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| **Medical Assisting**  |
| **Certificate of Proficiency** |
| Medical Assisting |
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| The Medical Assistant is a multi-skilled professional who assists the physician with the administrative and clinical aspects of patient care. The program includes courses in administrative, clinical and communication skills; ethical and legal standards of medical practice; and a "hands on" clinical practicum experience in the health care industry. The Medical Assisting Certificate program is two semesters in length for full time students. Graduates of the one-year program are eligible to take the National Certification Examination given by the American Association of Medical Assistants. Degree: Graduates may transfer directly into the Medical Assisting Degree program.The Cuyahoga Community College Medical Assisting Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), on recommendation of the Curriculum Review Board of the American Association of Medical Assistants Endowment (AAMAE).   Commission on Accreditation of Allied Health Education Programs:  1361 Park Street, Clearwater, FL 33756.  727.210.2350. |
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| Suggested Semester Sequence |
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| **C** = Capstone Course |
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| Summer  | Credit Hrs |
| ENG 1010 College Composition I  | 3  |
|                 **or**   ENG 101H Honors College Composition I  | 3  |
| MATH 0955 Survey of Mathematics or higher  | 3  |
| MA 1010 Introduction to Medical Terminology ORMA 1020 Medical Terminology I  | 2 (3)  |
|   | **9** |
|  |
| First  | Credit Hrs |
| BIO 1050 Human Biology **1**  | 3  |
| BIO 105L Human Biology Laboratory  | 1  |
| MA 1321 Medical Office Laboratory Procedures  | 2  |
| MA 132L Medical Office Laboratory Procedures  | 1  |
| MA 1402 Basic Clinical Medical Assisting  | 2  |
| MA 140L Basic Clinical Medical Assisting Lab.  | 1  |
| MA 1503 Administrative Procedures for the Medical Office  | 2  |
| MA 150L Administrative Procedures Laboratory  | 1  |
|   | **13** |
|   |
| Second  | Credit Hrs |
| EMT 1310 Cardiopulmonary Resuscitation  | 1  |
| MA 2110 Reimbursement for Physician Services  | 2  |
| MA 2413 Advanced Clinical Medical Assisting  | 3  |
| MA 241L Advanced Clinical Assisting Lab  | 1  |
| MA 2860 Medical Assisting Practicum  | 2  |
| MA 2980 Medical Assisting Seminar  | 1  |
| DIET 1200 Basic Nutrition  | 3  |
|   | **13** |
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| **PROGRAM TOTAL** | **34**  |
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| **1**BIO-2331 & 2341 together will be accepted in place of BIO-1050 & 105L.  |  |
| PID 1165 |