



# APPLICATION FOR ADMISSION / READMISSION

Completion of this form does not constitute enrollment. Your enrollment is not complete until you have completed the proper forms during the registration period and appropriate fees have been paid.

**If you have any questions about this form, please call or visit the Admissions office.**

1-800-954-TriC (8742)

**EASTERN CAMPUS**

Admissions & Records  
4250 Richmond Road  
Highland Hills OH 44122-6104

**METROPOLITAN CAMPUS**

Admissions & Records  
2900 Community College Avenue  
Cleveland OH 44115-3196

**WESTERN CAMPUS**

Admissions & Records  
11000 W. Pleasant Valley Road  
Parma OH 44130-5199

**UNIFIED TECHNOLOGIES CENTER**

2415 Woodland Avenue  
Cleveland OH 44115-2878

**CORPORATE COLLEGE-WESTLAKE**

25425 Center Ridge Road  
Westlake OH 44145-4122

Workforce & Economic Development Division  
(216) 987-3075

Student Services (216)987-5900

[www.tri-c.edu](http://www.tri-c.edu)

Cuyahoga Community College is committed to continuing affirmative action and equal opportunities for access to employment and education and thus does not discriminate against current or potential employees or students on the basis of race, color, religion, sex, sexual orientation, national origin or ancestry, age, disability, or status as a disabled or Vietnam-era veteran. Inquiries concerning the College's affirmative action/equal opportunity policy should be directed to:

The Office of Human Resources/Personnel Relations  
Cuyahoga Community College  
700 Carnegie Avenue  
Cleveland, Ohio 44115-2878  
(216) 987-4830

# PLEASE READ

## ADMISSION REQUIREMENTS AND INFORMATION

All persons 18 years of age or older are eligible for admission to certain programs of study. The general admissions policy of the College does not assure admittance of an individual student to a particular course or program. Some students will be required to enroll in special courses for correction of scholastic deficiencies. Students transferring from other colleges and universities will be affected by the College's probation policy. Students seeking readmission to Cuyahoga Community College may be affected by the College's catalog-in-force and dismissal policies.

**This application and all supporting documents become the property of Cuyahoga Community College and will not be returned to you or forwarded to another institution.**

FULL-TIME ADMISSION	Submit the following: <ul style="list-style-type: none"> <li>• Application for admission</li> <li>• High school transcript (<b>mailed directly from the school to Tri-C</b>) or official GED transcript (<b>mailed directly from the state GED office</b>)</li> <li>• Official transcripts from all colleges and universities previously attended (<b>mailed directly from the institution to Tri-C</b>)</li> </ul>
PART-TIME ADMISSION	Submit the following: <ul style="list-style-type: none"> <li>• Application for admission</li> </ul>
HEALTH CAREER PROGRAMS	Contact the Counseling Office or Health Careers Enrollment Center for specific information on application deadlines and requirements.
TRANSFER STUDENTS	To acquire transfer credit toward a Tri-C degree, or to meet course prerequisites, have your college transcript(s) <b>mailed directly to Tri-C from the institution.</b>
TRANSIENT ADMISSION	Submit the following: <ul style="list-style-type: none"> <li>• Complete any paperwork at your home institution required for you to receive credit for courses taken at Tri-C.</li> <li>• Transient letter required to verify course pre-requisites. Transient letter must include specific Tri-C course(s) to be taken.</li> </ul> <p>You must complete a Request for Transcript form at the end of the term to have your academic transcript sent to your home institution. (Be sure to check the box to delay issuing transcript until posting of current term grades)</p>
CROSS-REGISTRATION	Before you may register, you must submit the following: <ul style="list-style-type: none"> <li>• Application for admission</li> <li>• Cross registration form signed by the appropriate officer of your home institution which grants you permission to enroll for a <b>specific</b> course.</li> </ul>
NON-CREDIT	You will be restricted to enrollment in non-credit offerings of the Division of Continuing Education, or other College divisions, for which standard college credits are not granted. If you intend to audit a credit course, do not check this block on the Application for Admission / Readmission form.
PROGRAM 60	If you are an Ohio resident 60 years of age or older, you may enroll to audit credit courses or for non-credit courses, provided space is available. The instructional fee is waived. See posted registration dates.
READMISSION	If you attended Tri-C prior to 1996, complete the Application for Admission/Readmission. If you attended Tri-C after 1995 and need to update your information, contact Admissions & Records or access <a href="http://www.Tri-C.edu">www.Tri-C.edu</a> and login into InfoAccess and follow the Wizard instructions.
INTERNATIONAL STUDENTS	Contact the International Student Admissions Officer for the special admission requirements and separate Preliminary Application form required to obtain the Student (F-1) Visa. Issuance of the certificate of eligibility is not guaranteed. Acceptance in selective admission programs is not guaranteed.
RESIDENCY	Your residency status will be based on the information you provide on your application, and based on state law. To petition for change of residency status, you must complete a Petition for Change of Residency form and submit supporting documentation to the Admissions & Records office. Residency change is not retroactive.
ASSESSMENT TESTING	Submit the application for admission, then contact the Assessment Center to take various assessment evaluations which will determine appropriate course placement. ACT scores may substitute for placement tests. Contact the Assessment Center for additional information.
SOCIAL SECURITY NUMBER	Your Social Security number will be used for Tri-C tax filing purposes (1099) only. Please note: You <b>must</b> provide your Social Security number to apply for Federal student financial aid. State and federal laws protect the privacy of your records.

