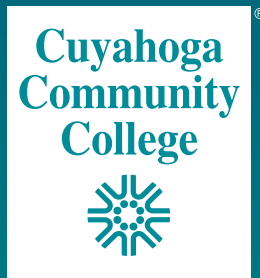


CUYAHOGA COMMUNITY COLLEGE CAMPUS POLICE AND SECURITY SERVICES

ANNUAL REPORT | OCTOBER 2025



This Annual Security Report applies to the following locations:

Eastern Campus, Metropolitan Campus, Western Campus, Westshore Campus

Brunswick University Center, Corporate College East®, Corporate College West®, Hospitality Management Center

Jerry Sue Thornton Center, Transportation Innovation Center

tri-c.edu/campuspolice

VISION



The Cuyahoga Community College (Tri-C®) Department of Campus Police and Security Services is dedicated to protecting life and property and detecting and preventing crime. The department includes sworn and non-sworn personnel, police, security, dispatchers and student patrol officers. As part of the academic community, the department serves the College with courtesy, pride, dependability and sensitivity. It is the goal of Campus Police and Security Services to serve all persons equally, without regard to race, color, creed, ethnicity, religion or sexual orientation.



The Department of Campus Police and Security Services has received full accreditation status from the Commission on Accreditation for Law Enforcement Agencies Inc. (CALEA®). Tri-C is the first community college in Ohio to achieve this honor.

CALEA was created in 1979 as a credentialing authority through the efforts of law enforcement's major executive associations: International Association of Chiefs of Police, National Organization of Black Law Enforcement Executives, National Sheriffs' Association and the Police Executive Research Forum.

The accreditation program is designed to improve the delivery of public safety services, primarily by maintaining a body of standards developed by public safety practitioners, covering a range of up-to-date public safety initiatives, establishing and administering an accreditation process, and recognizing professional excellence.

Clayton A. Harris
Vice President/Chief of Police

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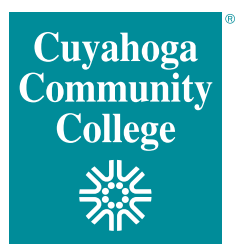
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Clayton A. Harris
Vice President/Chief of Police

The Department of Campus Police and Security Services makes its Annual Campus Security Report available in its offices and various other locations throughout the College. This information may also be found at tri-c.edu/campuspolice. This report is a compilation of crime statistics along with procedures and programs for preventing and dealing with incidents of sexual assault, sexual harassment and substance abuse.

The annual report and aforementioned procedures and programs are provided in compliance with the Higher Education Amendments of 1998 and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Questions concerning the Department of Campus Police and Security Services or this material may be directed to the chief of police at clayton.harris@tri-c.edu or to Central Dispatch at 216-987-4325.



CAMPUS SECURITY ACT (JEANNE CLERY ACT)

The Student Right-to-Know and Campus Security Act was signed into law in November 1990. Title II of this Act is known as the (Jeanne Clery) Crime Awareness and Campus Security Act. It requires institutions participating in student financial aid programs under Title IV of the Higher Education Act of 1965 to disclose information about campus safety policies and procedures and to provide statistics concerning certain crimes that have occurred on campus.

In compliance with the act, each Oct. 1 all institutions must publish and distribute an annual security report that contains three years' worth of campus crime statistics and certain security policy statements, including sexual assault policies which assure basic victims' rights, the law enforcement authority of campus police and where students should go to report crimes. This report is automatically available to all current students and employees. Prospective students and employees also have an opportunity to request a copy. A copy of must also be provided to the U.S. Department of Education.

Each school must disclose crime statistics for the campus, unobstructed public areas immediately adjacent to or running through the campus and certain non-campus facilities, including remote classrooms. The statistics are gathered from campus police or security, local law enforcement and other school officials who have "significant responsibility for student and campus activities," such as student judicial affairs directors.

This booklet fulfills our need to keep the Tri-C community informed of safety and security matters. With campuses in the center of urban settings, we face many unique challenges — the biggest of which is to reduce the fear of crime in our community. Fear of crime is a reality that we must address; however, in many cases, it is separate and distinct from instances of actual crime.

Each year, we develop innovative strategies to address both crime and the fear of crime. This booklet will outline many of those programs. We must involve all segments of the community if we want to make an impact. We are working together diligently to develop and maintain a collaborative effort to achieve these goals.

CAMPUS SEX CRIMES PREVENTION ACT

Where to Find Information on Registered Sex Offenders

In compliance with the Campus Sex Crimes Prevention Act, the Department of Campus Police and Security Services issues the following statement: "A list of registered sex offenders is provided on the Cuyahoga County Sheriff's Office website as a service to the community. You may visit this site at sheriff.cuyahogacounty.us/sou.asp."

Refer to Page 3 for the College's policy on Sex Offender Reporting.

HOUSE BILL 180

In 1997, the Governor of Ohio signed into law the Sexual Offender Registration Bill (House Bill 180). The bill requires sheriff's offices throughout the state to develop and implement a registration system for convicted sexual offenders. The Sexual Offender Unit for the Cuyahoga County Sheriff's Office was developed and designed to inform, safeguard and prevent violent sexual crime in the community. The Sexual Offender Unit is responsible for registering and making the citizens of Cuyahoga County aware of serious offenders living in the community. The residence locations of less serious offenders are also tracked in a database used to locate an individual in the event they repeat their former pattern of criminal behavior. View the database at ohio.gov/residents/resources/sex-offender-search.

SEX OFFENDER REPORTING POLICY

3354:1-30-03.11 STUDENT SEXUAL OFFENSE AND CHILD VICTIM OFFENSE ADMISSION AND REPORTING POLICY

1. The College is committed to providing equal opportunity in its enrollment procedures while maintaining an atmosphere conducive to student and educational growth, as well as one that encourages civility. The Student Sexual Offense and Child Victim Offense Admission and Reporting Policy is established to promote the safety and well-being of the College community.
2. All continuing, returning and new credit and noncredit students who have been convicted of any sexual offense (including any plea bargains) or any crime against a minor have been designated a sex offender or child-victim offender under the law of the State of Ohio or any other state or country, within the past 15 years, are required to self-report to the College upon application for admission to the College, registration for classes (initial or continuing) or re-enrollment in the College.
3. Applicants with violent sexual offense convictions, as designated by the tier status of the offender, and child-victim offenders will not be admitted.
4. The College reserves the right to deny, defer or place conditions upon admission and/or registration based on the nature and circumstances of the crime.
5. All questions regarding the tier status of an applicant/student will be resolved in accordance with guidelines established by the State of Ohio for registered sex offenders and guidelines set forth by the Office of the Ohio Attorney General, the Ohio Department of Rehabilitation and Corrections, the Ohio Department of Public Safety and the Cuyahoga County Sheriff's Office.

Definitions

1. Sex offender – A person who has been convicted of, or pleaded guilty to, adjudicated delinquent by reason of committing an offense which is either inherently sexual or which involved a sexual motivation. Rape, sexual battery, gross sexual imposition, importuning and a wide array of offenses committed with a sexual motivation, such as kidnapping, are sexually oriented offenses. "Equivalent offenses" from other jurisdictions outside of Ohio and attempt, conspiracy or complicity to commit one of these offenses are also sexually oriented offenses.
2. Child-victim offender – A person convicted of, or pleaded guilty to, adjudicated delinquent by reason of committing a "Child-victim oriented offense." child-victim oriented offenses are specified offenses committed against children under the age of 18 with no sexual motivation (i.e., kidnapping, abduction, unlawful restraint, criminal child enticement or child stealing). This classification also includes attempt, conspiracy or complicity to commit one of these offenses, as well as equivalent offenses from other jurisdictions. This classification does not apply to a parent who commits an offense against their own child.

Effective date: June 25, 2015

DEPARTMENT OF CAMPUS POLICE AND SECURITY SERVICES

PREPARING THE ANNUAL DISCLOSURE OF CRIME STATISTICS

The Department of Campus Police and Security Services (CPSS) maintains daily, weekly and monthly statistics on all occurrences reported on all Cuyahoga Community College campuses and their surrounding public areas. These statistics are published each October, in compliance with the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 (formerly the Crime Awareness and Campus Security Act of 1990).

Procedures for preparing the annual disclosure of crime statistics include reporting statistics obtained from the Department of Campus Police and Security Services, local police departments, the Cuyahoga County Sheriff's Department and campus security authorities. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year in which the crime was reported. A written request for statistical information is made on an annual basis to all campus security authorities (as defined by federal law) and to all College deans, directors and department heads.

All statistics are gathered, compiled and reported to the College community via this report, published by the Department of Campus Police and Security Services. The department then submits the annual crime statistics published in this brochure to the Ohio Department of Education. Statistical information gathered by the Department of Education is available to the public through its website.

The Student Right-to-Know and Campus Security Act was signed into law in November 1990. Title II of this Act is known as the Crime Awareness and Campus Security Act. It requires institutions participating in

student financial aid programs under Title IV of the Higher Education Act of 1965 to disclose information about campus safety policies and procedures and to provide statistics concerning certain crimes that occur on campus. In compliance with the act, each year by Oct. 1, institutions must publish and distribute to current and prospective students, faculty and staff an annual security report that includes statistics concerning the occurrence of certain criminal offenses reported to campus officials along with statements about campus law enforcement policies, campus security education and prevention programs, alcohol and drug policies, sexual assault education prevention programs, procedures for reporting sexual assaults and procedures for handling reports of sexual assault.

DAILY CRIME LOG

The department maintains a daily crime log, which is available for public review in the CPSS offices on each campus. Hours are Monday through Friday, 8 a.m. – 5 p.m. (excluding holidays).

Brunswick University Center (BUC 110)
Eastern Campus (ESS 1620)
Metropolitan Campus (MCC 90)
Western Campus (WSS G105)
Westshore Campus (SHCS 114 and CCW 118)

An online version of the Daily Crime Log is available at <https://www.tri-c.edu/administrative-departments/campus-police/crime-statistics.html>.

Your Right-to-Know booklet is available to all students, faculty and staff in CPSS offices throughout the College.

DEPARTMENT OF CAMPUS POLICE AND SECURITY SERVICES *continued*

INTRODUCTION

The Cuyahoga Community College Department of Campus Police and Security Services is dedicated to protecting life and property and detecting and preventing crime. The department includes sworn and non-sworn personnel, police, security, dispatchers and student patrol officers. As part of the academic community, the CPSS serves the College with courtesy, pride, dependability and sensitivity. It is the goal of the department to serve all persons equally, without regard to race, color, creed, ethnicity, religion or sexual orientation. Cuyahoga Community College is proud of the safety and security record on campus and recognizes that effective safety and security programs require the cooperation and assistance of all members of the College community. Observations, reports and commentary on all Campus Police and Security Services issues and services are encouraged. Safety is everyone's business.

OUR MISSION

CPSS will provide the highest quality of law enforcement services, striving for excellence in all we do. We are committed to the prevention of crime, protection of life and property and the preservation of peace and order while maintaining a safe learning environment. We are dedicated to serving all people with respect, fairness and compassion.

CAMPUS POLICE AND SECURITY SERVICES

CPSS offices are located at Metropolitan Campus (MCC 90), Eastern Campus (ESS 1620), Western Campus (WSS G105), Westshore Campus (SLT 114) and Corporate College West (118), and Brunswick University Center (BUC 110). Professional law enforcement personnel patrol all campuses 24 hours a day, 365 days a year.

The department is organized into a patrol section that provides proactive vehicular, bicycle and foot patrols; and parking patrol officers, who conduct hourly patrols of parking lots and garages. Police officers also provide escort services for members of the campus community. Officers receive training that is certified by the Ohio Peace Officer Training Council on Law Enforcement Education and Training. Officer candidates are subjected to drug testing, a psychological evaluation and a background investigation. The Chief of Police appoints these officers to the College's Department of Campus Police and Security Services.

This appointment allows the officers to exercise enhanced authority including, but not limited to, the power of arrest based on probable cause and the right to confiscate stolen property, illegal weapons and controlled substances. Officers are authorized to carry a firearm and are trained in the effective use of a baton and pepper spray. They have the authority to enforce all College policies.

The Department of Campus Police and Security Services has strong working relationships with various police departments surrounding Cuyahoga Community College campuses, including Cleveland Police, Highland Hills Police, Westlake Police, Parma Police, Parma Heights Police, Brunswick Police, Euclid Police and more. Each year CPSS works with area police departments to investigate and solve cases involving members of the College community.

DEPARTMENT OF CAMPUS POLICE AND SECURITY SERVICES *continued*

CENTRAL DISPATCH

The Central Dispatch Center operates 24 hours a day. Dispatchers are certified by Tri-C's Public Safety Center of Excellence. Our dispatchers are trained in the InterBADGE® and InterCAD® police reporting systems, Law Enforcement Automated Data System (LEADS), telecommunications, and alarm and video surveillance systems. Calls placed to Campus Police and Security Services are answered in Central Dispatch and relayed to officers in the field.

STUDENT PATROL

Student Patrol is a work-study program that allows Tri-C students to gain work experience in the law enforcement environment while earning income. Student Patrol officers assist the department by providing services to the campus community; protecting life and property; preventing and detecting criminal activity using non-physical intervention techniques; and reporting health, safety and environmental hazards. The uniformed Student Patrol service is best thought of as the “eyes and ears” of the department. Improved safety and security, order maintenance, good public relations and quality communications are the expected results.

NOTE: The Student Patrol program was suspended in 2021 due to campus closures related to the COVID-19 pandemic.

DEPARTMENTAL TRAINING

Cuyahoga Community College campus police officers are vested with full law enforcement powers and responsibilities identical to local police departments. Officers are trained at police academies certified by the Ohio Peace Officer Training Council on Law Enforcement Education and Training, and they receive additional training in firearms, first aid and legal procedures.

The following courses are typically offered on an annual basis; however, many did not take place during 2021 due to the COVID-19 pandemic.

- Baton Certification
- Pepper Spray Certification
- CPR and First Aid
- Active Shooter
- Firearms Requalification
- InterBADGE™ Report Writing Systems
- Computer Aided Dispatching (InterCAD™) Training
- Behavioral Intervention Team Training
- Use of Force
- Critical Incident Training

HOW TO FILE A COMPLAINT OR COMMENDATION FOR CPSS STAFF

For many years, Cuyahoga Community College's Department of Campus Police and Security Services has rendered loyal and dedicated service in carrying out its safety and security mission for the College community. The College has adopted the following procedures for members of the community to commend the performance of CPSS personnel, or to address allegations of misconduct or abuse of authority.

COMMENDING CAMPUS POLICE AND SECURITY SERVICES PERSONNEL

To commend CPSS personnel for outstanding performance of duty at any of our campuses, contact the chief of police at 216-987-4425. Give the name of the person, the action you would like to commend and the approximate time the action occurred.

GENERAL COMPLAINT PROCEDURE

Generally, whether a student, staff member or faculty member files a complaint, the process involves reporting the alleged misconduct or abuse of authority and transmittal of that report to the site supervisor and the patrol lieutenant of the Department of Campus Police and Security Services. CPSS is charged with the investigation of all complaints lodged. The department shall exercise its discretion in conducting the investigation in a manner that takes into consideration the rights of the accused, the rights of the complainant and the safety and needs of the College community while the investigation is being conducted. Based on its investigation, the department will find the complaint substantiated or non-substantiated. If the complaint is substantiated and discipline is warranted, CPSS will coordinate its proposed discipline with the Human Resources department. CPSS will notify both the staff member and the complainant regarding the findings and disciplinary outcome.

COMPLAINTS FROM OUTSIDE THE COLLEGE COMMUNITY

Complaints lodged by individuals other than students, staff and faculty shall be filed with the Department of Campus Police and Security Services or Human Resources. The CPSS will conduct its investigation, make findings and, where discipline is warranted, will coordinate with Human Resources. The complainant will be notified of the outcome of the investigation and any discipline imposed.

CAMPUS FACILITIES INFORMATION

GENERAL ACCESS

Access to campus buildings and grounds is a privilege extended to students, faculty, staff and guests. Tri-C encourages an open environment with certain limitations to ensure adequate protection of all members of the College community.

Most campus facilities are open when classes are in session. Special arrangements should be made with the Events Scheduling Office or the Department of Campus Police and Security Services for access outside of normal business hours. The general public can attend cultural and recreational events on campus, with access limited to facilities in which the events are held. Authorization for use of campus grounds for assembly purposes must be obtained in advance from the Events Scheduling Office at each campus.

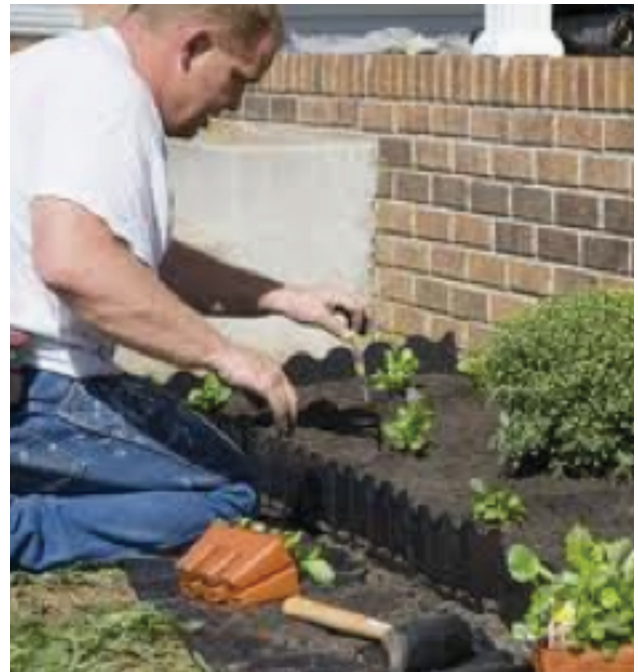
All College buildings are locked at night and whenever the campus is officially closed. During these times, only faculty, staff or students with proper authorization are permitted into the facility. The College will prosecute any unauthorized person who trespasses or loiters on Tri-C property.

