

Metropolitan Campus Safety Committee Factsheet – AEDs, CPR, Narcan, & Related Training Offerings

The Requests:

1. Location of AEDs
2. Basic Overview of the use of AEDs
3. Overview on who, per college policy, is authorized to serve as first responders and to administer aid using an AED
4. Feedback on what information we might share with members of our campus community who, regardless of any potential liability, will feel compelled to administer aid using an AED in the event of an emergency
5. Location of Narcan Cabinets
6. Basic Overview of the use of Narcan
7. Overview on who, per college policy, is authorized to serve as first responders and to administer aid using Narcan
8. Feedback on what information we might share with members of our campus community who, regardless of any potential liability, will feel compelled to administer aid using Narcan in the event of an emergency
9. Requests for College-administered training regarding AEDs, CPR, and Narcan use

1. Location of AEDs

Campus	Building	Location
Metro	MAM	Auditorium Lobby - Outside Restroom
Metro	MATTC	MATTC 1st Floor
Metro	MBG	Building & Grounds
Metro	MREC	Rec Center Lobby / Adj. to Fitness Ctr.
Metro	MSHC	MSHC 105 - PCC (Locked Area)
Metro	MSHC	MSHC 106 - Dental (Locked Area)
Metro	MSHC	1st Floor Hallway by Dental
Metro	MSHC	2nd Floor Outside Lab
Metro	MTA	Theatre Lobby
Metro	MTC	MTC Enrollment Center
Metro	Police Vehicle	Police On-Station Unit
Metro	Police Vehicle	Police Mobile Unit (On station)
Metro	Police Vehicle	Police Mobile Unit - 51-300
Metro	Police Vehicle	Police Mobile Unit 51-302
Metro	Police Vehicle	Police Mobile Unit 51-303
Metro	Police Vehicle	Police Mobile Unit 51-309
Metro	Police Vehicle	Police Mobile Unit 51-311

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2. Basic Overview of the use of AEDs

- a. Call ext. 4911 or 216-987-4911. *This is the most important step.*
- b. Check the person for responsiveness and ask loudly if they are okay.
- c. Position the person on their back on a flat surface.
- d. Open the AED. The AED will provide clear voice instructions.
- e. Apply the AED pads to the person's bare chest as directed by the voice instructions. The pads will typically be placed on the right chest, just below the collarbone, and on the left side of the chest, below the armpit.
- f. Step away from the person. The AED will analyze the person's heart rhythm and determine if a shock is needed.
- g. If a shock is needed, the AED will deliver the shock automatically.
- h. If needed, the AED will coach you through the steps of CPR until help arrives.

Additional things to keep in mind:

- AEDs are safe and easy to use, even for people with no medical training.
- The sooner an AED is used, the better the chance of survival for the person experiencing sudden cardiac arrest.
- AEDs are becoming increasingly common in public places, such as workplaces, schools, and airports.
- If you are ever in a situation where you need to use an AED, remember to stay calm and follow the instructions provided by the device.

3. Overview on who, per college policy, is authorized to serve as first responders and to administer aid using an AED

- a. You may render aid and assistance up to your ability and comfort level (e.g., CPR, AED, Narcan, etc.) while awaiting First Responders to arrive. Protect yourself and the injured/sick individual(s) from further harm and maintain personal safety at all times.
- b. Campus Police are the only first responders employed at the College (see [Safety and Security Policy](#)). They are trained on initial first response including AED/CPR, Narcan, etc.
- c. The College purchases a special insurance policy each fiscal year specifically for police activities such as serving as first responders. No other College employee has equivalent insurance coverage.

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4. **Feedback for members of the campus community who, regardless of any potential liability, will feel compelled to administer aid using an AED in the event of an emergency**
 - a. Thank you. We appreciate your willingness to help others.
 - b. Even though non-police employees are not covered by the College's insurance policy to serve as first responders for the College, anyone willing and able to administer an AED in an emergency situation would be protected by the Ohio Good Samaritan law for any accusations of harm or negligence while administering aid.
 - c. Informational training on AED usage is available in COMPASS (SAFE2115)
 - i. NOTE, this training is NOT required by the College and solely available for developmental knowledge that individuals may opt to proactively pursue.
 - d. AED certification training is available through the College's [Public Safety Training Center](#) and is eligible to be taken at no cost as a part of the College's [Remission of Fees](#) program.
 - i. NOTE, this training is NOT required by the College and solely available for developmental knowledge/certification that individuals may opt to proactively pursue.