# MAJOR CODES

From the following list, select the major that best describes your area of interest.  
Enter the four-digit code on your Admission / Readmission Application.

S100 Associate of Arts

S185 Ohio Transfer Module

S200 Associate of Science

S000 Personal Enrichment

## Tri-C CAREER PROGRAMS

- S900 Undecided Technology
- S902\* Associate of Technical Study –  
Combination
- S901\* Associate of Technical Study – Transfer
- SA02\* Fire Academy
- SA01\* Police Academy
- SA04\* Private Security Academy
- SA03\* Ranger Academy

### BUSINESS TECHNOLOGIES

- S300 Accounting
- S361 Business Management
- S366 Business Management  
– Human Resource Management
- S362 Business Management  
– International Business
- S370 Business Management  
– Industrial Distribution
- S372 Business Management  
– Office Operations Management
- S364 Business Management  
– Small Business Management
- S402 Court Reporting & Captioning
- S541\* Hospitality Mgt – Culinary Art
- S547\* Hospitality Mgt – Lodging-Tourism Mgt
- S546\* Hospitality Mgt – Restaurant/Food  
Service Management
- S415 Information Technology  
– Information Application Specialist
- S413 Information Technology  
– Mainframe Programming
- S414 Information Technology  
– Microcomputer Specialist
- S417 Information Technology  
– Networking Software
- S418 Information Technology – Web Page  
Development & Maintenance
- S550 Interior Design
- S650 Marketing
- S561 Media Arts and Studies
- S795\* Paralegal Studies
- S368 Purchasing and Supply Management
- S750 Real Estate
- S751 Real Estate – Mortgage Finance
- S531 Visual Communication and Design  
– Advertising Design
- S532 Visual Communication and Design  
– Digital Publishing
- S538 Visual Communication and Design  
– Digital Video and Digital Film-making
- S533 Visual Communication and Design  
– Graphic Design
- S534 Visual Communication and Design  
– Illustration
- S535 Visual Communication and Design  
– Interactive Media
- S536\* Visual Communication and Design  
– Photography

### SCIENCE TECHNOLOGIES

- S956\* Automotive Technology
- S957\* Automotive Technology – GM/ASEP
- S331\* Construction Engineering Technology
- S620 Deaf Interpretive Services
- S455\* Dental Assisting
- S450\* Dental Hygiene
- S824\* Diagnostic Medical Sonography
- S460\* Dietetic Technology
- S720\* Early Childhood Education – Basic
- S722\* Early Childhood Education – Pre-K
- S480\* Electrical-Electronic Engineering  
Technology
- S481\* Electrical-Electronic Engin Technology  
– Bio-Medical
- S483\* Electrical-Electronic Engin Technology  
– Computer Networking Hardware
- S489\* Electrical-Electronic Engin Technology  
– Robotics & Mechatronics Systems
- S482\* Electrical-Electronic Engin Technology  
– Telecommunications
- S585\* Electroneurodiagnostic Technology
- S500\* Emergency Medical Technology
- S783 Environmental, Health and Safety  
Technology
- S510 Fire Technology
- S701\* Health Information Management
- S710\* Human Services
- S490 Integrated Systems Engineering  
Technology
- S600 Law Enforcement
- S603 Law Enforcement – Basic Police  
Academy
- S601 Law Enforcement – Corrections
- S602 Law Enforcement – Security  
Administration
- S571 Manufacturing/Industrial Technology
- S573\* Manufacturing/Industrial Technology  
– Drafting Technology
- S740\* Massotherapy  
– General Massage Therapy
- S741\* Massotherapy  
– Geriatric Massage Therapy
- S660\* Mechanical Engineering Technology
- S690\* Medical Assisting
- S670\* Medical Laboratory Technology
- S826\* Nuclear Medicine
- S760\* Nursing
- S791\* Occupational Therapy Assistant  
Technology
- S834\* Optical Technology
- S855\* Pharmacy Technology
- S730\* Physical Therapist Assisting Technology
- S800 Plant Science & Landscape Technology
- S802 Plant Science & Landscape Technology  
– Garden Center Operations
- S821\* Radiography
- S644\* Recording Arts and Technology
- S581\* Respiratory Care
- S870\* Surgical Technology
- S304\* Veterinary Technology

\*Additional admission requirements.  
PRRev 08/07

## UNIVERSITY PARALLEL

S180 Undecided Transfer  
S190 Transfer Other

*Programs which parallel the first two years of a bachelor's degree in liberal arts:*

S101 American Sign Language  
S102 Anthropology  
S103 Art  
S120 Business Administration - Transfer  
S104 Chinese  
S105 Dance  
S106 Economics  
S140 Education  
S107 English  
S108 French  
S109 Geography  
S119 German  
S112 History  
S113 Humanities  
S114 Italian  
S115 Japanese  
S116 Journalism and Mass Communications  
S117 Latin  
S118 Music  
S165 Philosophy