Campus Police and Public Safety officers conduct routine security and safety patrols of academic and administrative buildings to monitor conditions and report any unusual circumstances.

Cuyahoga Community College does not have any residential facilities.

MAINTENANCE

Plant Operations staff maintain campus buildings and grounds and monitor and repair unsafe facility conditions that raise concern for personal safety and property protection. These include inoperative locking hardware, exterior lighting, steps and handrails, unsecured equipment and other hazardous conditions. Unsafe conditions should be brought to the attention of the Department of Campus Police and Security Services at 216-987-4325. Maintenance staff are available days, evenings and weekends throughout the year.



CRIME AWARENESS

EDUCATING THE COLLEGE COMMUNITY

An essential ingredient of any successful crime prevention program is an informed public. Therefore, it is Cuyahoga Community College's intent to inform students of good crime prevention and security awareness practices.

Campus security procedures are discussed during new student orientation, student retreats and other gatherings that include students, potential students and employees. These presentations include crime prevention tips; crime statistics; and information regarding CPSS and its security policies, procedures and capabilities.

Throughout the fiscal year, we provide programs to educate people of all ages on the importance of safety both on and off campus. Campus Police and Security Services also address criminal activity, which could affect young and old alike. Our goal is to educate the community on crime so they can protect themselves and their loved ones.

RESPONSIBILITIES OF THE COLLEGE COMMUNITY

Members of the College community must assume responsibility for their own personal safety and the security of their personal property by taking the following precautions:

1. Report all suspicious activity to the Department of Campus Police and Security Services.
2. Never take personal safety for granted.
3. Try to avoid walking alone at night. Use the Campus Police and Security Services escort service.
4. Carry only small amounts of cash.
5. Never leave valuables (wallet, purse, books, calculators, etc.) unattended.
6. Carry your keys at all times and do not lend them to anyone.
7. Lock bicycles and motorcycles. Lock car doors and close windows.
8. Do not leave valuables in your car, especially if they can be easily noticed.
9. Engrave serial numbers or recognized numbers, such as a driver's license number, on items of value.

RIDING THE BUS OR RAPID TRANSIT

- Always be alert and aware of the people around you when waiting for a bus or train.
- Walk briskly and confidently to your destination.
- During off hours, ride as near the operator as possible.
- If you are going to be out late, be sure you have cab fare.
- If you see any suspicious activity while at a bus or train stop, report it to the bus or train operator. Ask the operator to call Transit Police.
- Have your fare or pass ready when boarding the bus.
- Try to avoid isolated bus stops.
- Stand away from the curb until the bus arrives.
- Look around when getting off the bus or rapid, and be aware of people around you.
- Wait in well-lit central locations, as near to other passengers as possible.
- If you are jostled in a crowd, be aware that pickpockets may be targeting you.
- Hold your purse tightly and close to your body. Keep your wallet in a front pocket, or button your hip pocket.
- Stand away from the edge of the platform until the train stops.
- Avoid talking to strangers, especially when in isolated areas.
- Consider carrying a whistle or any type of noisemaker. If you are in trouble, use it!
- If you are the victim of a street crime, yell or scream, but do not risk injury by fighting with or chasing your attacker.
- Emergency call boxes are located in most rapid stations. These connect directly to the Transit Police dispatcher.
- If no emergency call box is available, dial 911 on a public phone or cellphone.

CRIME AWARENESS *continued*

REPORTING AN EMERGENCY, CRIME OR SUSPICIOUS ACTIVITY ON CAMPUS

We encourage all students, faculty, staff and guests of the college to promptly report all criminal incidents and other emergencies to the Department of Campus Police and Security Services. All calls are answered at our Central Dispatch Office. You can call the Department of Campus Police and Security Services at ext. 4325 from any campus phone or 216-987-4325 from a public phone. For emergencies, dial ext. 4911 or 216-987-4911 from any public phone. When the dispatcher answers the call your role is to provide the nature of your call, your location, your name and number you are calling from. You may also report incidents in person at the Department of Campus Police and Security Services, located at each campus.

Be prepared to:

- Give your name and location (campus, building and room)
- Give the reason why you are calling
- Request medical assistance, if needed
- Provide as many details as possible
- Describe the activity being observed
- Describe the person(s) involved
- State the location where the person(s) was last seen (or direction of travel)
- Describe any motor vehicles involved
- Provide information regarding the presence of weapons
- Stay on the phone until released by the dispatcher receiving your call

In addition to traditional methods of reporting incidents, the College has an emergency blue light alarm system and yellow call boxes directly connected to the CPSS Central Dispatch office. By pressing the red button, users can communicate directly with campus police during emergencies. The Department of Campus Police and Security Services, in cooperation with local law enforcement agencies, investigates all reported criminal activities.

The department provides the campus community with timely warning notices of situations that pose a threat via campus alerts. Anyone with information regarding a crime or other situations that pose an ongoing threat to the campus community should immediately notify CPSS at 216-987-4325.



NOTIFICATION OF REPORTED INCIDENTS WITHIN THE COMMUNITY

Depending on the particular circumstances of the crime, especially in situations that could pose an immediate threat, the Department of Campus Police and Security Services will post timely notices throughout the affected campus, giving immediate attention to any precautions to be taken by the College community. These notifications will be issued without delay upon confirmation of an emergency.

Campus Police and Security Services shall, in a timely manner, report to the campus community incidents that represent a clear or a possible threat to the safety of its members. The department shall inform the community on a case-by-case basis of the following reported crimes as defined in the Uniform Crime Report via the Campus Police and Security Services website, social media, email, voicemail, text message, flyers and/or campus TV:

- Murder
- Sex offenses (forcible or non-forcible)
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Manslaughter
- Arson
- Domestic violence
- Dating violence
- Stalking

The campus community shall be informed of any hate-associated factors related to the above listed crimes.

CRIME AWARENESS *continued***STATISTICAL DISCLOSURE OF REPORTED INCIDENTS**

Incidents reported to the Department of Campus Police and Security Services that fall into one of the required reporting classifications will be disclosed in the CPSS annual report.

PROHIBITIONS

Possession of a weapon while on College property, unless specifically approved as a job-related requirement or in designated parking areas in accordance with the concealed carry weapons law of the State of Ohio as set forth in Ohio Revised Code 2923, is prohibited. This includes, but is not restricted to: firearms, ammunition, explosives, air guns, BB guns, crossbows, bows and arrows, spring-type guns, slingshots, firecrackers, fireworks and cherry bombs. Anyone possessing or using any of these weapons will be subject to disciplinary action or criminal arrest.

EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS**EMERGENCY NOTIFICATIONS**

Cuyahoga Community College issues emergency notifications to students and employees when certain threatening events take place on campus, on public property within or immediately adjacent to the campus, or in/on non-campus buildings or property owned by the College.

WHEN IS AN EMERGENCY NOTIFICATION NECESSARY?

Under the Clery Act, Tri-C is required to notify the College community as soon as there is reasonable confirmation of a significant emergency or dangerous situation that involves an immediate threat to the health or safety of students or employees (unless the threat is immediately contained).

Immediate threats may include an active assailant, approaching tornado or fire in one of our buildings. To report an emergency that presents such a threat, call 216-987-4911 (x4911 from a College phone) immediately and identify your location to the dispatcher.

HOW DOES TRI-C DETERMINE IF AN EMERGENCY NOTIFICATION SHOULD BE ISSUED?

Tri-C police will immediately gather information upon responding to a report of an emergency or dangerous situation and evaluate it as quickly as possible for any immediate risk to the College community.

Information can be limited in the first moments of a police response, but officers will quickly gather initial information from as many people as possible, visually assess the situation and look for evidence of a crime. If the information available indicates an immediate risk to health and safety, even if a report has not been verified as credible, the responding Tri-C police or security officers will alert their supervisor to request a review for emergency notification. Supervisors will immediately contact the chief of police or designee with known information for immediate consideration. The chief or designee will initiate the emergency notification process.

When initiating the consideration process for an emergency notification, the chief or designee will consider the overall safety of the College community and provide information appropriate to include in

EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS *continued*

the notification to the public information officer (PIO) to craft the alert. The chief of police or designee and the public information officer will, without delay, and considering the safety of the community, determine the content of the notification and initiate the notification system unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. Information that may harm the victim or compromise emergency response will not be included.

The PIO will coordinate notification language with the chief or designee in an immediate review for accuracy before sending the notification.

When an emergency or dangerous situation is reported to the Tri-C police department, the chief of police or designee will consider the facts known at that time to assess the nature of the emergency, its severity and the areas or segments of the College community that are endangered.

The decision to issue an emergency notification may be made by the chief of police, an officer expressly authorized by the chief of police or by the Public Safety team. Because of the urgent nature of these notices, the College's primary objective will be to confirm, as quickly as possible, whether emergency conditions exist and, taking the safety of the community into account, to determine the content of the notification and initiate the notification system without delay.

When a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees is confirmed to be occurring on or near a campus or other locations as required by the Clery Act, the College will immediately issue an emergency notification.

During extreme circumstances, such as an active assailant, the Tri-C dispatch center may send an emergency alert. The chief of police or designee and the public information officer will then coordinate follow-up message content. The PIO will send those messages, leaving dispatch available to manage emergency calls.

The College weighs possible risk of compromising law enforcement efforts or endangering a victim of a crime before sending an emergency notification.

If a threat has been immediately contained by law enforcement, or if the incident appeared to be targeted toward specific individuals known to the assailant and there is no threat to other individuals, no warning will be issued (unless circumstances change).

Some examples of situations in which an emergency notification would be considered include:

- Approaching tornado or other extreme weather
- Large-scale gas leak or chemical spill
- Armed intruder, active assailant or active shooter
- Explosion or large fire

DETERMINING SEGMENTS OF THE CAMPUS COMMUNITY TO RECEIVE AN EMERGENCY NOTIFICATION

College and local first responders provide information that may be included in an emergency notification and help determine what segments of the College community should receive the notification.

To determine who receives a notification, Tri-C police and the PIO discuss the type of alert being issued and whether a risk is contained to a specific population or area of a campus.

Most emergency notifications are sent to the entire College community. Some messages may be segmented through a variety of communication channels to include verbal instructions or flyers to individuals in a specific building or area, or through message lists to segmented populations.

These notifications can be expanded to include other segments or the entire College population as the situation unfolds. The entire College will be notified if a threat is not contained to one geographical location or one population. The College's text and other electronic alert systems generally do not segment populations. Additionally, most alerts and notifications are copied verbatim and shared on social media and the College's safety website.

EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS *continued*

Generally, all Tri-C employees and students will receive notifications, including email messages. Employees and students are strongly urged to sign up for text alerts. Students, faculty and staff can enroll in text alerts and verify or update their emergency contact information in [my Tri-C space](#).

Email and text notifications are sent any time an emergency is reported that meets the criteria for an emergency alert, including in the middle of the night.

Tri-C may target specific areas or buildings on a campus with emergency notification or timely warning information in addition to or instead of mass notification or may select only specific buildings in which to share an emergency alert.

The College may also post messages about the dangerous situation in [my Tri-C space](#) and on the shared Tri-C police and Public Safety team social media accounts (Facebook and Twitter). If assistance is needed from additional law enforcement or emergency response agencies, Tri-C police will contact them. If local media is helpful or necessary to disseminate any alerts, such outlets will be contacted for assistance.

In some cases, Tri-C's main social media accounts will also share emergency information.

MEANS OF NOTIFICATION

Once a decision has been made, the College will notify affected faculty, staff and students using the following methods:

- **Mass Notification System (Tri-C Alert)**
Phone call and text message from 866-989-ALRT (2578)
 - Faculty, staff and students must opt in via [my Tri-C space](#) and provide a valid Alert number to receive these messages.
 - Employees of vendors providing services on a Tri-C campus who wish to receive alerts can [complete this signup form](#).
- **Interactive Media/Website**
Closing announcements posted promptly in [my Tri-C space](#), on the external website ([tri-c.edu](#)) and via social media

- **Call Center (800-954-8742)**
Relays emergency announcements
- **ALRT (866-989-2578)**
Relays up-to-date emergency information
- **Emergency Voice Notification System (EVNS)**
May be used to disseminate voice messages on campus during an emergency

TIMELY WARNINGS

WHEN IS A TIMELY WARNING NECESSARY?

When a Clery crime occurs on campus, on public property within or immediately adjacent to the campus, or in/on non-campus buildings or property owned by the College and is reported to Tri-C police or the Title IX office, the report is assessed to determine if a serious or continuing threat is present. If so, the College is responsible for issuing a timely warning.

The intent of a timely warning is to promptly provide information to help people prevent or protect themselves from similar crimes. Timely warnings are sometimes issued before complete information is available and/or before police can determine a report's credibility.

HOW ARE TIMELY WARNINGS ISSUED?

Once an initial report of a crime that may fit the criteria for a timely warning is received, Tri-C's chief of police or designee will determine if a warning should be issued. This determination depends on the information reported, the timing of the report and whether the situation poses a continuing threat to the campus community.

Timely warnings may be issued to the entire College community via:

- Tri-C emergency email system
- [my Tri-C space](#)
- Mass notification system (Tri-C Alert)
 - Faculty, staff and students must opt in via [my Tri-C space](#) and provide a valid Alert number to receive these messages.
 - It only takes a few moments to sign up for alerts, and doing so may help save your life or the life of another.

EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS *continued*

Depending upon the level of threat and context of the emergency, emergency notification and timely warning messages may also be shared via:

- tri-c.edu
- College social media accounts

Emergency email and text notification systems are tested throughout the year.

DETERMINING THE CONTENT OF AN EMERGENCY NOTIFICATION OR TIMELY WARNING

The chief of police or designee and the Tri-C public information officer or designee determine the content of emergency messages and warnings by discussing known facts that can be released without compromising a police investigation.

Those issuing the notification use the following guidelines when determining message contents:

- Initial alerts warn all or part of the College community of a danger and the actions they should take to protect themselves.
- Information pertaining to the reported incident will be screened to include the most information possible, based on what occurred, where it occurred and when it occurred.
- Notifications may include information such as descriptive phrases or words about the incident (e.g., robbery, assault, hazardous materials spill), the location where an incident was reported to have occurred, the time of the incident or threat, and information that may assist with emergency response, such as a suspect description.
- Messages distributed in the early stage of a rapidly unfolding emergency will generally be short, precise and directive. Example: “Tri-C Alert: Assault reported outside south entrance to Metro Campus Center. Suspect is white female wearing pink shirt, jeans. May be armed with tire iron.”
- Subsequent messages may be sent to share additional details of the situation if new information becomes available or to clarify initial information. These messages are

generally distributed once first responders have additional information about the reported situation. Example: “Tri-C Alert 2: Suspect last seen running south concourse plaza. Call 4911 if seen.”

- When possible, an all-clear notice is sent once the situation is nearly or completely resolved.
 - The purpose of this message is to reassure the community that the College is working diligently to resolve the dangerous situation.
 - It can also be used to provide additional information about the situation and where resources will be available.
 - The goal is to ensure individuals are aware of the situation and that they know the steps to take to protect themselves and others.

The College follows procedures to ensure that the names or identifying characteristics of crime victims are not publicly disclosed in any emergency notification or timely warning.

SHARING INFORMATION WITH THE GREATER COMMUNITY

- When all students receive an emergency notification, Student Affairs may share the content of that notification through its Parents and Family email list.
- The College may also post the text of all emergency notifications shared with the majority of the College community in [my Tri-C space](#).
- Emergency notifications issued to a geographical or segmented portion of the College population will generally not be shared online, though they may be shared via the Public Safety and Tri-C Police social media accounts.

FREQUENTLY ASKED QUESTIONS

ARE CUYAHOGA COMMUNITY COLLEGE CAMPUSES SAFE?

Yes. Cuyahoga Community College is a safe learning environment. This does not mean crime does not occur; however, violent crime is rare. Use common sense crime prevention techniques to lessen your chance of becoming a victim.

WHAT TYPE OF CRIME OCCURS MOST OFTEN?

Minor theft of property occurs most often. Any property left unattended and/or visible to the public is vulnerable. Roughly 75% of reported crimes are thefts. Most thefts are the result of personal property left unattended and in public view.

ARE THE PARKING LOTS SAFE?

Yes. Cuyahoga Community College police officers patrol parking lots 24 hours a day.

IS THERE A DRUG PROBLEM ON CAMPUS?

No. Possession, use and distribution of illegal drugs are a violation of state law, and those caught will be prosecuted. CPSS works with local law enforcement agencies to reduce the availability of drugs in the community.

IS THERE AN ESCORT SERVICE AVAILABLE TO STUDENTS?

Yes. The CPSS Escort Service operates during school hours. Call 216-987-4325 (or x4325 from a College phone) to request a police escort to your vehicle.

ARE THERE EMERGENCY PHONES ON CAMPUS?

Yes. Yellow emergency phones, blue beacon phones and house phones are located throughout all campuses.

HOW CAN I COMPARE TRI-C'S CRIME STATISTICS WITH THOSE OF OTHER COLLEGES AND UNIVERSITIES?

To obtain crime statistics from another college or university, you can either send a direct request to the school or view the U.S. Department of Justice's Quarterly Uniform Crime Report online or at your local library. Go to a library and request the Uniform Crime Reports published by the U.S. Department of Justice.

WHAT WILL HAPPEN IF I AM CAUGHT FOR UNDERAGE POSSESSION OF ALCOHOL ON CAMPUS?

