



Third Party Sponsor Authorization Terms and Conditions

- Pay invoice within 30 days from date of invoice.
- The Student's name must differ from Company/Agency Contact signing off on the form.
- All College registration and refund policies apply to this contract.
- Sponsor is responsible for the student's tuition, fees and books that were authorized regardless of the status of employment.
- Sponsor is responsible for any charges for courses started but not completed (i.e. courses withdrawn from during the semester) or grade(s) received.
- Sponsor is responsible for all charges regardless of grade(s) received.
- If student grades are required, the student will need to log in to their [my Tri-C space](#) to authorize the college to release grades directly to the sponsor.
- No student account, financial aid, or academic information will be released without a signed FERPA Waiver authorizing the College to release such information to the Company/Agency.
- The College will apply any Federal or State Financial Aid (i.e. PELL, SEOG, OCOG) to the students account prior to billing the Company/Agency. Payment from the Company/Agency will be applied before any institutional or outside scholarships. If this policy conflicts with your Company/Agency policy, please attach a letter of explanation detailing how to apply Company/Agency funds.
- Sponsors will be charged at the tuition rate that is applicable to the students' residency status.
- Any authorization accepted in lieu of this form, PO/Voucher/LOI, the sponsor must provide all required above information and agree to the terms and conditions on this form.

All unpaid sponsor balances will be remitted to the Ohio Attorney General's office for collection efforts.

Student Business Services
Jerry Sue Thornton Center | 2500 East 22nd Street | Cleveland, OH 44115
216-987-6000 | Fax 216-987-4724

Cuyahoga Community College is an affirmative action/equal opportunity institution.