5. **Location of Narcan Cabinets**
 - a. Brunswick University Center, room 110
 - b. Eastern Campus, ESS 1209
 - c. **Metro Campus, MCC 030**
 - d. Western Campus, G101
 - e. Westshore Campus, SLT 123A
 - f. Contact Campus Police with any Narcan location questions/concerns/suggestions.

6. **Basic overview of the use of Narcan**
 - a. These cabinets contain overdose emergency kits with naloxone. Commonly known by the brand name Narcan, this medication is used to counter the effects of opioid overdoses.
 - b. Each cabinet contains instructions on how to render aid to an overdose victim.
 - c. No special access or permission is required for use.
 - d. Upon discovery of an overdose victim, call 216-987-4911 immediately and render aid only after notifying emergency personnel.
 - e. Contact Campus Police with any Narcan questions/concerns/suggestions.

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- 7. Overview on who, per college policy, is authorized to serve as first responders and to administer aid using Narcan**
 - a. Campus Police are the only first responders employed at the College (see [Safety and Security Policy](#)). They are trained on initial first response including AED/CPR, Narcan, etc.
 - b. The College purchases a special insurance policy each fiscal year specifically for police activities such as serving as first responders. No other College employee has equivalent insurance coverage.

- 8. Feedback on what information we might share with members of our campus community who, regardless of any potential liability, will feel compelled to administer aid using Narcan in the event of an emergency.**
 - a. Thank you. We appreciate your willingness to help others.
 - b. Even though non-police employees are not covered by the College's insurance policy to serve as first responders for the College, anyone willing and able to administer Narcan in an emergency situation would be protected by the Ohio Good Samaritan law for any accusations of harm or negligence while administering aid.
 - c. The College currently does not offer Narcan training in any capacity. However, each Narcan cabinet contains instructions on how to render aid to an overdose victim.
 - i. Contact Campus Police with any questions regarding potential future Narcan training offerings.

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9. Requests for College-administered training regarding AEDs, CPR, and Narcan use.

- a. Given that Campus Police are the only first responders employed at the College, they are the only employees who will be required to receive initial first response training including AED/CPR, Narcan, etc.
- b. AED training is not required by the College for any non-Campus Police employee.
 - i. Informational training on AED usage is available in COMPASS (SAFE2115)
 1. NOTE, this training is solely available for developmental knowledge that individuals may opt to proactively pursue.
 - ii. AED certification training is available through the College's [Public Safety Training Center](#) and is eligible to be taken at no cost as a part of the College's [Remission of Fees](#) program.
 1. NOTE, this training is solely available for developmental knowledge/certification that individuals may opt to proactively pursue.
 - iii. At this time, the College will not provide AED training outside of these parameters due to liability mitigation. Our insurance coverage for non-Campus Police employees specifies that only activities within the scope and duty of an individual's job (as defined within a given job description) are insurable, which would NOT include emergency response (aside from Campus Police).
- c. CPR training is not required by the College for any non-Campus Police employee.
 - i. Informational training on CPR is available in COMPASS (SAFE2116)
 1. NOTE, this training is solely available for developmental knowledge that individuals may opt to proactively pursue.
 - ii. CPR certification training is available through the College's [Public Safety Training Center](#) and is eligible to be taken at no cost as a part of the College's [Remission of Fees](#) program.
 1. NOTE, this training is solely available for developmental knowledge/certification that individuals may opt to proactively pursue.
 - iii. At this time, the College will not provide CPR training outside of these parameters due to liability mitigation. Our insurance coverage for non-Campus Police employees specifies that only activities within the scope and duty of an individual's job (as defined within a given job description) are insurable, which would NOT include emergency response (aside Campus Police).
- d. Narcan training is not required by the College for any non-Campus Police employee.
 - i. The College currently does not offer Narcan training in any capacity. However, each Narcan cabinet contains instructions on how to render aid to an overdose victim.
 - ii. Contact Campus Police with any questions regarding potential future Narcan training offerings.

The office of Compliance & Risk Management, will develop an "AED, CPR, Narcan & Related Training Factsheet" for each Campus Safety Committee, as well as the College-wide Safety Committee on an annual basis beginning in 2024.