If you are under the legal age for consumption of alcohol in Ohio, you will probably be arrested. Possession includes alcohol that you have already consumed as well as alcohol in any type of container, whether open or not. If arrested, you will face criminal prosecution, which may include fines and/or other punishments through the local courts. You will also be referred to the dean of Student Affairs at your campus for possible College sanctions.

WILL MY VEHICLE BE SAFE ON CAMPUS?

In general, yes. Thieves target vehicles for different reasons. The vehicle itself is targeted because there is a demand for that vehicle or property inside. Expensive stereo equipment, loose change and personal property easily seen by the thief can make the vehicle more attractive. Parking the vehicle in well-lit and traveled areas may reduce its vulnerability. There have been very few instances where vehicles with alarms were entered or stolen.

IS IT SAFE TO LOCK MY BICYCLE OUTSIDE WHILE ON CAMPUS?

The answer depends on what lengths you are willing to go to secure your bicycle. Too often, students place cheap cable locks on very expensive bicycles. Bicycle thieves are looking for easy targets. Cheap and/or improperly secured locks are an open invitation to thieves. If you plan to bring an expensive bike to campus, spend a few extra dollars on a quality locking device and learn how to properly secure your bike. The few extra seconds you spend doing so will go a long way toward discouraging thieves.

FREQUENTLY ASKED QUESTIONS *continued*

SEXUAL ASSAULT

Rape and all other forms of sexual assault are a violation of the Cuyahoga Community College code of conduct as well as local, state and federal law.

WHAT SERVICES ARE AVAILABLE FOR MALE VICTIMS OF SEXUAL ASSAULT?

Male victims at Cuyahoga Community College receive the same services as women. Emotional support, counseling and medical treatment are available to assist those recovering from sexual assault.

WHAT SHOULD I DO IF I AM A VICTIM OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND/OR STALKING?

IF YOU ARE BEING ATTACKED:

1. Be aware of your capabilities and limitations. Your judgment and thinking are your best weapons. Evaluate the situation for possible avenues of escape.
2. Your first concern should be for your safety and survival. Use your judgment to do what is necessary to save your life. That may mean making a scene and drawing attention to yourself so the assailant leaves. It may mean fighting back, or it may mean not physically resisting.
3. If you choose not to physically resist the attack, it does not mean that you have asked to be raped. It means that you did what you needed to do to survive.
4. Remember – there is not just one “right” way to respond. The person being attacked is the best judge of which options will work well for them in that situation.

IF YOU ARE RAPED OR SEXUALLY ASSAULTED:

1. Get to a safe place as soon as you can, and preserve all physical evidence.
2. Do not wash, use the toilet or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper bag (not plastic).

3. Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action.
4. Contact the Department of Campus Police and Security Services (following procedures outlined in this booklet).
5. Talk with a counselor who will maintain confidentiality, help explain your options, relay information and provide emotional support.
6. Contact someone you trust to be with you and support you.

WHAT CAN I DO IF I'VE EXPERIENCED ABUSE IN THE PAST?

Many individuals experience sexual assault and never tell anyone about it at the time. If you were victimized weeks or years ago, assistance is still available. Talking with someone now may help you better cope with the trauma from past abuse, whether it was rape, child sexual abuse, incest or sexual harassment.

WHY SHOULD I SEEK IMMEDIATE MEDICAL TREATMENT IF I AM ASSAULTED?

A special exam should be conducted as soon as possible following an assault to ensure physical well-being and to collect evidence that may be useful in criminal proceedings. Even if you have not been physically hurt, this exam is strongly recommended to maintain all legal options. After evidence is collected, it is stored in the event you decide to press criminal charges. The exam is performed by an emergency department physician or gynecologist. A nurse is present throughout the procedure, and a support person of your choice may also be present. Physical evidence should be collected immediately – ideally within the first 24 hours. It may be collected later than this, but the quality and quantity of the evidence may be diminished.

FREQUENTLY ASKED QUESTIONS *continued*

DO I NEED TO INVOLVE LAW ENFORCEMENT AND CAMPUS AUTHORITIES?

Although the College strongly encourages all members of its community to report these types of crimes to campus and local law enforcement (including on campus law enforcement and/or local police), it is ultimately the victim's choice whether or not to make such a report. Furthermore, victims have the right to decline to notify law enforcement. The College's Title IX coordinator can help victims notify law enforcement if desired.

HOW DO I REPORT AN INCIDENT OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT OR STALKING?

If you are a victim of domestic violence, dating violence, sexual assault or stalking, report the incident promptly to the Title IX coordinator at 216-987-4860 or email legal@tri-c.edu. All reports of domestic violence, dating violence, sexual assault and stalking made to CPSS will automatically be referred to the Title IX coordinator for investigation, regardless of whether the complainant chooses to pursue criminal charges.

HOW CAN I ACCESS COUNSELING AND EMOTIONAL SUPPORT SERVICES?

Counseling can be arranged through the Office of the Dean of Student Affairs at each campus.

- Metropolitan Campus: 216-987-4240
- Eastern Campus/CCE: 216-987-2202
- Western Campus/Brunswick: 216-987-5027
- Westshore Campus/CCW: 216-987-5926

HOW DO I CONTACT CAMPUS AND/OR LOCAL POLICE SERVICES?

- Department of Campus Police and Security Services: 216-987-4325
- Brunswick Police Department: 330-225-9111
- Cleveland Police Department: 216-621-1234
- Euclid Police Department: 216-731-1234
- Highland Hills Police Department: 216-591-1234

- Parma Police Department: 440-885-1234
- Parma Heights Police Department: 440-884-1234
- Warrensville Heights Police Department: 216-581-1234
- Westlake Police Department: 440-871-3311

HOW DO I REPORT AN INCIDENT TO CAMPUS POLICE AND SECURITY SERVICES?

Following the procedures addressed on Page 10 of booklet to report an incident. A campus police officer will take a statement from you regarding what happened. The officer will ask you to describe the assailant(s), and they may ask questions about the scene of the crime, any witnesses, and what happened before and after the incident. You may have a support person with you during the interview.

Reasons for reporting to the Department of Campus Police and Security Services:

1. To take action that may prevent further victimization, including issuing a crime alert to warn the campus community of an impending threat to their safety.
2. To apprehend the assailant.
3. To seek justice for the crime committed.
4. To have the incident recorded for purposes of reporting statistics about incidents that occurred on campus.

HOW CAN I ACCESS 24-HOUR CRISIS SERVICES?

- Cleveland Rape Crisis Center Confidential Hotline – 216-619-6192
- Family Violence Helpline: 216-229-8800
- Domestic Violence Helpline: 216-391-HELP
- Child Abuse Hotline: 216-696-KIDS
- Adult Protective Services: 216-420-6700
- Ohio Victims of Crime Compensation Program: 800-582-2877
- Ohio Domestic Violence Network: 800-934-9840

EDITORIAL NOTE – NOT FOR PUBLICATION IN ASR: The Title IX coordinator is regarded as a “Responsible Employee” under Title IX and as a “Campus Security Authority” under the Clery Act. Statistical information, less the victim's identifying information, will be provided to the individual or office responsible for compiling annual crime statistics even if the victim chooses not to personally alert Public Safety.

VIOLENCE AGAINST WOMEN (VAWA) REAUTHORIZATION

SEXUAL MISCONDUCT POLICIES, SERVICES, RESOURCES, AND PROTOCOLS

Cuyahoga Community College prohibits the crimes of domestic violence, dating violence, sexual assault, and stalking (as defined by the Clery Act) and reaffirms its commitment to maintaining a campus environment that emphasizes the dignity and worth of all members of the college community. Toward that end, Cuyahoga Community College issues this statement of policy to inform the campus community of our programs to address domestic violence, dating violence, sexual assault and stalking as well as the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking, which will be followed regardless of whether the incident occurs on or off campus when it is reported to a College official.

Federal Clery Act Definitions of Domestic Violence, Dating Violence, Sexual Assault, and Stalking

The Clery Act defines the crimes of domestic violence, dating violence, sexual assault and stalking as follows:

Domestic Violence:

- i. A felony or misdemeanor crime of violence committed by:
 - A. A current or former spouse or intimate partner of the victim
 - B. A person with whom the victim shares a child in common
 - C. A person who is cohabitating with, or who has cohabitated with, the victim as a spouse or intimate partner
 - D. A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred
 - E. Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred
- ii. For the purposes of complying with the requirements of this section and §668.41, any

incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Definition of a Crime of Violence: According to Section 16 of Title 18 of the United States Code, the term "crime of violence" means:

- i. An offense that has an element of the use, attempted use or threatened use of physical force against the person or property of another
- ii. Any other offense that is a felony and that, by its nature, involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- i. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship.
- ii. For the purposes of this definition:
 - A. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - B. Dating violence does not include acts covered under the definition of domestic violence.
- iii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Sexual Assault: An offense that meets the definition of rape, fondling, incest or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

VIOLENCE AGAINST WOMEN (VAWA) REAUTHORIZATION *continued*

- Rape is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object or the oral penetration by a sex organ of another person, without the consent of the victim.
- Fondling is defined as the touching of the private parts of another person for the purposes of sexual gratification without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity.
- Incest is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory Rape is defined as sexual intercourse with a person who is under the statutory age of consent.

Stalking:

- i. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
 - A. Fear for the person's safety or the safety of others
 - B. Suffer substantial emotional distress
- ii. For the purposes of this definition:
 - A. *Course of Conduct* means two or more acts, including but not limited to, acts in which the stalker directly, indirectly or through third parties, by any action, method, device or means, follows, monitors, observes, surveils, threatens or communicates to or about a person or interferes with a person's property.
 - B. *Reasonable Person* means a reasonable person under similar circumstances and with similar identities to the victim.
 - C. *Substantial Emotional Distress* means significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.

- iii. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

JURISDICTIONAL DEFINITIONS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING

Domestic Violence: Ohio law defines domestic violence as:

- (a) The occurrence of one or more of the following acts against a family or household member:
 - i. Attempting to cause or recklessly cause bodily injury
 - ii. Placing another person by the threat of force in fear of imminent serious physical harm or committing a violation of section 2903.211 or 2911.211 of the Revised Code
 - iii. Committing any act with respect to a child that would result in the child being an abused child, as defined in section 2151.031 of the Revised Code
 - iv. Committing a sexually oriented offense
- (b) The occurrence of one or more of the acts identified in divisions (A)(1)(a)(i) to (iv) of this section against a person with whom the respondent is or was in a dating relationship.

Dating Violence: The state of Ohio does not have a definition of Dating Violence.

Sexual Battery: Ohio Revised Code (ORC) 2907.03 defines sexual battery (assault) as a felony and outlines the circumstances that constitute the offense. Sexual battery (assault) occurs when someone:

- Coerces another person to submit in a way that prevents resistance
- Knows that the other person is unable to understand or control their actions
- Knows that the other person is unaware that the act is happening
- Is the other person's parent, guardian, custodian or someone in loco parentis

VIOLENCE AGAINST WOMEN (VAWA) REAUTHORIZATION *continued*

Stalking: The state of Ohio defines stalking as:

Menacing by stalking: Revised Code 2903.211

(A)(1) No person, by engaging in a pattern of conduct, shall knowingly cause another person to believe that the offender will cause physical harm to the other person or a family or household member of the other person or cause mental distress to the other person or a family or household member of the other person. In addition to any other basis for the other person's belief that the offender will cause physical harm to the other person or the other person's family or household member or mental distress to the other person or the other person's family or household member, the other person's belief or mental distress may be based on words or conduct of the offender that are directed at or identify a corporation, association or other organization that employs the other person or to which the other person belongs.

(2) No person, through the use of any form of written communication or any electronic method of remotely transferring information, including, but not limited to, any computer, computer network, computer program, computer system or telecommunication device shall post a message or use any intentionally written or verbal graphic gesture.

B. Assistance for Victims: Rights and Options

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the College will assist victims of sexual assault, domestic violence, dating violence and stalking and will provide each victim with a written explanation of their rights and options.

Further, Cuyahoga Community College complies with Ohio law in recognizing orders of protection, restraining orders and no-contact orders. Any person who obtains an order of protection from Ohio or any other state should provide a copy to Campus Police and the Title IX coordinator. The federal Violence Against Women Act states that all valid orders of protection granted in the United States receive "full faith and credit" in all state and tribal courts, including in U.S. territories. This means that each state must enforce out-of-state orders of protection

in the same way it enforces its own orders, which means that if someone violates an out-of-state order of protection, they will be punished according to the laws of whatever state they are in when the order is violated.

A complainant may then meet with Campus Police to develop a safety action to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, changing classroom location or completing assignments from home.

Additionally, personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395 (a) (20).) Further, the institution will maintain as confidential any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures. The College does not publish the names of crime victims nor house identifiable information regarding victims in the Daily Crime Log or online.

The College cannot apply for a legal order of protection, no-contact order or restraining order for a victim from the applicable jurisdiction(s). The victim is required to apply directly for these services. Visit <https://domestic.cuyahogacounty.gov/departments/domestic-violence> for more information.

Those outside of Cuyahoga County may refer to ohiolegalservices.org/public/legal_problem/domestic-violence/domestic-violence/civil-protection-order-remedies-and-procedures/selfhelpct_view.

Other resources available to victims of sexual assault, domestic violence, dating violence, dating violence or stalking include:

- Rape, Abuse and Incest National Network rainn.org

VIOLENCE AGAINST WOMEN (VAWA) REAUTHORIZATION *continued*

- U.S. Department of Justice justice.gov/ovw/sexual-assault
- U.S. Department of Education, Office of Civil Rights <https://www.ed.gov/about/ed-offices/ocr>

How to Be an Active Bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. Bystanders are “individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up or do something about it.”¹ We want to promote a culture of community accountability wherein bystanders are actively engaged in the prevention of violence without causing further harm. Even if we want to help, we may not always know what to do even. Below is a list of ways to be an active bystander². If you or someone else is in immediate danger, dial 911.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are OK.
2. Confront people who seclude, hit on and try to make out or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on- or off-campus resources listed in this document for support, counseling or legal assistance.
2. Try to **avoid isolated areas**. It is more difficult to get help if no one is around.
3. **Walk confidently**. Act like you know where you are going, even if unsure.
4. **Trust your instincts**. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
5. **Try not to load yourself down** with packages or bags, as this can make you appear more vulnerable.
6. **Make sure your cellphone is accessible** and charged and that you have cash money.
7. **Don't allow yourself to be isolated** with someone you don't trust or know.
8. **Avoid putting headphones in both ears** so you can be more aware of your surroundings, especially when walking alone.
9. **When you go to a social gathering, go with a group of friends**. Arrive together, check in with each other throughout the evening and leave together. Knowing where you are and who is around you may help you find a way out of a bad situation.
10. **Trust your instincts**. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas.).
11. **Don't leave your drink unattended** while talking, dancing, using the restroom or making a phone call. If you've left your drink alone, get a new one.
12. **Don't accept drinks from people you don't know or trust**. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured and carry it yourself. At parties, don't drink from punch bowls or other large, common containers.
13. **Watch out for your friends, and vice versa**. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had or is acting out of character, get them to a safe place immediately.

¹ Burn, S.M. (2009). A situational model of sexual assault prevention through bystander intervention. *Sex Roles*, 60, 779-792.

² Bystander intervention strategies adapted from Stanford University's Office of Sexual Assault & Relationship Abuse

Risk Reduction

With no intent to blame victims, and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one's risk of sexual assault or harassment (taken from rainn.org)

1. **Be aware** of your surroundings. Knowing where you are and who is around you may help you find a way out of a bad situation.

VIOLENCE AGAINST WOMEN (VAWA) REAUTHORIZATION *continued*

14. If you suspect you or a friend has been drugged, contact law enforcement immediately by calling 911. Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation, here are some things you can try:
 - a. Remember that being in this situation is not your fault. You did not do anything wrong – it is the person making you uncomfortable who is to blame.
 - b. Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right and what you are comfortable with.
 - c. Have a code word with your friends or family so that you can communicate discomfort without the person you are with knowing. Your friends or family can then pick you up or make an excuse for you to leave.
 - d. Lie. If you don't want to hurt the person's feelings, it is better to make up a reason to leave than to stay and be uncomfortable, scared or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well or having somewhere else that you need to be.
16. Try to think of an escape route. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
17. If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

C. Adjudication of Violations

Reports of all domestic violence, dating violence, sexual assault and stalking made to Campus Police and Security Services will automatically be referred to the Title IX coordinator for investigation, regardless of whether the complainant chooses to pursue

criminal charges. Whether or not criminal charges are filed, the College³ or a person may file a complaint alleging that a student or employee violated the College's policy. A person alleging sexual assault, domestic violence, dating violence or stalking may also utilize the complaint and investigatory procedures set forth in the College's policy against sexual harassment (see Page 24) in order to remedy any hostile environment.⁴ All conduct proceedings against students will be handled by the dean of Student Affairs.

When a complainant does not consent to the disclosure of their name or other identifiable information to the alleged perpetrator, the College's ability to respond to the complaint may be limited.

³ Title IX states that if an institution knows or reasonably should know of sexual harassment, to include sexual violence, the institution has a duty to investigate. Consequently, whether a complainant chooses to cooperate or not should not be the deciding factor for whether or not disciplinary charges are brought against an accused party. If an investigation determines that it is more likely than not that the institution's sexual misconduct policy was violated, then the "University" may assume the role of the complainant.

⁴ "Hostile environment" is the term used by Title VII in employment law as it relates to action taken against a person in retaliation of a complaint of sexual harassment or for cooperating with a sexual harassment investigation. Under Title IX, the term used is "retaliation." Institutions may choose to provide both terms for clarification, although it is not required.

