



Cuyahoga Community College Student Leadership Certificate Program

Certificate Levels and Requirements

Certificate Levels

The Student Leadership Certificate Program offers three levels of certificates and recognition, each one building upon the prior level and requiring additional participation or projects. The three distinct levels are listed below.

- General Leadership Certificate
- Advanced Leadership Certificate
- Distinguished Leadership Certificate

Certificate Requirements

Each certificate is awarded based upon a points system. Points are awarded for participation in leadership learning engagement activities with one point being awarded per activity. Students must utilize the Student Life/Student Engagement Office on each campus. Additionally, students must write a 250-word (minimum) reflection for each activity using the prompts listed in their folder and online at www.tri-c.edu/studentleadership.

Activities vary between campuses and points are awarded at the discretion of the Student Life/Student Engagement Office on each campus. A calendar of available activities can be found at www.tri-c.edu/studentleadership. Specific requirements for each certificate are listed below.

- **General Leadership Certificate Requirements:** To obtain the General Leadership Certificate students must accumulate four (4) learning activity points and two (2) engagement activity points along with the reflection papers for each.
- **Advanced Leadership Certificate Requirements:** To obtain the Advanced Leadership Certificate students must complete all requirements of the General Leadership Certificate along with two (2) additional learning activity points, two (2) additional engagement activity points, and completing eight (8) hours of community service either on or off campus. Students must submit a reflection paper for each (only one reflection paper is needed for the community service participation).

Documentation of community service hours must be submitted including a signed letter from the external or internal organization including the student's name, activity performed, date(s), hours, and verification that the student was not paid.

- **Distinguished Leadership Certificate Requirements:** To obtain the Distinguished Leadership Certificate students must have completed the General and Advanced Certificates along with reflecting upon their time as a leader and the various activities they participated in as a part of the Student Leadership Certificate Program. This reflection must take the form of a professional leadership portfolio whether hard copy, digital, or otherwise. Students will then work with the Student Life/Student Engagement Office to review the documentation and schedule a Distinguished Leadership Presentation that will be presented to a panel determined by the Director of Student Life/Student Engagement. The presentation should include a copy of the portfolio, a four-page paper that includes a reflection of their experiences as a campus leader and how they have benefitted personally and professionally from the learning and engagement activities they participated in.

For a calendar of available activities, please visit: www.tri-c.edu/studentleadership