



PROGRAM OUTCOMES

HEALTH INFORMATION MANAGEMENT

1. Communication. Utilize oral and written skills to effectively communicate and interact with health care professionals, colleagues, administration and customers to enhance satisfaction.
2. Interpersonal. Develop effective interpersonal skills to conduct yourself professionally among clients, colleagues, and other health care professionals.
3. Professionalism. Conduct yourself ethically and professionally according to the AHIMA code of ethics and standards of practice.
4. Problem Solving. Use varieties of techniques to problem solve and arrive at best outcome.
5. Regulations. Apply regulatory and accreditation standards, to identify and support documentation compliance.
6. Legal. Apply hospital policies, federal regulations and/or state statutes in the release and management of protected health information (PHI).
7. Compliance. Identify areas of quality assurance/ Continuous Quality Improvement (CQI) that relate to risk management, utilization review (UR) and documentation compliance.
8. Data. Apply skills to find, build, research, manage and report both electronic and paper data.
9. Chart Review. Employ auditing skills and methodologies to insure compliance, accuracy, completeness, regulations, policies and procedures, and protocols in the health care delivery system.
10. Coding/ Billing. Utilize knowledge and skills of anatomy and physiology (A&P), medical terminology, pharmacology, pathophysiology, code sets, reimbursement methodologies and regulations to analyze clinical documentation to accurately and thoroughly assign respective code sets for entity's database and 3rd party reimbursement.
11. Computer Hardware/Software. Apply skills to find, build, restart and manage the system.
12. Management. Apply management skills for the daily operations of Health Information Management department related entity.