Confidentiality

The College will protect the identity of persons who report having been victims of sexual assault, domestic violence, dating violence or stalking to the fullest extent of the law and as previously mentioned in this document. Although there is an expectation of confidentiality with regard to the process, Cuyahoga Community College recognizes that the complainant, respondent and witnesses may need support. Should the need arise for parties and/or witnesses to seek support or share with others information regarding this process, they are encouraged to confer with the designated reporting representatives regarding this action, including how to find support.

Sanctions and Protective Measures

If a person is found to have violated Cuyahoga Community College's Title IX Policy, the sanctions may include, but are not limited to: suspension,

VIOLENCE AGAINST WOMEN (VAWA) REAUTHORIZATION *continued*

expulsion, no-contact orders, banning from campus or college-related activities, training, degree revocation or, in the case of an employee or faculty member, discipline up to and including termination.

For students, sexual assault, domestic violence, dating violence and stalking are violations of the Student Conduct Code.

Sexual assault, domestic violence, dating violence and stalking are criminal acts, which may also subject the perpetrator to criminal and civil penalties under federal and state law.

The Title IX coordinator, deputy coordinators or College designee will determine whether interim protective measures should be implemented and, if so, will take steps to implement those protective measures as soon as possible. Protective measures may be temporarily in place during the investigation and may become permanent pending investigation outcome. Cuyahoga Community College may take protective interim measures (such as a no-contact order, change in class schedule or suspension) while investigating Title IX complaint violations. These remedies may be applied to one, both or multiple parties involved.

The College will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Retaliation

Retaliation is prohibited by Title IX and will constitute separate grounds for disciplinary action. Retaliation is the act of taking adverse action against a complainant, a respondent or any other person involved in the process under this policy based on the person's reporting or participation in any process under this policy.

Sex Offender Registration

The federal Campus Sex Crimes Prevention Act, enacted Oct. 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, volunteers services or is a student. Refer to Page 3 for the College's policy on sex-offender registration.

HAZING

NEW FEDERAL LAW ON HAZING AMENDS PART OF THE CLERY ACT, 20 U.S.C. § 1092(F), REQUIRING POLICY UPDATES AND ADDITIONAL REPORTING OBLIGATIONS FROM CAMPUSES

On December 24, 2024, President Biden signed into law the Stop Campus Hazing Act (“the Act”). The bill was unanimously passed by both the United States Senate and the House of Representatives. The Act went into effect January 1, 2025, and requires campuses to collect and disclose statistics on hazing incidents in their Clery Act Annual Safety Report and in a new required report, the Campus Hazing Transparency Report.

I. Definitions of “Hazing” and “Student Organization”

The Act defines **hazing** as any intentional, knowing, or reckless act committed by a person against a student (regardless of that student’s willingness to participate), that (1) is connected with an initiation into, an affiliation with, or the maintenance of membership in, an organization (e.g., a club, athletic team, fraternity, or sorority); and (2) causes or is likely to contribute to a substantial risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization, of physical injury, mental harm, or degradation. The definition of **student organization** in the Act makes clear that it also applies to student groups that are not formally recognized by an institution, requiring campuses to report hazing incidents that occur in connection with even student groups not established or recognized by the institution. A student organization is defined in the Act as “an organization at an institution of higher education (such as a club, society, association, varsity or junior varsity athletic team, club sports team, fraternity, sorority, band, or student government) in which two or more of the members are students enrolled at the institution of higher education, whether or not the organization is established or recognized by the institution.

OHIO REVISED CODE ON HAZING

Ohio Revised Code Section 2903.31 criminalizes hazing, making it a second-degree misdemeanor for reckless participation or permitting, and a third-

degree felony for hazing involving coerced alcohol or drug consumption resulting in serious physical harm. Section 2903.311 addresses the failure to report, holding administrators, employees, faculty, and other officials criminally liable if they recklessly fail to report hazing, with penalties ranging from a fourth-degree misdemeanor to a first-degree misdemeanor if serious physical harm occurs.

Ohio Revised Code Section 2903.31 (Hazing)

- **General Hazing:**
It is a second-degree misdemeanor to recklessly participate in hazing or permit hazing to occur.
- **Hazing with Coerced Alcohol or Drugs:**
It is a third-degree felony to recklessly participate in hazing or permit hazing to occur when it involves the coerced consumption of alcohol or drugs of abuse and results in serious physical harm.
- **Serious Physical Harm:**
This term can include conditions like disfigurement, substantial risk of death, or the loss of function of a body part.
- **Who is Covered:**
The law applies to individuals and entities in any organization, including primary, secondary, and post-secondary schools and other public or private educational institutions.

Ohio Revised Code Section 2903.311 (Reckless Failure to Immediately Report Knowledge of Hazing)

- **Reporting Duty:** Designated officials, including administrators, employees, faculty members, teachers, consultants, alumni, and volunteers acting in an official capacity, have a duty to immediately report knowledge of hazing to law enforcement.
- **Penalties:** A reckless failure to report is a fourth-degree misdemeanor.
- **Aggravated Circumstance:** The offense is a first-degree misdemeanor if the hazing that was not reported caused serious physical harm.

HAZING *continued*

3354: 1-30-10 Anti-Hazing Policy

(A) Definitions:

- (1) “Hazing” includes doing any act or coercing another, including the victim, to do any act of initiation into any student or other organization or any act to continue or reinstate membership in or affiliation with any student or other organization that causes or creates a substantial risk of mental or physical harm to any person, including coercing another to consume alcohol or a drug of abuse as defined by the Ohio Revised Code.
- (2) “Organization” includes groups recognized by, or operating under the sanction of, the College.
- (3) “Student” includes persons who have applied, registered or are taking credit or non-credit classes at the College, either full time or part time, to pursue training, certification, undergraduate, or professional studies. Persons who withdraw after allegedly violating the Hazing Policy, who are not officially enrolled for a particular term but who have a continuing academic relationship or educational interest with the College, or who have been notified of their acceptance for admission are considered “Students”.
- (4) “Individuals Associated with an Organization” includes persons connected or affiliated with an Organization from outside the College, alumni not serving in an official volunteer or advisory capacity, representatives from an Organization, and College employees associated or affiliated with the Organization.
- (5) “Volunteer” includes an individual who advises or coaches an organization recognized by or operating under the sanction of an institution and who has direct contact with students and who is acting in an official and professional capacity.
- (6) “Mandatory Reporter” includes employees, Volunteers, advisors, consultants, and alumni of the College.

(B) Hazing is Prohibited:

Cuyahoga Community College (the “College”) establishes this Anti-Hazing policy as part of its commitment to promoting a safe and healthy environment for the College community. The College will not tolerate Hazing by any members

of the College community, regardless of whether the Hazing takes place on or off campus, and will investigate and respond to all reports of Hazing as outlined in this policy.

(C) Applicability and Scope:

- (1) This policy applies to College Students, Organizations, Individuals Associated with an Organization, and Mandatory Reporters.
- (2) This policy applies to College-sponsored or approved activities, and at non-College activities involving more than one College Student. This policy applies to all College locations, including where the College is extended to distance education, such as study abroad, experiential learning opportunities, clinical placements, and athletic, club sport, and other group travel. This policy may also be applied to behavior conducted online, via e-mail or through electronic media, in cases where the behavior is not protected by the First Amendment Right to freedom of expression or the Free Speech Policy.
- (3) The College holds Students accountable for their behavior both on and off-campus and addresses behavior that is a violation of the Student Conduct Code. This anti-hazing policy applies to Hazing that takes place between two or more people affiliated with the College regardless if it occurs at a College sanctioned or non-sanctioned event.

(D) Sanctions:

- (1) Violations of this policy by Students, employees or Organizations will be sanctioned in accordance with the College’s Student Code of Conduct.
- (a) The Office of Student Affairs shall coordinate the investigation of all hazing allegations. When appropriate, other College offices may handle certain aspects of the college response (e.g., Human Resources, Campus Police, etc.)
- (b) Additionally, the Office of Student Affairs will assess the need for and institute interim measures (e.g. suspension of current group activities). Every effort will be taken to complete the investigation in a timely manner. The hazing allegation will be investigated and resolved in keeping with either the Student Code of

HAZING *continued*

Conduct or the Employee Code of Conduct, as applicable. Once a formal conduct charge is made against an Organization, the national or oversight organization, if any, shall be notified. Criminal investigations resulting from a report to law enforcement will be handled by the appropriate law enforcement agency.

- (c) The College may charge a Student, employee or Organization with a violation of this policy via the applicable Code of Conduct and/or other College rules, regulations or policies. Sanctions applied to a Student, employee or Organizations will be imposed in accordance with the severity of the violation and will be determined by the Office of Student Affairs or Human Resources Department, as applicable.
- (2) Violations of this policy are subject to referral to appropriate law enforcement or College services, as well as, to regional and international affiliated offices of student organizations, for action and prosecution.
- (3) Violations of this Policy by College employees may result in corrective action or discipline (including termination) in accordance with College's Employee Code of Conduct and/or collective bargaining agreements.

(E) Reporting Hazing:

(1) Mandatory Reporters:

- (A) Immediately upon learning of potential hazing, Mandatory Reporters have a duty to report any suspected or known violations of this policy to the Office of Student Affairs and Campus Police. This obligation extends to reporting what is learned by direct observation and what is learned indirectly from other individuals. Failure to report suspected or known incidents of Hazing by a Mandatory Reporter may constitute a violation of the Employee Code of Conduct and/or collective bargaining agreements. Student Affairs and Campus Police will coordinate with each other upon receipt of a report of hazing to ensure both departments are aware of the report,

the investigation or the claim and any associated outcome.

- (B) Ohio law requires that no individual acting in an official and professional capacity for the College, including Mandatory Reporters, shall recklessly fail to immediately report the knowledge of hazing to law enforcement. Further, failing to report a hazing offense involving physical harm is a first-degree misdemeanor.

(2) How to Report Hazing to both Student Affairs and Campus Police

- (A) Office of Student Affairs: An online Hazing Incident Reporting Form is available on the College's Student Complaints and Concerns website.
- (B) Tri-C Campus Police: If you suspect or have knowledge that hazing is occurring, call Campus police at 216.987.4325 for non-emergencies and 216.987.4911 for emergencies.
- (C) Anonymous reports are accepted; however, the College's ability to obtain additional information may be compromised and the ability to investigate anonymous reports may be limited.

(F) Bi-Annual Report:

Commencing in January 2023, the College will maintain a report of all violations of this hazing policy that are reported to the College and which result in a charge of violation of this hazing policy. The College will update the report bi-annually on January 1 and August 1 of each year and will post the updated report on the College's website.

(G) Anti-Hazing Training:

- (1) All Students seeking membership in a registered student organization or student group at the College must complete the anti-hazing training provided by the College. Failure to complete the training will result in the Student being denied the ability to join any recognized student organization

HAZING *continued*

or group. If a Student is unsure if they have completed the required program they should contact the Office of Student Affairs to verify their eligibility to join a student organization or group.

- (2) The College shall provide, annually, at least one program on hazing prevention education to all members, prospective members and anyone who is employed by or volunteers with the Organization. The education may be provided in person, virtually, or both. The Office of Student Affairs will maintain a record of individuals who have completed the program.

The President or the President's designee is hereby directed to take all steps necessary and appropriate for the effective implementation of this policy.

Effective date: October 18, 2022

SEXUAL HARASSMENT

MESSAGE FROM THE PRESIDENT

Cuyahoga Community College views sexual harassment as a form of misconduct that is contrary to the College's objective of providing a hospitable work and academic environment for all employees and students based upon mutual trust, respect and human dignity. It is the policy of Cuyahoga Community College that no member of the College community may sexually harass another. Sexual harassment is a violation of the law and College policy, and it will not be tolerated.

Michael Baston, J.D., Ed.D.

President, Cuyahoga Community College

WHAT IS SEXUAL HARASSMENT?

The Equal Employment Opportunity Commission (EEOC) defines sexual harassment as any unwelcome sexual advance, requests for sexual favors or other verbal or physical conduct of a sexual nature, when:

1. Submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment or student status.
2. Submission to or rejection of such conduct is used as a basis for decisions affecting that individual with regard to employment (e.g., raises, job, work assignments, discipline) or to student status e.g., grades, references, assignments).
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or educational experience or creates an intimidating, hostile or offensive work and/or educational environment.

Sexual harassment may involve the behavior of a person of either gender against a person of the same or different gender. Sexual harassment takes many forms, from jokes that have implicit or explicit sexual connotation to actual physical assault. It may involve threats of loss of job or a failing grade. Your co-workers or fellow students may make your work, study or living environment uncomfortable through sexual comments, suggestions or pressuring.

Sexual harassment is not an expression of sexual or romantic interest; it is behavior associated with an abuse of one person's power and dominance

over another. Sexual harassment is a form of sex discrimination covered under Title VII of the Civil Rights Act of 1964, which prohibits sex discrimination in employment, and Title IX of the Educational Amendments of 1972, which prohibits sex discrimination against students and employees in educational institutions receiving federal funds.

WHAT ARE MY RESPONSIBILITIES?

Do not sexually harass anyone at Cuyahoga Community College. Both you and the College can be held legally responsible. If you are harassed, confront the harasser and advise them that you are offended by the behavior. Tell the harasser that you do not like what was said or done to you and that the behavior must cease. **BE DIRECT.**

Make confidential written notes of the harassment. Include the date, time and place of the harassment and the circumstances surrounding it. Cite the names of any witnesses who can substantiate the incident. If harassment persists or is evident, submit a complaint to the Office of Institutional Equity or to a Sexual Harassment Site Advisor. The law prohibits retaliation for filing a complaint of sexual harassment. Administrators, faculty and supervisors who are informed of alleged acts of discrimination or suspect them are required to report the incidents to the Office of Diversity and Inclusion. Failure to do so could put you in legal jeopardy.

WHERE CAN I GO FOR ASSISTANCE?

Should you suspect that you or someone you know is being sexually harassed, contact the Office of Affirmative Action for further information regarding your rights and responsibilities. Every member of the College community has a responsibility to report acts of sexual harassment. For further information, answers to questions or additional copies of this booklet, or to file a complaint, contact the Title IX coordinator at 216-987-4860 or legal@tri-c.edu.

SEXUAL HARASSMENT *continued*

OHIO REVISED CODE SECTION 3354.09

A. Introduction

Title VII of the Civil Rights Act of 1964 provides that it shall be an unlawful, discriminatory practice for any employer, because of the sex of any person, to discharge without just cause, to refuse to hire or to otherwise discriminate against that person with respect to any matter directly or indirectly related to employment. Harassment of an employee based on sex violates this federal law.

Consistent with this law, the Board of Trustees of Cuyahoga Community College views sexual harassment as a form of misconduct. This is against the College's objective of providing a work and academic environment for all employees and students that is based upon mutual trust, respect and human dignity, and it is contrary to the most fundamental ethical canons of the academic community. The College, therefore, fully accepts its responsibility to maintain a work place and academic environment that is free from sexual harassment and to ensure that all employees and students deal honestly and fairly with one another and respect the rights, privacy and integrity of all persons.

B. Conduct That Constitutes Sexual Harassment

In accordance with guidelines issued by the EEOC, unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature will constitute unlawful sexual harassment when:

1. Submission to sexual conduct is an explicit or an implicit term or condition of an individual's employment or of a student's status in a course, program or activity.
2. Submission to or rejection of sexual conduct by an individual is used as the basis for any employment or academic decision affecting that individual.
3. The sexual advances, requests for sexual

favors and/or verbal or physical conduct of a sexual nature have the purpose or effect of substantially interfering with an individual's work or academic performance or create an intimidating, hostile or offensive working or learning environment.

4. The following are examples of unwelcome conduct that may constitute sexual harassment:
 - Requests for sexual favors
 - Physical touching
 - Lewd or suggestive remarks
 - Request for dates or meetings after work or class
 - Demands for sexual favors in return for salary increases, promotion, other benefits of employment, grades or letters of recommendation
 - Sexually explicit magazines, pictures or jokes displayed or told in the work area or classroom
 - Questions or remarks about the sexual body parts of an individual

C. Summary

The Board of Trustees and College administration strongly disapprove of any form of sexual harassment in the workplace or the classroom, including the acts of non-College employees. All College management, supervisory and faculty personnel have an affirmative responsibility to discourage and eliminate conduct inconsistent with this policy. Specific concerns or complaints regarding sexual harassment should be brought to the attention of administration or the vice president of Human Resources through the attached procedure for resolving sexual harassment complaints. Disciplinary action will be promptly taken against any employee, supervisory or otherwise, found to have been engaged in unlawful sexual harassment.

STUDENT CONDUCT CODE AND STUDENT JUDICIAL SYSTEM

3354-1-30-03.5 Student Conduct Code and Student Judicial System

(A) INTRODUCTION

(1) The College is committed to equity and civility in an inclusive environment. To maintain high standards, the College must furnish an atmosphere conducive to personal development and educational growth, as well as one that fosters collaboration through a lens of diversity.

The Student Conduct Code is established to protect the mission of the college and the commitment to our core values. The Student Conduct Code addresses the promotion of safe and secure learning environments, and the protection of people, properties, and processes that support the College and its mission.

(2) The Student Conduct Code identifies prohibited conduct and clarifies when the code applies to student behavior. The College recognizes the student's property interest in their education. Students are entitled to due process which is defined in this procedure.

(3) The Student Conduct System Procedures establishes the process for alleged violations of the Student Conduct Code. Meetings and hearings encompassed in the Student Conduct System Procedures are administrative and do not follow the protocol for civil or criminal proceedings.