S121 Physical Education  
S122 Political Science  
S123 Psychology  
S124 Religious Studies  
S131 Russian  
S125 Social Science  
S126 Sociology  
S127 Spanish  
S128 Speech Communication  
S129 Theatre Arts  
S130 Urban Studies  
S132 Women's Studies

*Programs which parallel the first two years of a bachelor's degree in sciences:*

S201 Biology  
S202 Chemistry  
S203 Earth Science  
S160 Engineering - Transfer  
S204 Mathematics  
S206 Physics  
S207 Physical Science  
S170 Pre-Professional Law Transfer  
S175 Pre-Professional Science Transfer

## SHORT TERM CAREER PROGRAMS

### CERTIFICATE OF PROFICIENCY

S959\* Automotive Technology  
S373 Business Management  
– Office Operations Management  
S367 Business Management  
– Public Administration  
S577 Computer Aided Drafting (CAD)  
S575 Computer Aided Manufacturing (CAM)  
S487 Computer Maintenance Technology  
S456\* Dental Assisting  
S461\* Dietary Management  
S782 Environmental Health and Safety  
S552\* Food and Beverage Operations  
S465\* General Nutrition  
S724\* Infant \ Toddler Early Childhood Education  
S416 Information Technology  
– Information Application Specialist  
S553\* Lodging Rooms Division  
S576 Machine Tools  
S694\* Medical Assisting  
S704\* Medical Coding Specialist  
S752 Mortgage Finance  
S835\* Optical Technology  
S856\* Pharmacy Technician  
S801\* Plant Science and Landscape Technology  
– Landscape Technician  
S765\* Practical Nursing  
S583 Polysomnography  
S980 Precision Machining Technology  
S554\* Professional Baking

S555\* Professional Culinarian/Cook  
S851\* Sterile Processing and Distribution  
Technology  
S537 Visual Communication and Design  
– Graphic Design

### SHORT TERM CERTIFICATES

S543 Baking  
S419 Basic Office Skills  
S542 Culinary / Cook  
S457\* Dental Assisting  
S458\* Dental Office Management  
S502\* EMT-Basic  
S503\* EMT-Paramedic  
S544 Food and Beverage  
S703\* Health Unit Coordinating  
S548 Lodging / Rooms  
S671\* Laboratory Phlebotomy  
S702\* Medical Billing Specialist  
S563 Motion Graphics  
S863\* Ophthalmic Medical Assisting  
S562 Video Editing

### POST DEGREE

S365 Business Management  
– International Business  
S828\* Diagnostic Medical Sonography  
S725\* Early Literacy Mentor  
S784 Environmental Health & Safety  
S767\* Legal Nurse Consulting  
S742\* Massotherapy – General Massage  
Therapy  
S796\* Paralegal Studies  
S681 Physician Assistant  
S803 Plant Science– Landscape Contracting  
S369 Purchasing & Supply Management



# APPLICATION FOR ADMISSION or READMISSION

(Do not complete if you attended Tri-C after 1995)

PRINT CLEARLY in ink

Entry Term:  Fall  Spring  Summer

Year

Social Security Number:  
(or previously assigned Student Number)

Grid for Social Security Number

OFFICE USE ONLY grid

Legal Name:

Legal Name fields: Last, First, Middle, Former

Permanent Home Address:

Number and Street

ZIP Code

City, State, County (eg: Cuyahoga, Summit, etc.)

Mailing Address:

(If different from above)

Home Phone: ( )

Cell Phone: ( )

Have you lived at your current home address for the last 12 months?  Yes  No

Office use

If "no", please fill out residency information below including where you have lived for the past 12 months:

RESIDENCY INFORMATION table with fields for Street, City, State, County, From, To, employment status, and business address.

Emergency Contact

Information: Last Name: First Name: Phone: ( )

Gender:  Female  Male Date of Birth (month/day/year):

Ethnicity:  (1) American Indian or Alaska Native  (2) Black (Non-Hispanic)  (3) Asian, Pacific Islander, or Indian Subcontinent  (4) Hispanic / Spanish Culture  (5) White (Non-Hispanic)  (7) Other (please specify):

Citizenship:  (Y) U.S. Citizen  Non-Citizen  Permanent Resident Country of Birth: (if not U.S.A.)

Non-Citizen fields: Visa type, Issue date, Expiration date, Country of Citizenship, Alien reg #

Planned course of study: Select the alpha-numeric code that best fits your area of interest from the Major Codes list on the previous page. List the 4-digit code: FOR OFFICE USE ONLY grid

- (D G N) First time college student enrolling for credit classes (Includes auditing a credit class).
 (R) Returning Tri-C student. Last date you attended
 (X) Transfer (Previously attended another college or university).
 (T) Transient (This term only, with permission of home college or university).
 (A) Only non-credit classes (Does not include auditing a credit course).
 (S) Program 60 (Ohio resident 60 years or older, to audit credit courses).

Student Type:

BE SURE TO COMPLETE AND SIGN THE REVERSE SIDE.

