Change of Major Field of Study
Students may change their major field of study anytime during their enrollment at Tri-C. Students are able to update their academic major by submitting changes through my Tri-C space. It is suggested that students check with a counselor/advisor before changing majors.

Comparable Credit Procedure
Comparable credit is defined as academic credit awarded to registered students upon demonstration of knowledge equivalent to that gained through college courses. A student must be currently enrolled and in a minimum of 12 semester hours or have completed a minimum of 20 semester credit hours at Tri-C and be in good standing (minimum 2.0), before applying for prior learning credit. Students may obtain a maximum of 30 semester credits through one or a combination of the recognized options for comparable credit. Awarded comparable credit will not affect a student’s grade point average or quality points. Also, the awarded comparable credit will not substitute for the required 20 semester credits of residency needed for college graduation. See an academic counselor for additional requirements. Standardized methods of evaluation are used to measure students’ demonstrated knowledge of a subject area. Upon completion, the student will be awarded the same academic credit as that designated for the course.

Comparable Credit Options
Recognized options under which comparable credit may be awarded include:

College Level Examination Program (CLEP) - The CLEP includes general and subject-specific exams in a variety of areas. Tri-C will award comparable academic credit to students for successful completion of the CLEP general and subject area examinations. Official transcripts must be submitted to the Enrollment Center with a letter requesting the posting of CLEP credit.

Defense Activity for Non-Traditional Education Support (DANTES) - This is a group of standardized tests developed for the voluntary education programs of the U.S. Armed Forces which have now been made available for civilian use. The civilian tests are administered through Educational Testing Services (ETS).

American Council on Education (ACE) - Alternative educational learning related to subject areas, courses, and programs of study will be evaluated using authorized publications and methods for effecting assessment.

(1) Military Training Credit
Prior learning credit can be awarded for training a student received while a member of the armed forces. Credit is awarded based on recommendations of the American Council on Education (ACE). Publication: American Council on Education’s Handbook to the Guide to Evaluation of Educational Experiences in the Armed Forces

(2) Standardized Training and Certification Programs
There are numerous standard training and certification programs for which you may earn credit for prior learning. Credit is awarded based on recommendation of the American Council on Education (ACE). Publication: American Council on Education National Guide to Educational Credit for Training Programs

Credit by Exam (CBE) - There are many courses offered by Tri-C for which credit for prior learning may be awarded by taking and passing a comprehensive exam on the course subject. Students may be given the opportunity to demonstrate, by examination, college-level knowledge in a particular subject area. CBE for a particular course may be taken only once.

By-Pass Credit
For By-Pass Credit, comparable credit is awarded for achieving competence equivalent to a course or a sequence of courses applicable to fulfilling an academic degree requirement. Students must document the requisite knowledge and skills considered for comparable credit. By-Pass Credit may be awarded for learning attained through documented, valid academic and/or equivalent work experience, including professional certification/licensing, and completion of formal training programs. Formal training programs include, but are not limited to, hospital-based and corporate education where requisite knowledge, skills, and competencies are documented.

Cross-registration
Qualifying full-time (currently registered for 12 or more credits) Tri-C students may register for one course per semester during the regular academic year, on a space-available basis, at any of the institutions participating in the Cross-registration Program. Area colleges and universities participating in this program are Baldwin-Wallace College, Case Western Reserve University, Cleveland Institute of Art, Cleveland State University, John Carroll University, Kent State University, Notre Dame College, Ursuline College and Youngstown State University. These host institutions waive tuition and general fee charges for courses taken as part of the Cross-registration Program. However, Tri-C students are billed for the number of credits taken at the host institution using the Tri-C tuition rate once confirmation of registration is received from the host institution. Tuition and fees assessed for a Cross-registration Program course will be equal to tuition and fees paid by other Tri-C students with the same total number of credits and residency status.

Participation must be approved by Tri-C and the availability of the course must be verified by the host institution. Program applications and registration information are available in the Enrollment Center on each campus. Cross-registration is not available during the Summer Session.