(B) JURISDICTION

(1) The Student Conduct Code applies to the on-campus conduct of all students and registered student organizations, including conduct using the College's computing or network resources. The College reserves the right to address through this procedure any conduct on or off campus which poses a risk or threat of harm to the health safety and welfare of the general public. In addition, the College reserves the right to address any conduct which may put the College in a negative light. The Student Conduct Code also applies to the off-campus conduct of students and registered student organizations in direct connection with:

(a) Academic course requirements or any credit or noncredit experiences, such as internships, field trips, study abroad trips, clinicals or practicums;

(b) Any activity sponsored, conducted or authorized by the College or by a registered student organization;

(c) Any activity that causes substantial destruction of property belonging to the College or members of the College community or causes or threatens serious harm to the safety or security of members of the College community; or

(d) Any activity in which a police report has been filed, a summons or indictment has been issued or an arrest has occurred for a crime of violence

(e) The Office of Institutional Equity (OIE) is responsible for coordinating the resolution of complaints of harassment and discrimination based on an individual's protected class.

(2) Each student shall be responsible for their conduct, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment (and even if their conduct is not discovered until after a student has ceased to be enrolled).

(3) The College reserves the right to administer the Student Conduct Code and proceed with the Student Conduct System Procedures even if the student withdraws from the College, is no longer enrolled in classes or subsequently fails to meet the definition of a student while a disciplinary matter is pending.

(4) Students continue to be subject to city, state and federal laws while at the College, and violations of those laws may also constitute violations of the Student Conduct Code. The College reserves the right to review the conduct in light of our community standards when the conduct has a direct nexus to the college or to individuals in the College. In such instances, the College may proceed with College disciplinary action under the Student Conduct Code independent of any criminal proceedings involving the same conduct and may impose sanctions for violation of the Student Conduct Code even if such criminal proceedings are not yet resolved or are resolved in the student's favor. Determinations

STUDENT CONDUCT CODE AND STUDENT JUDICIAL SYSTEM *continued*

made or sanctions imposed under this Student Conduct Code shall not be modified because criminal charges arising out of the same facts giving rise to the violation of the Student Conduct Code were dismissed, reduced or resolved in favor of or against the criminal law defendant.

(C) DEFINITIONS

(1) These definitions apply to both the Student Conduct Code and the Student Conduct System Procedures as described in section F of this Student Conduct Code.

(a) Advisor – A person, chosen by the respondent or complainant, at their own expense, who advises/supports them through the Student Conduct System Procedures. The advisor is not permitted to represent the respondent or complainant in the Student Conduct System Procedures or participate directly in the proceedings (examples of advisors include, but are not limited to, parents, attorneys, etc.).

(b) Allegation – Communication of a claim that the Student Conduct Code has been violated.

(c) Allegation Letter – Formal notice of an allegation of a specific violation of the Student Conduct Code.

(d) Appeal – The method by which a decision can be reviewed to ensure compliance with the Student Conduct Code. All appeals must be submitted in writing to the Office of Student Affairs and may be denied if not in accordance with Student Conduct System Procedures.

(e) Appellant – A student who appeals the decision of a student conduct administrator

(f) Appellate Board – A group of three (3) administrators authorized by the executive vice president of Access, Learning and Success, or their designee, in accordance with the Student Conduct System Procedures, to hear appeals of conduct meetings and/or level one hearings. The Appellate Board shall not have previously participated in the conduct process under review.

(g) Business day – Monday through Friday, excluding any date that is a College holiday, winter leave day or a day that the College is

closed for weather, emergency or any other reason.

(h) Campus – Includes everything encompassed in the College Premises including but not limited to all virtual learning environments and electronic means of communication supported by the College.

(i) College – Cuyahoga Community College District, all College property, or property leased or under the control of the College including College-sponsored events or activities.

(j) College Official – Any person, officer or agent, of the College performing assigned administrative or professional responsibilities, including campus police and safety services.

(k) College premises – All land, buildings, facilities and other property in the possession of or owned, used or controlled by the College (including adjacent streets, parking lots, garages and sidewalks).

(l) Complainant – Person providing information alleging that a student violated College rules, regulations or policies.

(m) Conduct code – Document that contains and explains College rules, regulations policies and procedures for addressing student behavior.

(n) Conduct hold – A hold may be implemented during the Student Conduct System Process or in order to address a student's failure to respond to a communication from the Office of Student Affairs, which will impact a student's ability to conduct any current or future business to include enrollment, obtain transcripts, or graduation, until such time as a sanction determination is made.

(o) Conduct meeting – Presentation of allegations, fact finding and investigation of alleged conduct, conducted by the student conduct administrator.

(p) Conduct report/public report - Written or electronic statement or report provided by a complainant to the Office of Student Affairs.

(q) Cyberbullying – The use of social media or any electronic means to send messages of an intimidating or threatening nature.

STUDENT CONDUCT CODE AND STUDENT JUDICIAL SYSTEM *continued*

- (r) Decision Letter – Written decision from the student conduct administrator that explains the outcome and sanction, if any, of a Conduct Meeting or Level One Hearing
- (s) Expungement – Elimination of a student disciplinary file or redaction of a person's name from a disciplinary file.
- (t) Faculty member – Any person hired by the College to conduct classroom or teaching activities or who is otherwise considered by the College to be a member of its faculty.
- (u) Level one hearing – Meeting conducted with student conduct administrator involving both the respondent and the complainant, either separately or together. Both parties may have the assistance of an Advisor.
- (v) Member of the College community – Any person who is a student, guest, faculty member, College official or any other officer, agent, or person employed by the College. A person's status in a particular situation shall be determined by the student conduct administrator.
- (w) No Contact Order – A prohibition from having any and all contact or communication with a designated party for an indefinite or specified period of time. Contact includes in-person, electronic, email, telephonic or by use of a third party.
- (x) Persona non grata – A person who has been deemed detrimental to the College community and is no longer permitted to frequent or be present in any or specified College locations.
- (y) Plagiarism - The use of published or unpublished words, ideas or other work that is not your own without full and clear acknowledgement of the source. Examples of plagiarism include, but are not limited to:
 - i. Using someone else's information (regardless of whether you choose to quote or paraphrase) without citing the source;
 - ii. Failing to use quotation marks when quoting a source word-for-word;
 - iii. Failing to cite a paraphrased source;
 - iv. Submitting work prepared by another person or agency engaged in the selling of term papers or other academic materials;
 - v. Copying any information from an internet site (or other source) without properly acknowledging the source; and/or
 - vi. Resubmitting a portion of one's own prior work, unless explicitly permitted to do so by the instructor in the current course.
- (z) Preponderance of the evidence – The standard used in determining if the respondent is responsible for a Student Conduct Code violation; specifically; it must be found that it is "more likely than not" that the alleged behavior/conduct occurred and was a violation of College rules, regulations or policies.
 - (aa) Registered student organization – Any number of groups who have complied with the formal requirements for College recognition through the Student Life and Engagement Offices.
 - (bb) Respondent – Any person defined as a member of the College community who has been alleged to have violated College rules, regulations or policies.
 - (cc) Revocation – The process by which a College degree, certificate or license can be revoked.
 - (dd) Student – A person who has applied, registered or is taking credit or noncredit courses at the College, either full time or part time, to pursue training, certification, undergraduate or professional studies. A person withdraws after allegedly violating the Student Conduct Code, who is not officially enrolled for a particular term but who has a continuing academic relationship or educational interest with the College, or who has been notified of their acceptance for admission.
 - (ee) Student conduct administrator – Any person or persons authorized by the executive vice president of Access, Learning and Success or their designee.

STUDENT CONDUCT CODE AND STUDENT JUDICIAL SYSTEM *continued*

(ff) Tenure – Any period of active enrollment at any College location.

(gg) Witness – Any person who has direct information regarding an alleged incident

(D) PROHIBITED CONDUCT

Any student found to have engaged, or to have attempted to engage, in any of the following conduct while within the College's jurisdiction, as set forth in 3354-1-3003.5(B), will be subject to disciplinary action by the College. Conduct prohibited by 3354:1-60-01, the College policy on discrimination, harassment, sexual misconduct, retaliation and Title IX shall be addressed under the procedure outlined in section 3354:1-60-02 discrimination, harassment, sexual misconduct and Title IX procedure.

(1) Academic Dishonesty - Acts of dishonesty including, but not limited to:

- (a) Cheating, plagiarism or other forms of academic dishonesty;
- (b) Furnishing false information to any College official, faculty member or office;
- (c) Forgery, alteration or misuse of any College document, record or instrument of identification; and
- (d) Resubmitting a portion of one's own prior work, unless explicitly permitted to do so by the instructor in the current course.

(2) College rules - Violation of any College policy, procedure, directive or other requirement (including, without limitation, requirements set forth in the Student Handbook) available electronically.

- (a) Unauthorized possession, duplication or use of keys or other modes of entry to any College premises or unauthorized entry to or use of College premises.
- (b) Unauthorized use of College supplies or equipment for personal purposes.
- (c) Violating campus traffic rules or regulations or obstruction of the free flow of pedestrian

or vehicular traffic on College premises or at College-sponsored or College-supervised functions.

- (d) Violating public health procedure, including but not limited to; failure to adhere to "personal statement of responsibility" and/or other health protocols.

<https://www.tri-c.edu/administrative-departments/business-continuity/covid-19/personal-safety-responsibility.html>

- (3) Controlled substances - Violation of the College's alcohol, drug and tobacco policy (3354:1-20-05) or any related College procedure.

- (4) Destruction/misuse of property

- (a) Destroying, defacing, tampering with, materially altering or otherwise damaging property not one's own. This includes, but is not limited to: doors, windows, elevators, swipe card mechanisms, restroom equipment, vending machines, signs, College vehicles, computer equipment and classroom equipment.
- (b) Creating a condition that endangers or threatens property that is not one's own.

- (5) Disorderly conduct – Disorderly or disruptive conduct which unreasonably interferes with College activities or with the legitimate activities of any member of the College community, including but not limited to any language considered obscene or profane as determined by the student conduct administrator.

- (a) Participating in an on- or off-campus demonstration, riot or activity that disrupts the normal operations of the College and/or infringes on the rights of other members of the College community in the pursuit of their education or employment; or leading, inciting or attempting to lead or incite others to disrupt the schedule and/or normal College activities, whether on or off College premises (this includes social networking sites and virtual environments).
- (6) Gambling – Gaming or betting for money or other possessions on College property or in any College-operated or managed facility.

STUDENT CONDUCT CODE AND STUDENT JUDICIAL SYSTEM *continued***(7) Harassment**

(a) Threatening or intimidating a person, sufficient to create a reasonable fear of harm by that individual, including bullying, cyberbullying, or coercion.

(b) Stalking is a course of conduct directed at a specific person that is unwelcome and would cause a reasonable person to feel fear. Examples include repetitive and menacing pursuit, following, and or interfering with the peace and or safety of another.

(c) Creating a condition that endangers or threatens the health, safety or welfare of another person.

(d) Physically restraining or detaining another person, or removing any person from any place where they are authorized to remain.

(8) Hazing – Doing any act or coercing another, including the victim, to do any act of initiation into any student or other organization, including but not limited to national or international organizations, or any act to continue or reinstate membership in or affiliation with any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person, including coercing another to consume alcohol or a drug of abuse, as defined by the Ohio Revised Code.

(9) Abuse of Student Conduct System Procedures – Abuse of the Student Conduct System Procedures includes, but is not limited to:

(a) Failure to obey the notice from a student conduct administrator or other College official to appear for a meeting or hearing as part of the Student Conduct System Procedures;

(b) Falsification, distortion or misrepresentation of information before a student conduct administrator;

(c) Initiation of a Student Conduct Code allegation in bad faith or malicious intent or for retaliation for a protected activity;

(d) Using harassment, intimidation, threats, force or coercion while attempting to discourage an individual's proper participation in or use of the Student Conduct System Procedures;

(e) Attempting to influence the impartiality of a member of the Student Conduct System Procedures prior to, during and/or after the Student Conduct System Procedures and;

(f) Harassment (verbal or physical) and/or intimidation of a member of the Student Conduct System Procedures prior to, during and/or after the Student Conduct System Procedures;

(g) Failure to comply with the sanction(s) imposed under the Student Conduct System Procedures; and

(h) Influencing or attempting to influence another person to commit an abuse of the Student Conduct System Procedures.

(10) Laws – Engaging in conduct that is sufficient to constitute a violation of federal, state, or local law that causes, or could cause, harm to the campus community to the extent the college's interests are distinctly and clearly involved.

(11) Physical violence - Physical abuse including, but not limited to: punching, slapping, kicking, spitting or otherwise striking any person(s) and/or other conduct whether or not it threatens or endangers the health, safety and/or welfare of any person.

(12) Reasonable request - Failure to comply with directions of College officials or law enforcement officers acting in performance of their duties and/or failure to identify oneself to these persons as, and when, requested to do so.

(13) Recording privacy – Any use of electronic or other devices to make an audio, photographic or video record of any person without the person's consent, when such a recording is likely to cause injury, distress or damage to reputation. This includes, but is not limited to, taking video or pictures of another person in a gym, locker room, restroom, or any location where there is a reasonable expectation of privacy. The storing, sharing and/or distributing of such unauthorized records by any means is also prohibited.

(14) Sexual misconduct - See the College Policy on Discrimination, harassment and Title IX. 3354:1-60-01.

STUDENT CONDUCT CODE AND STUDENT JUDICIAL SYSTEM *continued*

(15) Theft - Using, taking and/or possessing property or services that are knowingly not one's own and/or without permission of the owner.

(16) Weapons - Illegal or unauthorized possession, use or distribution of firearms, explosives, other weapons, or dangerous chemicals or other materials on College premises or use of any such item, even if legally possessed, in a manner that harms or threatens others.

(a) As identified in the College Safety and Security Policy, 3354:1-50-04.

(E) SANCTIONS

The following sanctions may be imposed upon any student found to have violated the Student Conduct Code (more than one of the sanctions listed may be imposed for any single violation):

(1) Warning – Official notice in writing or given verbally to the student that the student is violating or has violated the Student Code of Conduct. Such warning will be recorded in the student's conduct record.

(2) Probation – A written reprimand. Probation is for a designated time period. Probation includes but is not limited to rehabilitative or restorative action with the probability of more severe disciplinary sanctions if the student violates any College rules during the probationary period.

(3) Dismissal/Suspension – Temporary separation of the student from the College or specific activities/events, buildings or locations for a defined period of time, after which the student is eligible to request, in writing, permission of the student conduct administrator to be readmitted. Such permission may be granted or denied at the sole discretion of the student conduct administrator. Additional conditions for readmission may be specified including, without limitation, the completion of the normal application process.

(4) Expulsion – Permanent separation of the student from all College locations, events and activities.

IN ADDITION, THE FOLLOWING SANCTIONS MAY BE INCORPORATED INTO ANY OF THE ABOVE SANCTIONS:

- (a) Behavioral Requirement – Required activities including, but not limited to: seeking academic or personal counseling, substance abuse screening, written apology, etc.
- (b) Discretionary sanction – Work assignments, essays, workshops, services to the College or other related discretionary assignments.
- (c) Eligibility restriction – Student deemed not in good standing for conduct purposes for a specific time period. Restriction may include:
 - i. Ineligibility to hold an office in any registered student organization or hold an elected or appointed office at the College, or
 - ii. Ineligibility to represent the College in any way, including participating in a study abroad program, attending conferences or representing the College at an official function, event or competition, whether virtually or in-person
 - iii. Loss of privileges – Denial of specified privileges for a designated time period. Student may be denied specific privileges or be restricted to a specific mode of coursework.
- (5) Reasonable fines – may be imposed as determined by the student conduct administrator.
- (6) Revocation of admission and/or degree – Student Affairs may recommend to the Board of Trustees that the Board vote to revoke a degree awarded from the College on the basis that the student has engaged in conduct established as dishonest, fraudulent, misrepresentation or any other violation of the College standards for obtaining the degree, or for other serious violations committed by a student prior to graduation.
- (7) Restitution – Compensation for Loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement. This is not a fine, but rather a repayment for the value of the property or loss of service due to damage or loss inflicted.

STUDENT CONDUCT CODE AND STUDENT JUDICIAL SYSTEM *continued*

(8) Withholding degree – The College may withhold awarding a degree otherwise earned until the completion of the Student Conduct System Procedures, including completion of all sanctions imposed, if any.

(9) Group sanctions – The following sanctions may be imposed upon groups or registered student organizations found to have violated the Student Code of Conduct One or more of the sanctions listed above; or

(10) Deactivation, de-recognition or loss of all privileges (including status as a registered student organization) for a specific time period.

(11) A violation that leads to a suspension, expulsion or other sanction may have the additional consequence of loss of tuition and fees. While not a sanction, students should consider this as a potential consequence resulting from violations of the Student Conduct Code.

(F) STUDENT CONDUCT SYSTEM PROCEDURES

(1) Bringing Allegations:

(a) Any student or employee may report an alleged violation of the Student Conduct Code through an electronic reporting tool made available through the Office of Student Affairs. If a conduct report is received by an employee or office other than Student Affairs it must be routed to the Office of Student Affairs.

(b) All allegations should be submitted as soon as possible after the event or knowledge of the event takes place, preferably within Fifteen (15) business days. After this timeframe, and except where longer timeframes are required by law, no allegation may be submitted without prior written permission of the Executive Vice President of Access, Learning & Success or their designee who may grant or deny such permission at their sole discretion.

(c) The Student Conduct Administrator will determine if the allegations contained in the incident report are within the parameters of the administration of the student conduct code. The Student Conduct Administrator may conduct an initial investigation to determine if the allegation has merit and/or if they can be

addressed administratively by mutual consent of the parties.

