

## Be a part of an exciting career in Captioning and Court Reporting

### ▶ THE GROWING NEED.

Today's world runs on communications—accurate communications. Just look around you and you'll see the importance of communications in everyday life. From realtime closed captioning of your favorite sports televised game, to every word of a court transcript, to the factual record of a legal deposition, accurate and timely communications are essential.

### ▶ EXCITING CAREERS!

At Cuyahoga Community College you will become trained to be part of the exciting careers available in captioning and court reporting. You can earn a great living by creating verbatim written transcripts of what people say. In courtrooms, boardrooms, conference rooms, classrooms and other venues, there is a growing need for converting the spoken word into text.

### ▶ ABUNDANCE OF OPPORTUNITIES.

Careers are awaiting, the job market is growing, all that's needed is your desire to become part of a fun, engaging and interesting industry where you'll be valued for your skills and earn a great salary. This is a career that rewards individuals with good pay, flexible hours and, in many cases, the ability to work from home.

A national shortage of court reporters and captioners has created a demand for qualified individuals. As a Cuyahoga Community College student, you'll earn a high-quality education, allowing you to become one of the most sought after job candidates for a wide variety of captioning and court reporting professional employment opportunities throughout the country.

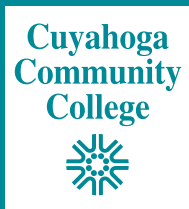


“It's like getting paid for listening, talking, and texting.”  
- Lisa, Cuyahoga Community College graduate

## Captioning and Court Reporting (CCR)

### Why Cuyahoga Community College?

- High employment rate for graduates
- The program is certified by the NCRA (National Court Reporters Association) and affiliated with the NVRA (National Verbatim Reporters Association)
- CCR classes are available on campus, online, or a combination of both
- The online option permits students to obtain their degree without ever coming to the campus
- Award-winning distance learning courses and instructional methods
- High-caliber instruction from nationally recognized faculty
- Stenotype machine incentive provided to CCR campus students for two years
- Lowest tuition costs for CCR training in Ohio
- Most affordable and competitive tuition in the country
- Financial aid available



Where futures begin<sup>sm</sup>

For more information or to schedule a **FREE webinar**, go to **tri-c.edu/ccr** or call **216-987-5214**.



Where futures begin<sup>sm</sup>



Steno Writing



Voice Writing

## Captioning and Court Reporting



# Two paths to an exciting and rewarding career in Captioning and Court Reporting!

## 1. Steno Writing: Leverage your typing and texting skills into a great paying job!

Steno writing is the term used to describe the art and skill of depressing a stenotype machine's keys to capture all the words of the speakers at a legal proceeding or other event. Steno or traditional machine court reporters produce transcripts for legal proceedings, connecting their laptops to their machines to translate the stenotype keystrokes into English, which is displayed as text on computer screens and monitors.

## 2. Voice Writing: Like to listen and talk? Apply those talents for a great paying job!

Voice writing is a term for using your spoken words, aided by computer technology, to translate what you speak into text. Think of it as listening to what someone says and then repeating verbatim into a soundproof microphone as the person is speaking with those spoken words being displayed as text on a computer monitor or other screen.

Voice writers produce the same products as their traditional stenotype machine shorthand colleagues, including transcripts in all electronic and printed formats. Realtime verbatim reporters connect their laptops to captioning equipment and provide clients (such as attorneys) with computer files at the end of the sessions and can provide a live realtime display of dialogue during the proceedings.

## Here are Just Some of the Employment Opportunities for Steno and Voice Writers

Court reporting is an exciting, growing industry where careers are abundant for qualified candidates. The Captioning and Court Reporting program at Cuyahoga Community College prepares you with court reporting technology training for a variety of employment opportunities, including:

- Official Court Reporter
- Freelance Reporter
- CART (Computer Access Realtime Translation) Provider
- Broadcast Captioner
- Convention Reporter
- Webcaster
- Scopist (transcript editor)
- Medical Transcriptionist
- Legal Transcriptionist

### Career Flexibility

Like most captioners and court reporters, both steno and voice writers have the ability to maintain flexible work schedules enabling them to fulfill family responsibilities and personal endeavors while pursuing exciting, lucrative careers.

## Accreditation and Affiliations

### ► Associate of Applied Business Degree:

This degree has been approved by The Higher Learning Commission of the North Central Association of Colleges and Schools. Cuyahoga Community College credits are transferable to other colleges and educational institutions.

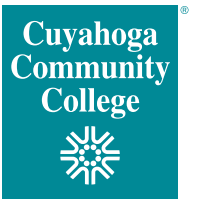
### ► NCRA Certification:

The Captioning and Court Reporting Program is certified by the National Court Reporters Association in accordance with its General Requirements and Minimum Standards.

### ► National Associations:

- National Court Reporters Association, NCRA, [ncraonline.org](http://ncraonline.org)
- National Verbatim Reporters Association, NVRA, [nvra.org](http://nvra.org)

For more information or to schedule a FREE WEBINAR, go to [tri-c.edu/ccr](http://tri-c.edu/ccr) or call 216-987-5214.



Where futures begin<sup>sm</sup>



"...employment of court reporters is projected to grow 14% through 2020."



"...potential annual earnings of over \$100,000 for court reporters."



"I chose Cuyahoga Community College because I wanted a program recognized by industry associations."