition and your future academic plans. The counselor will add a recommendation regarding your petition and sign the form.
3. Submit the completed petition, including the counselor's recommendation and signature, to Admissions and Enrollment Services.
 - a. Admissions and Enrollment Services email addresses: eastregistration@tri-c.edu, metroregistration@tri-c.edu, westregistration@tri-c.edu and WSregistration@tri-c.edu.
4. If your petition is approved, you will be notified via email with instructions for registering for the approved courses.
5. Attach any additional information that may help the counselor and Appeals Board better understand your situation.

Please Note: This petition must be submitted at least three business days prior to the first day of the academic term you wish to be readmitted.

The Appeals Board will notify you of its decision in writing.

In order to make an informed decision about your petition, please answer the following questions thoughtfully and carefully. Your answers are confidential and will be used by the counselor and the Appeals Board.

Please print in ink

Student Name: _____
Last First Middle

Address: _____ City: _____ State: _____ ZIP: _____

Daytime Phone: _____

Semester/Part of Term/Year Requesting Readmission:

Summer: _____ Fall: _____ Spring: _____

1. Please describe, to the best of your ability, the factors and/or problems that contributed to your academic dismissal.

2. What specific steps have you taken to resolve or relieve these factors and/or problems?

3. In view of your total situation (academic records, skills, personal interests, strengths and weaknesses, external factors, etc.), what are your specific educational and vocational plans and intended major?

Intended Major: _____

For Counselor and AES Director Use Only:

Counselor comments: _____

Exception if applicable: _____

Yes No Counselor requests the AES director to call for additional information.

Recommended Courses:

Students may register for a maximum of two courses. Please include corequisites for the recommended courses.

Department	Course Number	Title	Credit Hours
TOTAL			

Counselor Signature: _____ Date: _____

Counselor Printed Name: _____

Admissions Appeals Board Decision

Petition Approved

Petition Denied

TERM: _____

Approval/Denial Comments: _____

Chairperson Signature: _____ Date: _____

Board Member(s) Signature(s):

_____ Date: _____

_____ Date: _____