(d) The Student Conduct Administrator shall present all allegations in written form to the student.

(e) A time shall be set to discuss the allegation(s) during a conduct meeting not more than ten (10) business days after the student has been notified of the alleged violations. Maximum time limits for scheduling a conduct meeting may be extending at the discretion of the Student Conduct Administrator.

(2) Interim Suspension

(a) The College recognizes a student's constitutionally protected property interest in their education and students are entitled to due process. After an incident report has been filed, the Student Conduct Administrator in their sole discretion may impose an interim suspension, but only if the Student Conduct Administrator determines the suspension to be appropriate to:

- i. protect the safety and well-being of members of the College community or to protect College property;
- ii. protect the reporting and/or respondent's own physical or emotion safety and well-being; or
- iii. prevent or deter disruption of, or interference with, the normal operations of the College.

(b) During the interim suspension, a student may be denied access to all or part of the College premises (including classes) and/or all other College activities or privileges for which the student might otherwise be eligible, as the Student Conduct Administrator may determine to be appropriate.

(c) The interim suspension does not replace the regular Student Conduct System Procedures, which shall proceed normally.

(d) The student should be notified in writing of the interim suspension and the reasons for the action. The notice should include the time, date, and place of a conduct meeting where

STUDENT CONDUCT CODE AND STUDENT JUDICIAL SYSTEM *continued*

the student may show cause why the interim suspension should not be in place or should be modified pending the final resolution of the allegation(s).

(3) Conduct Meeting(s) – Presentation of allegations to the respondent which includes but is not limited to fact finding and investigation of the conduct issue which can occur in one meeting or over the course of multiple meetings. Upon the conclusion of the Conduct Meeting(s) the Student Conduct Administrator, in their sole, reasonable discretion, will either issue a Decision Letter or proceed to a Level One Hearing. If the respondent fails to appear for their scheduled conduct meeting, the conduct meeting shall continue in accordance with the Student Conduct System Procedures. The Conduct Administrator shall provide the decision in writing to the respondent. In the event there is a finding of responsibility the respondent shall be held accountable for any finding of responsibility and all resulting sanctions.

(4) Level one hearings – shall be conducted by the Student Conduct Administrator according to the guidelines below:

- (a) Level one hearings will be conducted in private, but communications in such hearings should not be considered confidential.
- (b) The reporting party and the respondent have the right to be assisted by an advisor they choose, at their own expense. The complainant and/or respondent is responsible for presenting their own information, and therefore, advisors may be present but are not permitted to participate in the Level One Hearing.
- (c) The Student Conduct Administrator, will determine if the level one hearing involving multiple parties are conducted either separately or jointly. Should a joint conduct meeting occur all parties are required to complete the appropriate FERPA releases to allow joint participation.
- (d) The Student Conduct Administrator, at their discretion may permit the Reporting Party and/or other Witnesses to attend the Level One Hearing.

- (e) The reporting party, the respondent and the Student Conduct Administrator may arrange for witnesses to present pertinent information to the Student Conduct Administrator. Witnesses will provide information to and answer questions from the Student Conduct Administrator. Only the Conduct Administrator is permitted to ask questions.
- (f) Pertinent records, exhibits, and written statements may be accepted as information for consideration by a Student Conduct Administrator at their discretion.
- (g) All procedural questions are subject to the final and sole discretion of the Student Conduct Administrator.
- (h) The Student Conduct Administrator, at their sole discretion may require multiple level one hearings in order to more fully and fairly evaluate alleged violations.
- (i) The Student Conduct Administrator will determine whether the respondent has committed the alleged violation(s) after consideration of all relevant information and the final level one hearing concludes.
- (j) The Student Conduct Administrator's determination shall be made on the basis of the Preponderance of the Evidence, defined as whether it is more likely than not that the respondent violated the Student Conduct Code.
- (k) Formal rules of process, procedure, and technical rules of evidence, such as are applied in criminal or civil court proceedings, are not used in Student Conduct System Procedures.
- (l) The Student Conduct Administrator shall create a record, this may include all or some combination of video, audio or written record of the level one hearing. The record shall be the property of the College, subject to all local, state and federal laws.
- (m) If the respondent fails to appear for their scheduled level one hearing, the hearing shall continue in accordance with the Student Conduct System Procedures. The Conduct Administrator shall provide the decision in writing to the respondent. In the event there

STUDENT CONDUCT CODE AND STUDENT JUDICIAL SYSTEM *continued*

is a finding of responsibility the respondent shall be held accountable for any finding of responsibility and all resulting sanctions

(5) Decision Letter

(a) Upon the conclusion of a Conduct Meeting and/or Level One Hearing, the Student Conduct Administrator shall prepare and issue a Decision Letter.

(b) In each case in which a Student Conduct Administrator determines that the respondent has violated the Student Conduct Code, the Student Conduct Administrator shall determine and impose sanction(s). Following the Conduct Meeting and/or Level One Hearing, the Student Conduct Administrator shall notify the respondent and the reporting party, if required by law, in writing of the determination and any sanction(s) imposed, if applicable. The Student Conduct Administrator is not otherwise required to provide notice of assigned sanction(s) or meeting details to the reporting party.

(G) Appeals

(1) Appellate Board Panel – The Appellate Board Panel shall consist of three (3) of the following individuals from a cross section of the campuses: Student Affairs Deans and Assistant Deans, Academic Affairs Deans and Assistant Deans, Associate Deans, full time faculty, and/or staff members at Director level and above.

(2) Appeal Process

(a) A decision reached by the Student Conduct Administrator or a sanction imposed by the Student Conduct Administrator may be appealed by the respondent. within ten (10) business days of the date the Student Conduct Administrator's decision letter is issued. Notice of intent to appeal must be in writing and must set for the documentation that provides the basis of the appeal. The appeal shall be limited to a review of the record of the Conduct Meeting and/or Level One Hearing and supporting documents for one or more of the following purposes:

(b) To determine whether the conduct meeting and/or level one hearing was conducted fairly in light of the alleged violations and information presented, and in conformity with prescribed procedures. Any inquiry into fairness shall consider, at a minimum, whether the complaining party had a reasonable opportunity to prepare and to present information that the Student Conduct Code was violated, and whether the respondent had a reasonable opportunity to prepare and to present a response to those allegations. Deviations from prescribed procedures will not be a basis for sustaining an appeal unless such deviations might reasonably have led to a different decision and/or different sanctions than were imposed.

- i. To determine whether there were facts presented that, if believed by the Student Conduct Administrator, were sufficient to establish that a violation of the Student Conduct Code occurred.
- ii. To determine whether the sanction(s) imposed were appropriate for the violation of the Student Conduct Code which the respondent was found to have committed.
- iii. To consider whether the Conduct Meeting and/or Level One Hearing should be reopened to allow the Student Conduct Administrator to review newly available information. The Appellate Board may direct a re-opening of the Conduct Meeting and/or Level One Hearing to review newly-available information if and only if the Appellate Board determines that:
 1. the appellant neither knew nor should have known such information at the time of the Conduct Meeting and/or Level One Hearing, and the information could reasonably be expected to alter the decision made by the Student Conduct Administrator.

(3) Appellate Board Decision – Following the Appeal, the Appellate Board shall advise the respondent, in writing of the Appellate Board's decision.

STUDENT CONDUCT CODE AND STUDENT JUDICIAL SYSTEM *continued*

- (a) If the Appellate Board overturns the decision of the Conduct Meeting and/or Level One Hearing, the matter will be returned to the Student Conduct Administrator for re-opening of the Conduct Meeting and/or Level One Hearing as applicable. In accordance with the ruling of the Appellate Board the Student Conduct Administrator shall reconsider the Conduct Meeting and/or Level One Hearing determination and/or sanction(s). The Student Conduct Administrator shall then issue a Decision Letter in accordance with this procedure. The student may appeal the findings in the Decision Letter per Section F(5) of this procedure as any other Conduct Meeting and/or Level One Hearing.
- (b) If the Appellate Board upholds the decision of the Conduct Meeting and/or Level One Hearing, the matter shall be considered final and binding upon all involved.
- (d) Date of disciplinary action; and
- (e) Reason for request; please describe and document any actions that represent personal growth that you have taken that support your request to expunge your conduct record. Examples of personal growth include: Mentoring, community service, academic growth, personal counseling, etc. Please explain where/how you believe you have grown as a person and provide additional documentation that supports that growth.
- (2) Requests will be reviewed by a College-wide panel consisting of student affairs deans, administrative deans and faculty.
- (3) The student will be advised in writing of the panel decision. Expulsion, dismissal, revocation of degree or any sanctions related to egregious and/or repeated academic dishonesty as determined by the Office of Student Affairs may not be expunged.

PROCESS TO EXPUNGE STUDENT CONDUCT CODE RECORDS

(1) A Student wishing to remove disciplinary actions from their educational record must provide a written request to the Student Conduct Administrator at the campus of their enrollment that administered the discipline, no less than two years after the sanction has been completed. The request must include the following information:

- (a) Student's full name at the time of attendance/disciplinary action;
- (b) Student number;
- (c) Disciplinary record for which student is requiring removal;

Effective date: March 6, 2023

Prior effective date: December 1, 2022; May 11, 2020; June 1, 2014; June 10, 2008

Procedure amplifies: 3354: 1-30-03

DRUG POLICIES

DRUG AND ALCOHOL POLICY

Cuyahoga Community College prohibits the unlawful possession, use and sale of alcoholic beverages and illegal drugs on campus. The Department of Campus Police and Security Services is responsible for the enforcement of state underage drinking laws as well as federal and state drug laws.

DRUG-FREE SCHOOLS AND COMMUNITIES ACT

In compliance with the Drug-Free Schools and Communities Act, Cuyahoga Community College publishes information regarding programs related to drug and alcohol abuse prevention, which include standards of conduct that prohibit the unlawful possession, use and distribution of alcohol and illegal drugs on campus and at institution-associated activities; sanctions for violations of federal, state and local laws and [College] policy; a description of health risks associated with alcohol and other drug use and abuse; and a description of available counseling, treatment, rehabilitation and/or re-entry programs for students and employees. A complete description of these topics is available online at tri-c.edu/substanceuse.

Cuyahoga Community College is committed to promoting the health and safety of its campus community through programs of drug education and the implementation of relevant policies. The College enforces compliance with local and state laws on campus and College-sponsored activities. The College affirms its adherence to the following policies and procedures.

3354:1-20-05 Alcohol, drugs, and tobacco policy

A. Alcohol

1. The sale, service and consumption of alcohol at any College location or function shall, in all instances conform to all requirements of applicable law.
2. The College shall maintain an approval process for the sale and service of alcohol.
3. Public funds shall not be used to purchase alcohol (except as required for a College-approved curriculum).

B. Drug-free campus and workplace

1. The unlawful manufacture, distribution, dispensation, possession or use of drugs or alcohol is prohibited on College property, anywhere the College conducts business and at all College-sponsored activities. A violation of the foregoing may also be a violation of Schedule I through V of Section 202 of the federal Controlled Substances Act, Chapter 2925 of the Ohio Revised Code and local laws. Violations of these federal, state and local laws may carry severe penalties including, but not limited to, incarceration and fines.
2. The health risks associated with the use of illicit drugs and the abuse of alcohol include an increased risk of AIDS, hepatitis, heart disease, cancer and other diseases; birth defects, respiratory failure and strokes; unwanted pregnancies; injuries from accidents and deliberate acts of violence; and death.
3. The College shall continue to maintain a drug-free awareness program, including specific drug and alcohol counseling treatment and rehabilitation programs for students and employees. Examples of such programs may include Tri-C Cares, Health Services and the Alcohol Drug Abuse Program Team (ADAPT).
4. The College will conduct a biennial review of its drug-free awareness program to determine its effectiveness, implement any changes and ensure that sanctions are consistently enforced.
5. Employees working under the provisions of a federal grant or contract must be given a copy of the College's drug-free workplace policy; must be notified that, as a condition of their employment, they will abide by the policy; and must report to the College's internal legal counsel any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
6. Employees and students will be reminded annually of these drug-free campus and workplace requirements.

DRUG POLICIES *continued*

C. Tobacco

1. The College premises shall be tobacco-free, thus supporting a healthy environment for all who are on the grounds of any College locations.
2. This policy applies to all individuals, including but not limited to employees, students and visitors who may be located inside or outside of any buildings, residences or parking lots on the grounds of any of our College locations.
3. Tobacco is defined as all products derived from or containing tobacco, including but not limited to:
 - a. Cigarettes (including cloves/kreteks and bidis)
 - b. Cigars and cigarillos
 - c. Hookah smoked products
 - d. Pipes and oral tobacco (e.g., spit and spitless, smokeless, chew, snuff)
 - e. Nasal tobacco
 - f. Electronic cigarettes and vapes, or any other product intended to mimic tobacco products or deliver nicotine other than for the purpose of cessation, or that contains tobacco flavoring.

D. Violations

1. A violation of this policy by a student may result in disciplinary action (which may include expulsion) and referral for prosecution.
2. A violation of this policy by an employee may result in disciplinary action (which may include termination) and referral for prosecution.

E. Implementation

The College president or designee is hereby directed to take all steps necessary and appropriate for the implementation of this policy.

Effective date: Aug. 8, 2016

Prior effective date: April 28, 2005

3354:1-20-05.2 Tobacco-free procedure.

A. Cessation

1. The College will support students, faculty and staff in their efforts to become tobacco-free.
2. Tobacco cessation programs and support will be available to students, faculty and staff. Assistance to students, faculty and staff to overcome addiction to tobacco is available through Human Resources and the Office of Student Life, Athletics and Recreation.
3. Nicotine replacement therapy products for the purpose of cessation are permitted on College owned, operated or leased property.

B. Signage

1. Plant Operations is responsible for the installation and maintenance of signage, in consultation with the Office of Human Resources and Office of Student Life, Athletics and Recreation.
2. Signage will be placed appropriately on College owned, operated or leased property. Signage may be featured on College grounds; entrances to and exits from College buildings, including parking garages; and on College owned and leased vehicles. Additionally, signage may be placed in former designated smoking areas or areas that experience difficulties in eliminating tobacco use.

C. Communication

1. It is the responsibility of students, faculty and staff to proactively and respectfully inform others about the change in the College's tobacco policy.
2. The College's Breathe Free Advisory Board and Task Force will actively pursue additional means of communication to external stakeholders.
3. The College will provide ongoing communication to new and returning students, faculty and staff about the College's 100% tobacco-free policy.

DRUG POLICIES *continued*

D. Compliance

1. It is the responsibility of all students, faculty, staff and visitors to observe, adhere to and respect the College's tobacco-free policy. Students, faculty and staff are encouraged and empowered to respectfully inform others about the policy in an ongoing effort to support the College's goal of becoming tobacco-free and improving individual health and well-being.
2. College leaders, managers, supervisors and employees are expected to support individuals becoming tobacco-free and to promote compliance in their areas of responsibility and on the campus/site where they are located.
3. Violation of the College's tobacco-free policy may result in corrective action under the Student Conduct Code, Employee Code of Conduct policy or other applicable College policies and procedures. Visitors refusing to comply with the College's tobacco-free policy may be asked to leave College owned, operated or leased property.

- E. The College president or designee is hereby directed to take all steps necessary and appropriate for the implementation of this procedure.

Effective date: Aug. 8, 2016

Procedure amplifies: 3354: 1-20-05

RESOURCES

All colleges and universities are required to sign a certification to assure the federal government that they are doing their part in the war against drugs. View Cuyahoga Community College's Drug-Free School and Campus Policy at tri-c.edu/about/documents/3354-1-20-05-alcohol-drugs-and-tobacco-policy.pdf.

EMERGENCY MEDICAL RESPONSE PROCEDURES

CAMPUS POLICE AND SECURITY SERVICES RESPONSE TO ILLNESS OR INJURY

In the event of a medical emergency, contact the Department of Campus Police and Security Services Central Dispatch at 216-987-4911. Dispatchers will send a campus police officer to the scene. For serious injuries or illness, dispatchers will immediately contact Emergency Medical Services (EMS).

Campus police officers are trained, state-certified emergency first responders. Officers responding to the scene will perform advanced first aid and patient assessments, intervene in life-threatening conditions and report patient status to dispatch. First responder officers will determine if emergency medical transportation is needed. The officer(s) will maintain patient care until EMS arrival.

In the event of minor injuries (i.e., cuts or abrasions), a subject can be treated with first aid on the scene or at the Campus Police and Security Services office. Minor illnesses, which can be treated by over-the-counter drugs, can be addressed at the campus bookstore or a local drugstore where necessary items can be purchased. CPSS will not administer or supply drugs of any kind.

MEDICAL TRANSPORTATION

If it is determined that an ambulance is needed for transportation to a hospital, Central Dispatch will contact EMS and relay to the officers on scene the estimated time of arrival. CPSS personnel do not transport sick or injured persons. EMS personnel are trained and equipped to administer aid for medical emergencies while transporting to a medical facility. Campus Police and Security Services will transport persons to a hospital in the event of a mental health emergency.

If emergency medical transportation is refused, a refusal form will be generated and signed by the subject and responding officers.

EMERGENCY MEDICAL RESPONSE PROCEDURES *continued*

MEDICAL INCIDENT REPORTING

Documentation of a medical incident will be entered into the Department of Campus Police and Security Services InterBADGE® reporting system. A copy of the incident report will be made available after three working days. A copy of the report will be forwarded to the Office of Risk Management upon completion.

When you call for help:

- Stay calm.
- Follow the dispatcher's instructions, and answer all questions they may have.
- Do not hang up until told to do so.
- The dispatcher may give you instructions on what to do until the ambulance arrives.
- Don't move someone who is hurt unless they are in danger.
- Keep the person warm and comfortable.
- Make it easy for first responders to find you.

