The College will be renovating the Unified Technologies Center (UTC) on our Metropolitan Campus. The building is in need of interior cosmetic upgrades, classroom renovations, office renovations, and toilet room renovations. In addition to the work at UTC, the Metropolitan Campus Health Careers and Sciences Building (MHCS) will require minor renovations to its lower level including changing an existing welding lab into shell space for our Construction Technologies programs and this project will include the creation of a second welding lab at our Advanced Technology Training Center (ATTC) on the Metropolitan Campus as well. The UTC Building is approximately 100,000 SF and was built around 1986. The Health Careers and Sciences building was built around 1966 as is one of the original campus building. The Advanced Technology Training Center at the Metropolitan Campus was opened in 2011. The project will be constructed using either a multi-prime or single prime delivery method, with the number of packages to be determined prior to the execution of the contract. This project will not have construction management services provided by the Owner so teams must have scheduling and costing services included on the team. Although this project will not be seeking LEED Certification, the A/E will be expected to include principles of sustainability in the design.

**Scope of work for the UTC Consolidated Services includes:**
Develop construction drawings and specifications required to perform the construction of the renovation as listed above, with all associated utility and sitework. All spaces adjacent to the addition will be operational during the construction. The phases of work will include (1) Programming; (2) Pre-Design; (3) Schematic Design; (4) Design Development; (5) Construction Documents; (6) Bid and Award; (7) Construction Administration Services and (8) Project Close-out Services. Work will be in accordance with all applicable local, state and federal statutes and regulations.

**PROFESSIONAL DESIGN SERVICES REQUIRED:**
Architecture; Interior Design: Civil Engineering; Structural Engineering; Electrical Engineering; Mechanical, Fire Protection and Plumbing Engineering; and Technology, Audio / Visual.

**PLANNING AND PROGRAMMING START DATE:** November 2014  
**BUILDING DESIGN START DATE:** January 2015  
**BUILDING DESIGN COMPLETION DATE:** March 2015  
**PROFESSIONAL SERVICES COMPLETED:** September 2015  
**CONSTRUCTION NOTICE TO PROCEED:** May 2015  
**CONSTRUCTION COMPLETION:** August 2015  

**TOTAL PROJECT BUDGET:** $1,700,000.00
CRITERIA FOR SELECTION OF CONSULTANT:
Selection criteria will include: PRIMARY QUALIFICATIONS: Firm qualifications; Principal in charge – Experience; Project Management Lead – Experience; Project Design Lead – Experience; Technical Staff – Experience; Construction Administration – Experience; SUB-CONSULTANT QUALIFICATIONS: Firm qualifications; Key Discipline – Experience; PROJECT TEAM QUALIFICATIONS: Previous team collaboration; LEED/High Performance Integrated Design Experience; Team organization (clarity of roles and responsibilities); TEAM SIZE: Primary consultant- number of relevant licensed professional, technical staff and support staff to perform the work; Sub-Consultants – number of relevant licensed professional, technical staff and support staff to perform the work; GENERAL SOQ ITEMS: Availability of Primary Consultant; Quality technical approach addressing the specific project type and the owner type? INCLUSION: SBE/DBE and Veterans Business Enterprise participation on the team; TEAM’S LOCATION: Proximity of primary A & E firm’s office and location of the major sub-consulting firm’s office locations; CURRENT WORKLOAD: Amount of fees awarded to the primary consultant by Cuyahoga Community College within 24 months; OVERALL PROJECT TEAM EXPERIENCE: Past performance; Knowledge of State of Ohio Capital Projects Administration Process (SAO Manual). Proposed Consultant shall be accessible via electronic communications. Please list any of this information in a cover letter if it is not made clear on the F110-330 form. Information in addition to the F110-330 form may be provided.

ADDITIONAL REQUIREMENTS FOR PROPOSAL SUBMITTAL:
1. Each submittal shall include an organizational chart that describes the relationships and responsibilities of each key team member listed in the proposal.
2. All projects whether scheduled for LEED certification or not will be designed using sustainable, high performance design principles as a standard of practice.
3. All projects are to be engineered to meet the requirements of Ohio House Bill 251, the Advanced Energy Law, including reporting requirement.
4. As part of CCC’s efforts to become more sustainable, we are requiring that all submittals be recyclable or reusable.
5. This project will be administered using the State of Ohio Professional Services Agreement and is available upon request.
   a. Please note that at the interview level, successful candidates will be required to have reviewed all the above documents and acknowledge their acceptance of the content and its requirements.

Please forward 6 hard copies and 1 consolidated PDF on USB drive of the entire statement of qualifications including the F110-330 forms to: Cuyahoga Community College, Supplier Managed Services, 700 Carnegie Avenue, Cleveland, OH 44115. Deadline for acceptance of forms will be 4:00 p.m., Wednesday, September 24, 2014. For additional information, please contact Mark A. Green, District Director of Design & Planning, Capital & Construction, (216) 987-4300.

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