

Cuyahoga Community College Student Leadership Certificate Program

Submission Guidelines

Students are responsible for submitting their folder to the Student Life/Student Engagement Office when they feel they have completed the requirements for one or more certificates. Please take note of the items below prior to submitting.

Campus Deadlines

- Some campuses have priority deadlines for the submission in order to guarantee recognition in award ceremonies each semester. Please check with the Student Life/Student Engagement Office on your campus regarding submission deadlines.

Submitting Your Folder

- To be considered for a leadership certificate, students must turn in their folder along with the following:
 - Completed tracking sheet listing all activities they wish to receive credit for.
 - Reflection essays for each activity they wish to receive credit for.

Distinguished Leader Portfolio and Presentation Submission

- Students wishing to receive the Distinguished Leadership Certificate should work directly with the Student Life/Student Engagement Office to receive guidance on the final portfolio and presentation.

The Student Life/Student Engagement Office on each campus (contact information provided below) can answer additional questions about the submission process or the Student Leadership Certificate Program:

Eastern Campus: Meagan Gibson, Meagan.gibson@tri-c.edu
Metropolitan Campus: Jennifer Davis, Jennifer.davis@tri-c.edu
Western Campus: Chava Witt, Chavilah.witt@tri-c.edu
Westshore Campus: Amanda Fronek, Amanda.fronek@tri-c.edu