DEFIBRILLATORS

CPSS officers are equipped with high-tech devices that can save lives. Automated external defibrillators (AED), used to treat sudden cardiac arrest, are available in police cruisers at all campuses.

The portable AEDs are about the size of a laptop computer. To be successful, they must be used as quickly as possible. Police officers are generally on

the scene of an emergency before EMTs arrive with their defibrillation equipment. Having portable AEDs in the hands of trained individuals who are often first on the scene can be the difference between life and death.

According to the American Heart Association, the chances of surviving a heart attack or other form of cardiac arrest drop by about 10% with each minute that passes between the time the heart stops beating and defibrillation begins.

AEDs come in bright yellow plastic boxes.

The defibrillator shocks the victim's heart back into a normal rhythm by means of an electric current. The easy-to-operate design of the AED uses visual cues and step-by-step verbal instructions, delivered aloud by a recorded voice, to walk the trained operator through the process. Once the pre-connected electrodes are put in place, the AED automatically evaluates the victim's condition. It checks for a pulse and heartbeat, then customizes the defibrillation shock to meet individual needs. The AED analyzes heart rhythms and varies instructions based on that information. Only if necessary will an electric shock be delivered through the device in an attempt to start the heart going again. The AED also delivers escalating energy with successive shocks. The information is downloaded into the computer's memory, showing a record of the steps that were taken to restart the victim's heart. The American Heart Association supports this high-tech life-saving equipment.

CPSS officers are state-certified medical first responders trained in basic first aid and use of the AED.



MEDICAL EMERGENCY DEFINITIONS AND INTERVENTION

DEFINITIONS

4911: Dial this number on campus phones to contact Central Dispatch for life-threatening emergencies (216-987-4911 on a pay phone or cellphone).

AED: Automated external defibrillator; used to treat sudden cardiac arrest.

Advanced First Aid: Skills necessary in an emergency to help sustain life, reduce pain and minimize the consequences of injury or sudden illness until more advanced medical help can arrive.

Campus Police Officer: At Tri-C, a graduate of the Ohio Peace Officers Training Academy with full arrest powers to enforce city, state and federal laws as well as College policy and procedures.

EMS: Emergency Medical Services

EMT: Emergency Medical Technician

Emergency Phones: Yellow call boxes, blue beacon phones, house phones and elevator phones located throughout all campuses that connect directly to police dispatchers; used to report crimes in progress, medical emergencies, fires and other matters.

Emergency Medical Transportation Refusal Form: Generated upon refusal by subject to be transported/treated by EMS personnel.

First Responder: Campus police officers trained in advanced first aid and are state-certified as medical first responders; able to provide care to the sick or injured prior to EMS arrival.

SUCCESSFUL INTERVENTION

When a serious injury or illness occurs, friends or co-workers may seek emergency medical assistance by dialing ext. 4911 from any campus telephone or 216-987-4911 from public phones. You may also activate a campus blue beacon phone or yellow call box for emergency medical assistance.

The success of intervention in a medical emergency that involves illness or injury depends greatly on the initial observations and actions of the responding officers on the scene. The Cuyahoga Community College Department of Campus Police and Security Services recognizes its responsibility to provide the College community with highly trained police personnel who can render aid and assistance when dispatched to medical emergencies.

Officers trained as first responders are the first links in the EMS system. The first responder secures the scene, assesses the patient's condition, calls for emergency assistance, provides emergency medical care and turns patients over to EMTs or paramedic transport teams when they arrive.

FIRE SAFETY PROCEDURES

Observation of fire safety standards and practices is essential to a safe environment. CPSS officers inspect facilities daily for potential fire hazards. The Department of Campus Police and Security Services recommends the following measures to ensure a safe environment.

FIRE ALARM PROCEDURES

Individuals who discover a fire should immediately call Campus Police and Security Services to report the situation. If the fire is small, employees trained in the use of fire extinguishers may attempt to put out the fire if their personal safety will not be jeopardized. If the fire has become too large to safely put out with a hand extinguisher, and the fire alarm has not yet sounded, proceed to the nearest exit, pull the fire alarm and evacuate. In the event of a fire large enough to activate the sprinkler systems, the alarm for that building will automatically sound. All alarms are tied to a notification system in the CPSS office. If the fire alarms are sounded, everyone in that building must evacuate.

EMERGENCY EVACUATION PROCEDURES

In the event of an evacuation, all persons must exit the building. At the beginning of each semester, all students have the responsibility of familiarizing themselves with the two most expeditious evacuation routes from each of their classrooms. All employees should evacuate the building by their assigned route to their designated gathering area. In the event of evacuation due to fire:

1. Turn off equipment (or follow specific written instructions for your area).
2. Exit calmly along your assigned route or to the nearest exit.
3. Do not delay by looking for belongings or friends.
4. Walk away from the building and proceed to a safe area or your predetermined gathering area.
5. Stay away from building utility areas and all firefighting equipment and hydrants.
6. Do not attempt to drive or move any vehicle unless directed to do so.
7. Stay in your area and **do not** re-enter the building.

For all other emergency evacuations, follow the instructions of Campus Police and Security Services

or emergency personnel on hazardous areas to avoid or alternate means of evacuation.

PROCEDURES FOR DISABLED OR INJURED PERSONS

During a fire or other emergency, disabled or injured persons should enter the nearest stairwell and wait for rescue. Firefighters and CPSS personnel are responsible for checking stairwells and directing rescue operations. Firefighters/paramedics are responsible for the physical evacuation of all wheelchair-bound students and personnel from the stairwells. Only under conditions of immediate danger should other personnel attempt rescue of wheelchair-bound individuals. Stand clear of the area after evacuating to give emergency equipment and personnel room to maneuver. Follow the direction of firefighters, CPSS officers and other emergency personnel.

If there is smoke in the room, keep low to avoid smoke, heat and fumes. Before opening any doors, feel them first. If the door is hot, do not open it. If it is not hot, brace yourself against the door, open it slightly and, if heat and/or heavy smoke are present, close the door and leave by an alternative exit. If you cannot leave the room, keep the door closed. Seal the bottom of your room door and air vents with a rug, blanket or towel. If there is a phone in the room, dial 4911 and report that you are trapped. Be sure to give the building's name and location. If you can leave the room, leave a light on and close all doors behind you.

FALSE ALARMS/ARSON

False alarms create apathy that could result in a failure to evacuate in a real fire. They also create a needless hazard for responding firefighters as well as pedestrians and vehicles along the response route. Moreover, other city residents are subject to a delayed response in the event of an actual fire elsewhere. Intentionally giving a false alarm is a crime.

Arson is recklessly or purposely starting a fire that results in structural damage. Even as a prank, it is as dangerous as misusing a deadly weapon. Lives could be lost as a result. Arson is a felony punishable by a prison sentence. If you witness intentional fire-setting, no matter how minor, report it immediately to the Department of Campus Police and Security Services.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

REPORTING AN EMERGENCY OR DISASTER

All emergencies or disasters must be reported to Campus Police and Security Services at ext. 4325 or 4911.

Campus Police and Security Services is responsible for coordination, communication and traffic control in and around the area of the emergency. Dialing ext. 4325 or 4911 will initiate activity on the part of Campus Police and Plant Operations as appropriate. CPSS telephones are manned 24 hours a day, 365 days a year. Central Dispatch also has direct radio/telephone communication capabilities with campus police, the fire department, EMS, plant operations and the campus emergency response team. The caller will be connected to the Campus Police dispatcher. These calls are recorded so they can be replayed to clarify information.

HOW DRILLS ARE CONDUCTED

Periodic drills are conducted to review student, faculty and staff awareness of evacuation routes, procedures and site response team effectiveness. All such drills are conducted with Plant Operations, Environmental Health and Safety and the site emergency response team.

EMERGENCY NOTIFICATION SYSTEM

Cuyahoga Community College uses the Red Flag emergency notification system, which sends emergency notifications to all faculty, staff and students within minutes of receiving notice of a threatening situation. The Red Flag system is capable of sending voice phone messages, emails, text and faxes. The system is available 24/7/365 and can be accessed via phone or online system.

For on-campus emergency situations, the College has a fire alarm system that includes a public address (PA) system. If needed, CPSS can make emergency announcements to all building occupants. In addition to Red Flag and PA systems, the College also shares emergency notifications and updates via local TV and radio stations as well as its internal and external websites and social media accounts.

EMERGENCY EVACUATION PROCEDURES

In the event of an evacuation, all persons must exit the building. At the beginning of each semester, all students have the responsibility of familiarizing themselves with the two most expeditious evacuation routes from each of their classrooms. All employees should evacuate the building by their assigned route to their designated gathering area. In the event of evacuation due to fire:

1. Turn off equipment (or follow specific written instructions for your area).
2. Exit calmly along your assigned route or to the nearest exit.
3. Do not delay by looking for belongings or friends.
4. Walk away from the building and proceed to a safe area or your predetermined gathering area.
5. Stay away from building utility areas and all firefighting equipment and hydrants.
6. Do not attempt to drive or move any vehicle unless directed to do so.
7. Stay in your area and **do not** re-enter the building.

For all other emergency evacuations, follow the instructions of Campus Police and Security Services or emergency personnel.

MORE SPECIFIC PROCEDURES FOR VARIOUS TYPES OF EVACUATIONS ARE AVAILABLE IN THE COLLEGEWIDE EMERGENCY PROCEDURE GUIDE AT tri-c.edu/administrative-departments/campus-police/emergency-procedures.html.

PARKING SERVICES AND REGULATIONS

HISTORY

Since July 1, 1995, the Department of Campus Police and Security Services Parking Services Division has been the primary agency responsible for administering parking management Collegewide. Under the leadership of Chief Clayton A. Harris, CPSS is dedicated to providing a service to the campus community through planning, education and enforcement.

The department manages 9,598 parking spaces utilized by students, faculty/staff and visitors at ten College facilities: the Eastern, Metropolitan, Western and Westshore campuses; Corporate College® East and West; the Manufacturing Technology Center; the Brunswick University Center; the District Office; and the Jerry Sue Thornton Center. Parking services include effective maintenance and repairs of all campus parking equipment and facilities, as well as the processing of parking violation notices issued for illegal parking on campuses. Further Parking Services is available online at tri-c.edu/parking.

MISSION STATEMENT

The mission of the Cuyahoga Community College Department of Campus Police and Security Services Parking Services Division is to provide equitable and quality service to the College community through the following activities:

- Providing safe and well-maintained campus parking facilities.
- Providing pleasant and courteous customer service.
- Providing parking enforcement that promotes voluntary compliance with parking regulations.
- Public relations programs promoting community interaction through informational exchanges.
- Providing service to stranded motorists on campus.
- Providing proactive planning for campus parking needs.

GOALS

Consistent goals of the Parking Services Division include improving signage related to vehicular traffic and parking, repairing roadways, and sealing and striping all parking lots.

In consideration of all motorists, and to regulate traffic and parking on College property, CPSS has established the following rules and regulations, which have been adopted by Cuyahoga Community College Board of Trustees:

1. Be courteous
2. Be considerate. Use common sense.
3. Register your car and display the proper permit.

Adherence to these rules will facilitate the use of parking areas and roads around campus. A copy of these rules is available upon request at the campus libraries, business offices and CPSS offices. Motorcycles, motorbikes and motor scooters are subject to the same regulations as automobiles.

PARKING

Free visitor parking spaces are available on all campuses. There is no fee to park in these spaces. If you require a state disability placard, please contact your local BMV.

SPEED LIMIT

Parking lots: 10 MPH

Roadways: 15 MPH (Eastern Campus); 20 MPH (Western Campus)

Obey all traffic signs. All vehicles are to be parked in designated areas only and within the striped spaces. Ohio motor vehicle laws are in effect on College property.

CRIME DEFINITIONS

CRIMINAL OFFENSES

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, public building, motor vehicle or aircraft, personal property of another, etc.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary: The unlawful entry of a structure to commit a felony or theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking and all attempts to commit any of the aforementioned.

Criminal Homicide and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another. Divided into two classes: lawful and unlawful.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be based on the reporting party's statement and with the consideration of the length of the relationship, the type of the relationship and the frequency of the interaction between the persons involved in the relationship. For the purpose of this definition, dating violence includes, but is not limited to, sexual or physical abuse or threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child; a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner or a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime or violence occurred; or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Manslaughter – Criminal Homicide by Negligence: The killing of another person through gross negligence.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle, including all cases in which automobiles are taken by persons not having lawful access even though the vehicles are later abandoned; includes joyriding.

Murder: The willful (non-negligent) killing of one human being by another.

Rape: The carnal knowledge of a person, without consent of the victim, including instances in which the victim is incapable of giving consent because of their age and/or temporary or permanent mental or physical incapacity.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their own safety or the safety of others or suffer substantial emotional distress. For the purpose of this definition, course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly or through third parties, by any action, method, device or means: follows, monitors, observes, surveils, threatens or communicates to or about a person or interferes with a person's property. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

SEX OFFENSES

As per the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

Sex Offenses: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent. This includes rape, sodomy, sexual assault with an object and fondling.

CRIME DEFINITIONS *continued*

- A. **Rape:** The carnal knowledge of a person, without consent of the victim, including instances in which the victim is incapable of giving consent because of their age and/or temporary or permanent mental or physical incapacity.
- B. **Sodomy:** Oral or anal sexual intercourse with another person, without consent of the victim, including instances in which the victim is incapable of giving consent because of their age and/or temporary or permanent mental or physical incapacity.
- C. **Sexual Assault with an Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances in which the victim is incapable of giving consent because of their age and/or temporary or permanent mental or physical incapacity.
- D. **Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances in which the victim is incapable of giving consent because of their age and/or temporary or permanent mental or physical incapacity.

Sex Offenses, Non-Forcible: Incidents of unlawful, non-forcible sexual intercourse.

- A. **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- B. **Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

CRIME DEFINITIONS FROM THE UNIFORM CRIME REPORTING HANDBOOK

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault

when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle, including cases in which automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force, violence and/or causing the victim fear.

Weapons Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. Relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

CRIME DEFINITIONS *continued*

Liquor Law Violations: The violation of laws or ordinance prohibiting the manufacture, sale, transporting, furnishing or possession of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. Drunkenness and driving under the influence are not included in this definition.

On-Campus

1. Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls.
2. Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).

Separate Campus Property

1. Any building or property owned or controlled by an institution that is not reasonably geographically contiguous with the main campus.
2. The location has an organized program of study and there is at least one person on site acting in an administrative capacity.

Non-Campus Building or Property

1. Any building or property owned or controlled by a student organization that is officially recognized by the institution.
2. Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students and is not within the same reasonably contiguous geographic area of the institution.

Public Property: All public property, including thoroughfares, streets, sidewalks and parking facilities, within the campus or immediately adjacent to and accessible from the campus.

HATE CRIMES

The FBI defines a hate crime (aka bias crime) as “a criminal offense committed against a person, property or society which is motivated, in whole or in part, by the offender's bias against a race, religion, disability, sexual orientation or ethnicity/national origin.”

WHY REPORT HATE CRIMES AND HATE INCIDENTS?

Reporting hate crimes and incidents (even those you might not consider “serious”) is important for the monitoring and prevention of future incidents. By reporting detailed information on incidents, you strengthen the case for official action on reported crimes and identify trends that can be tracked and addressed by administration before more serious incidents occur. Hate crime and hate incident reporting will be treated as confidential information.

WHAT IS A HATE CRIME?

A hate crime is a crime committed because of the victim's race, color, religion, national origin, gender identity, age, disability or sexual orientation. Hate crimes can include graffiti, verbal intimidation or threats, hate mail (including email), property damage, harassment, trespassing and stalking, physical assaults and threats, arson, attacks with weapons and murder. Hate crimes are against Ohio law and are violations of the College's anti-discrimination policies.

WHAT IS A HATE INCIDENT?

Not all expressions of hate or group bias rise to the level of hate crime as defined in state and federal statutes. Derogatory words or epithets directed against a member of a previously defined group because they are a member of such group, if not accompanied by a threat or harm with the ability to carry it out, are considered protected speech and not a hate crime. They do, however, constitute a hate-related incident.

CAMPUS SECURITY ACT STATISTICS

On the following pages, you will find incidents of criminal activity reported to the Department of Campus Police and Security Services. We report these numbers in compliance with the Crime Awareness and Campus Security Act of 1990. All criminal incidents are categorized in accordance with the FBI's Uniform Crime Reporting Act.

