Admission Steps for the H-1B DOL Training Programs

Network Support Specialist (NSS) or Medical Administrative IT Technician (MAT)

1. If you desire support services register with your local employment office;
   - Cuyahoga County residents call Employment Connection Bolivar, 216-664-4673
   - Geauga County residents call One Stop, 440-285-1108
   - Lake County residents call, One Stop, Leslie Ryan 440-350-4496
   - Lorain County residents call, netWork, 440-324-5244
   - Medina County residents : MedinaWorks, 330-723-9675

2. Submit necessary documents online at www.tri-c.edu/nss or www.tri-c.edu/mat see reserve side for check list. Recommend attend an Info Night, visit www.tri-c.edu/infosessions for future dates

3. RSVP online for TABE (reading & math) and Technology literacy proficiency assessments at www.tri-c.edu/nss or www.tri-c.edu/mat

4. Provide Bureau of Criminal (BCI) & Federal Bureau Investigation (FBI) reports

5. Selection & notification by letter

6. One on one interview, by appointment only

Training funded through a Department of Labor (DOL) Employment, Training and Administration (ETA) grant.

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