

SAMPLE LETTER
FOR SPONSOR LIVING OUTSIDE OF U.S.A.

*(The following information should be included in a basic letter of sponsorship.
For further information on preparing a sponsorship letter, please contact the
American Embassy in your home country.)*

(Today's Date)

To Whom It May Concern:

I, (Sponsor's Name), am the (parent, brother, uncle, friend, etc.) of (Name of Student). I will sponsor (Name of Student) during the entire period of study at Cuyahoga Community College. I will pay for (all/part) of the student's tuition, living and related expenses while (he/she) studies at Cuyahoga Community College. I have enclosed my bank statement as proof of my ability to meet these expenses.

Sincerely,

Sponsor's Signature

(Name of sponsor)
(Address of sponsor)