CRIME STATISTICS

BRUNSWICK UNIVERSITY CENTER

3605 Center Road
Brunswick, OH 44212

BRUNSWICK UNIVERSITY CENTER

OFFENSE	Year	On Campus	Non-Campus	Public Property
Murder and Non-negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Manslaughter by Negligence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Motor Vehicle Theft	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Hate Crimes	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Dating Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
CAMPUS DISCIPLINARY REFERRALS				
Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

CRIME STATISTICS *continued***CORPORATE
COLLEGE® EAST**

4400 Richmond Road
Warrensville Hts., OH
44128

CORPORATE COLLEGE® EAST

OFFENSE	Year	On Campus	Non-Campus	Public Property
Murder and Non-negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Manslaughter by Negligence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Motor Vehicle Theft	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Hate Crimes	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Dating Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
CAMPUS DISCIPLINARY REFERRALS				
Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

CRIME STATISTICS *continued***CORPORATE
COLLEGE® WEST**25425 Center Ridge Road
Westlake, OH 44145**CORPORATE COLLEGE® WEST**

OFFENSE	Year	On Campus	Non-Campus	Public Property
Murder and Non-negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Manslaughter by Negligence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Motor Vehicle Theft	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Hate Crimes	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Dating Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
CAMPUS DISCIPLINARY REFERRALS				
Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

CRIME STATISTICS *continued***EASTERN CAMPUS**

4250 Richmond Road
Highland Hills, OH
44122

EASTERN CAMPUS

OFFENSE	Year	On Campus	Non-Campus	Public Property
Murder and Non-negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Manslaughter by Negligence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	1	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	2
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Motor Vehicle Theft	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Hate Crimes	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Dating Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
CAMPUS DISCIPLINARY REFERRALS				
Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

CRIME STATISTICS *continued***HOSPITALITY
MANAGEMENT
CENTER**180 Euclid Ave.
Cleveland, OH 44114**HOSPITALITY MANAGEMENT CENTER**

OFFENSE	Year	On Campus	Non-Campus	Public Property
Murder and Non-negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Manslaughter by Negligence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	1
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	0	0	0
	2023	1	0	0
	2022	0	0	0
Motor Vehicle Theft	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Hate Crimes	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	1	0	0
Dating Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Weapons Law Violations	2024	0	0	0
	2023	1	0	0
	2022	0	0	0
Arrests On Campus: Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
CAMPUS DISCIPLINARY REFERRALS				
Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

CRIME STATISTICS *continued*

**JERRY SUE
THORNTON CENTER**
2500 E. 22nd St.
Cleveland, OH 44115

JERRY SUE THORNTON CENTER

OFFENSE	Year	On Campus	Non-Campus	Public Property
Murder and Non-negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Manslaughter by Negligence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Motor Vehicle Theft	2024	1	0	0
	2023	2	0	0
	2022	0	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Hate Crimes	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Dating Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
CAMPUS DISCIPLINARY REFERRALS				
Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

CRIME STATISTICS *continued***METROPOLITAN
CAMPUS**

2900 Community
College Ave.
Cleveland, OH 44115

METROPOLITAN CAMPUS

OFFENSE	Year	On Campus	Non-Campus	Public Property
Murder and Non-negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Manslaughter by Negligence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	1	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	2
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	3	0	0
	2023	1	0	0
	2022	5	0	0
Motor Vehicle Theft	2024	5	0	1
	2023	8	0	0
	2022	4	0	2
Arson	2024	0	0	0
	2023	0	0	0
	2022	1	1	0
Hate crimes	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Dating Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	1	0	0
Stalking Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	1	0	0
Arrests On Campus: Weapons Law Violations	2024	1	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
CAMPUS DISCIPLINARY REFERRALS				
Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	6	0	0
Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

CRIME STATISTICS *continued***TRANSPORTATION
INNOVATION CENTER**24881 Rockwell Drive
Euclid, OH 44117**TRANSPORTATION INNOVATION CENTER**

OFFENSE	Year	On Campus	Non-Campus	Public Property
Murder and Non-negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Manslaughter by Negligence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Motor Vehicle Theft	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Hate Crimes	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Dating Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
CAMPUS DISCIPLINARY REFERRALS				
Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

CRIME STATISTICS *continued***WESTERN CAMPUS**

11000 Pleasant Valley
Road
Parma, OH 44130

WESTERN CAMPUS

OFFENSE	Year	On Campus	Non-Campus	Public Property
Murder and Non-negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Manslaughter by Negligence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	1	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	3	0	0
	2023	0	0	0
	2022	0	0	0
Motor Vehicle Theft	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Hate Crimes	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Dating Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
CAMPUS DISCIPLINARY REFERRALS				
Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

CRIME STATISTICS *continued***WESTSHORE
CAMPUS**31001 Clemens Road
Westlake, OH 44145**WESTSHORE CAMPUS**

OFFENSE	Year	On Campus	Non-Campus	Public Property
Murder and Non-negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Manslaughter by Negligence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Motor Vehicle Theft	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Hate Crimes	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Dating Violence Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking Violence Against Women Act	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Drug Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arrests On Campus: Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
CAMPUS DISCIPLINARY REFERRALS				
Weapons Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Drug Law Violations	2024	0	0	0
	2023	1	0	0
	2022	1	0	0
Liquor Law Violations	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

CRIME STATISTICS *continued***HATE CRIME
STATISTICS****CUYAHOGA COMMUNITY COLLEGE DEPARTMENT OF CAMPUS POLICE
AND SECURITY SERVICES**

Brunswick University Center	Type of Hate Crime
2024	No reported hate crimes for this year.
2023	No reported hate crimes for this year.
2022	No reported hate crimes for this year.
Corporate College® East	Type of Hate Crime
2024	No reported hate crimes for this year.
2023	No reported hate crimes for this year.
2022	No reported hate crimes for this year.
Corporate College® West	Type of Hate Crime
2024	No reported hate crimes for this year.
2023	No reported hate crimes for this year.
2022	No reported hate crimes for this year.
Eastern Campus	Type of Hate Crime
2024	No reported hate crimes for this year.
2023	No reported hate crimes for this year.
2022	No reported hate crimes for this year.
Metro Campus	Type of Hate Crime
2024	No reported hate crimes for this year.
2023	No reported hate crimes for this year.
2022	No reported hate crimes for this year.
Western Campus	Type of Hate Crime
2024	No reported hate crimes for this year.
2023	No reported hate crimes for this year.
2022	No reported hate crimes for this year.
Westshore Campus	Type of Hate Crime
2024	No reported hate crimes for this year.
2023	No reported hate crimes for this year.
2022	No reported hate crimes for this year.

PARKING FACILITIES UTILIZATION SURVEY

Parking facilities utilization surveys are conducted as needed on all Cuyahoga Community College campuses. The surveys determine how many parking spaces are actually being used during peak times. The data collected during these surveys help determine whether more parking is needed and where it should be located.

BRUNSWICK UNIVERSITY CENTER

Date: 9/2025	Total Parking Spaces	Accessible Spaces (included in spaces count)
	175	
Lot A - North	48	2
Lot B - South	39	4
Lot C - Church	88	5

CORPORATE COLLEGE® EAST

Date: 9/2025	Total Parking Spaces	Accessible Spaces (included in spaces count)
	597	
Executive Parking	334	8
Middle	153	0
Lower	110	7

CORPORATE COLLEGE® WEST

Date: 9/2025	Total Parking Spaces	Accessible Spaces (included in spaces count)
	656	
South Lot	496	
South Lot (The Gathering Place)	56	
South Lot (Faculty and Staff)	55	12
Building 1 North Lot (Visitor)	5	
Building 2 North Lot (Faculty and Staff)	44	

DISTRICT ADMINISTRATIVE OFFICES

Date: 9/2025	Total Parking Spaces	Accessible Spaces (included in spaces count)
	201	
Garage	201	8

PARKING FACILITIES UTILIZATION SURVEY *continued***EASTERN CAMPUS**

Date: 9/2025	Total Parking Spaces	Accessible Spaces (included in spaces count)
	1,668	
Lot B1	120	11
Lot B2	123	12
Lot B3	292	11
Lot D1	208	9
Lot D2	72	0
Lot F	152	7
Lot H1	254	0
Lot H2	163	13
Lot R1	199	14
Lot R2	40	0
Lot R3	45	0

JERRY SUE THORNTON CENTER

Date: 9/2025	Total Parking Spaces	Accessible Spaces (included in spaces count)
	293	
Lot	293	25

METROPOLITAN CAMPUS

Date: 9/2025	Total Parking Spaces	Accessible Spaces (included in spaces count)
	1,716	
Lot 1	293	8
Lots 2 and 4 (North Garage)	350	14
Lots 5 and 6 (South Garage)	307	13
Lot 7	123	8
Lot 8	193	0
Lot 9	23	4
Lot 10	241	0
Lot 11	186	7

TRANSPORTATION INNOVATION CENTER

Date: 9/2025	Total Parking Spaces	Accessible Spaces (included in spaces count)
	45	
Lot	45	2

WESTERN CAMPUS

Date: 9/2025	Total Parking Spaces	Accessible Spaces (included in spaces count)
	3,348	
Lot A	802	38
Lot B	1092	20
Lot C	665	15
Lot D	477	17
Simulated Scenario Village	42	2
Fire Station	15	1
Driving Range	16	3
PSTC North	174	6
PSTC South	65	0

WESTSHORE CAMPUS

Date: 9/2025	Total Parking Spaces	Accessible Spaces (included in spaces count)
	899	
Lot 1	342	4
Lot 2	124	5
Lot 3	433	9

COLLEGE-WIDE TOTAL **9,598**

PARKING SERVICE CALLS

BRUNSWICK UNIVERSITY CENTER

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Lockouts	0	0	0	0	0	0	0	0	0	0	0	0	0
Battery Assists	0	0	0	0	0	0	1	0	0	1	0	0	2
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Reports	0	0	0	0	0	0	0	0	0	0	0	0	0

CORPORATE COLLEGE® EAST

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Lockouts	0	0	0	0	0	0	0	0	0	0	0	0	0
Battery Assists	0	0	0	0	0	0	0	0	0	0	1	1	2
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Reports	0	0	0	0	0	0	0	0	0	0	0	0	0

CORPORATE COLLEGE® WEST

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Lockouts	0	0	0	0	0	0	0	0	0	0	0	0	0
Battery Assists	0	0	0	0	0	0	0	0	0	1	0	1	2
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Reports	0	0	0	0	0	0	0	0	0	0	0	0	0

EASTERN CAMPUS

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Lockouts	1	0	2	0	2	1	2	0	0	1	0	0	9
Battery Assists	3	2	0	0	0	1	2	0	1	1	0	0	10
Mileage	781	775	569	628	980	966	583	1077	640	497	798	840	9134
Accident Reports	0	0	0	1	0	0	0	0	1	0	0	0	2

HOSPITALITY MANAGEMENT CENTER

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Lockouts	0	0	0	0	0	0	0	0	0	0	0	0	0
Battery Assists	0	0	0	0	0	0	0	0	0	0	0	0	0
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Reports	0	0	0	0	0	0	0	0	0	0	0	0	0

PARKING SERVICE CALLS *continued***JERRY SUE THORNTON CENTER**

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Lockouts	0	0	0	0	0	0	0	0	0	0	0	0	0
Battery Assists	0	0	0	0	0	0	0	0	0	0	0	0	0
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Reports	0	0	0	0	0	0	0	0	0	0	0	0	0

METROPOLITAN CAMPUS

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Lockouts	2	1	6	3	2	3	0	2	2	5	4	3	33
Battery Assists	1	0	1	5	0	0	0	2	3	7	0	2	21
Mileage	3022.6	2956.7	2798.3	2875.6	2895.2	3066.2	2984.1	2945.6	2545.3	3145	4329	2478	36041.6
Accident Reports	1	0	0	0	0	0	0	1	0	0	1	0	3

TRANSPORTATION INNOVATION CENTER

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Lockouts	0	0	0	0	0	0	0	0	0	0	0	0	0
Battery Assists	0	0	0	0	0	0	0	0	0	0	0	0	0
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Reports	0	0	0	0	0	0	0	0	0	0	0	0	0

WESTERN CAMPUS

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Lockouts	1	3	1	1	1	1	0	1	2	2	2	1	16
Battery Assists	3	1	2	2	1	0	1	0	2	2	2	1	17
Mileage	1221	1031	1237	1251	1181	1206	1129	1345	968	1357	1015	2478	15419
Accident Reports	0	3	1	1	1	1	1	1	2	0	1	0	12

WESTSHORE CAMPUS

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Lockouts	0	0	0	0	0	0	0	0	0	0	0	0	0
Battery Assists	0	0	1	0	0	0	0	0	0	1	0	0	2
Mileage	89	90	141	163	188	211	241	288	315	343	379	396	2844
Accident Reports	0	0	0	0	0	0	0	0	0	0	0	0	0

MISCELLANEOUS STATISTICS

BRUNSWICK UNIVERSITY CENTER

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Police Reports	0	0	0	0	0	0	0	0	0	0	0	0	0
Medical Emergencies	0	0	0	0	0	0	0	0	0	0	0	0	0
Assaults	0	0	0	0	0	0	0	0	0	0	0	0	0
Thefts	0	0	0	0	0	0	0	0	0	0	0	0	0

CORPORATE COLLEGE® EAST

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Police Reports	1	1	0	0	1	0	1	0	0	0	0	0	4
Medical Emergencies	1	0	0	0	1	0	0	0	0	0	0	0	2
Assaults	0	0	0	0	0	0	0	0	0	0	0	0	0
Thefts	0	0	0	0	0	0	0	0	0	0	0	0	0

CORPORATE COLLEGE® WEST

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Police Reports	0	0	0	0	0	0	0	0	0	0	0	0	0
Medical Emergencies	0	0	0	1	0	0	1	0	0	0	0	0	2
Assaults	0	0	0	0	0	0	0	0	0	0	0	0	0
Thefts	0	0	0	0	0	0	0	0	0	0	0	0	0

EASTERN CAMPUS

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Arrests	0	0	0	0	0	0	0	0	0	1	0	0	1
Police Reports	3	3	5	3	5	4	2	4	15	9	6	1	60
Medical Emergencies	2	0	3	1	2	0	2	1	3	5	1	0	15
Assaults	0	0	0	0	0	0	0	0	0	0	0	0	0
Thefts	0	1	1	1	0	0	0	0	0	0	0	0	3

HOSPITALITY MANAGEMENT CENTER

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Police Reports	0	0	0	0	0	0	0	0	0	0	0	0	0
Medical Emergencies	0	0	0	0	0	0	0	0	0	0	0	0	0
Assaults	0	0	0	0	0	0	0	0	0	0	0	0	0
Thefts	0	0	0	0	0	0	0	0	0	0	0	0	0

MISCELLANEOUS STATISTICS *continued***METROPOLITAN CAMPUS**

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Arrests	1	0	0	0	0	0	0	0	0	0	0	0	1
Police Reports	12	16	17	11	8	5	15	9	10	0	7	11	121
Medical Emergencies	2	6	4	2	3	1	4	5	5	4	2	3	41
Assaults	0	0	0	0	0	0	0	0	0	0	0	0	0
Thefts	1	0	1	4	0	0	2	0	1	0	1	0	10

TRANSPORTATION INNOVATION CENTER

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Police Reports	1	0	0	0	0	0	0	0	0	0	0	0	1
Medical Emergencies	0	0	0	0	0	0	0	0	0	0	0	0	0
Assaults	0	0	0	0	0	0	0	0	0	0	0	0	0
Thefts	0	0	0	0	0	0	0	0	0	0	0	0	0

WESTERN CAMPUS

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Police Reports	1	8	8	12	9	10	10	4	12	10	8	1	93
Medical Emergencies	1	3	3	6	6	5	6	1	4	8	4	0	47
Assaults	0	0	0	0	0	0	0	0	0	0	0	0	0
Thefts	0	0	1	0	1	0	0	1	0	0	0	0	2

WESTSHORE CAMPUS

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Police Reports	1	2	2	1	0	0	1	1	0	1	2	1	12
Medical Emergencies	0	2	1	0	0	0	1	1	0	1	1	0	8
Assaults	0	0	0	0	0	0	0	0	0	0	0	0	0
Thefts	0	0	0	0	0	0	0	0	0	0	0	0	0

RESOURCES

BRUNSWICK UNIVERSITY CENTER POLICE AND SECURITY SERVICES

All Emergencies	4911
Central Dispatch	4325
Site Supervisor	5164

COUNSELING PSYCHOLOGISTS

Eastern Campus	2280
Metropolitan Campus	4590
Western Campus	5200

CORPORATE COLLEGE® EAST CAMPUS POLICE AND SECURITY SERVICES

All Emergencies	4911
Central Dispatch	4325
Site Supervisor	6065

CORPORATE COLLEGE® WEST CAMPUS POLICE AND SECURITY SERVICES

All Emergencies	4911
Central Dispatch	4325
Site Supervisor	5913

DEANS OF STUDENT AFFAIRS

Eastern Campus	2202
Metropolitan Campus	4240
Western Campus/BUC	5926
Westshore Campus/CCW	5892

EASTERN CAMPUS POLICE AND SECURITY SERVICES

All Emergencies	4911
Central Dispatch	4325
Site Supervisor	6065

METROPOLITAN CAMPUS POLICE AND SECURITY SERVICES

All Emergencies	4911
Central Dispatch	4325
Chief of Police	4425
Lieutenant Western Patrol Division	3542
Eastern Campus Sergeant	6065
Lieutenant Eastern Patrol Division	2416
Lieutenant Metropolitan Patrol Division	3631
Western Campus/BUC Sergeant	5164
Westshore Campus/CCW Sergeant	5913
Detective Bureau	6136

OFF-CAMPUS 24-HOUR CRISIS SERVICES

First Call for Help	2-1-1 or 216-436-2000
Cleveland Rape Crisis Center, General Info	216 619-6194
Cleveland Rape Crisis Center, Confidential Hotline	216-619-6192
Domestic Violence Helpline	216-391-HELP (4357)
Child Abuse Hotline	216-696-KIDS (5437)
Adult Protective Services	216-420-6700
Ohio Victims of Crime Compensation Program	800-582-2877
Ohio Domestic Violence Network	800-934-9840

WESTERN CAMPUS POLICE AND SECURITY SERVICES

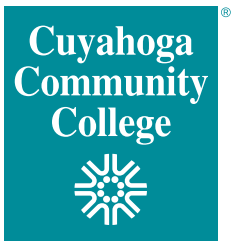
All Emergencies	4911
Central Dispatch	4325
Site Supervisor	5164

WESTSHORE CAMPUS POLICE AND SECURITY SERVICES

All Emergencies	4911
Central Dispatch	4325
Site Supervisor	5913

WEBSITE

tri-c.edu/campuspolice



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DEPARTMENT OF CAMPUS POLICE AND SECURITY SERVICES

