

Cuyahoga
Community
College



SATISFACTORY ACADEMIC PROGRESS STANDARDS

Student Financial Assistance Office Locations

Eastern Campus

Student Services 1600
4250 Richmond Road
Highland Hills, Ohio 44122
phone: 216-987-2211
fax: 216-987-2411

Metropolitan Campus

Student Services 209
2900 Community College Avenue
Cleveland, Ohio 44115
phone: 216-987-4100
fax: 216-987-4130

Western Campus

Student Services 224
11000 Pleasant Valley Road
Parma, Ohio 44130
phone: 216-987-5100
fax: 216-987-5141

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Satisfactory Academic Progress Standards

Federal regulations require that Cuyahoga Community College review the academic progress of students receiving federal financial assistance. The review process is to evaluate whether a student is “making measurable progress toward completion of their course of study in order to continue receiving federal financial assistance.” All credits attempted since the first semester of enrollment at our institution must be included, whether or not financial aid was utilized. At Cuyahoga Community College, satisfactory academic progress is evaluated at the end of each semester.

Enrollment Levels:

Full-time: 12+ credits

Three-quarter-time: 9–11 credits

Half-time: 6–8 credits

Less than half-time: 1–5 credits

Credits eligible for funding:

- credits that apply toward your degree or certificate;
- remedial courses up to a maximum of 30 attempted credits.

Minimum Satisfactory Academic Progress Standards

The semester grade point average and the percentage of credits completed during the semester are used to determine satisfactory academic progress. In most cases, you may use the below information to determine the expectations related to maintaining satisfactory academic progress. Withdrawal from a class or receiving an Incomplete or No Pass grade will not affect your GPA; however, it will reduce your percentage of credits

completed. For financial aid purposes, a grade of Pass is calculated as the equivalent of a C grade.

Completion Rate Requirements:

- Complete at least 67% of the credits attempted after two semesters of enrollment and subsequently each academic year. An academic year is defined as two semesters of enrollment.
- Earned A, B, C, D or P grades are considered completed credits.
- Withdrawals, incompletes, audits and grades of F and NP are not considered completed credits.

Grade Point Average Requirement:

Maintain a cumulative grade point average of 2.0 or higher after two semesters of enrollment and subsequently each academic year. An academic year is defined as two semesters of enrollment.

Failure to make Satisfactory Academic Progress

GPA and/or Completion Rate

Failure to meet the rate of completion requirement and/or the grade point average requirement will result in the following:

1. Financial Aid Probation:

Students who are not making satisfactory academic progress after one semester of enrollment will be placed on financial aid probation and will be sent a letter notifying them of their financial aid probation status. *Students on financial aid probation may continue to receive financial aid for the next semester of enrollment.*

2. Continuing Probation:

Students who are placed on probation and who complete all attempted semester credits and have a 2.5 semester GPA will be eligible for financial assistance. *If the*

student fails these progress standards for any term while on Continuing Probation, the student will become ineligible for aid.

2. Financial Aid Termination:

The student’s awards are placed on hold and he or she will receive a written notification of termination along with appeal procedures.

Maximum Credit Limit

The maximum number of attempted credits to complete a two-year degree is 93. Up to 75 transfer credits *are included* in the 93 credit hour limit. Students with 93 attempted credits are immediately ineligible for federal financial assistance. To attempt to obtain additional financial assistance a student may complete a Maximum Credit Limit appeal.

- Earned A, B, C, D or P grades are considered completed credits.
- Withdrawals, incompletes, and courses repeated are considered in the calculation of credits attempted.
- Audits are not included in the calculation of credits attempted.

* *Remedial Courses:* Having attempted up to 30 credits of remedial course work may be included as part of the documentation for a 93 credit limit appeal.

Appeals Process

Note that federal regulations restrict those circumstances that may enable an appeal to be successful. Students should provide as much unusual and mitigating documentation as possible with their appeal so it may be given full consideration. The Student Financial Assistance Office considers the student’s written appeal, other supporting documentation and federal regulations when making a final determination. The decision of the Satisfactory Academic Progress Appeal Committee is final.